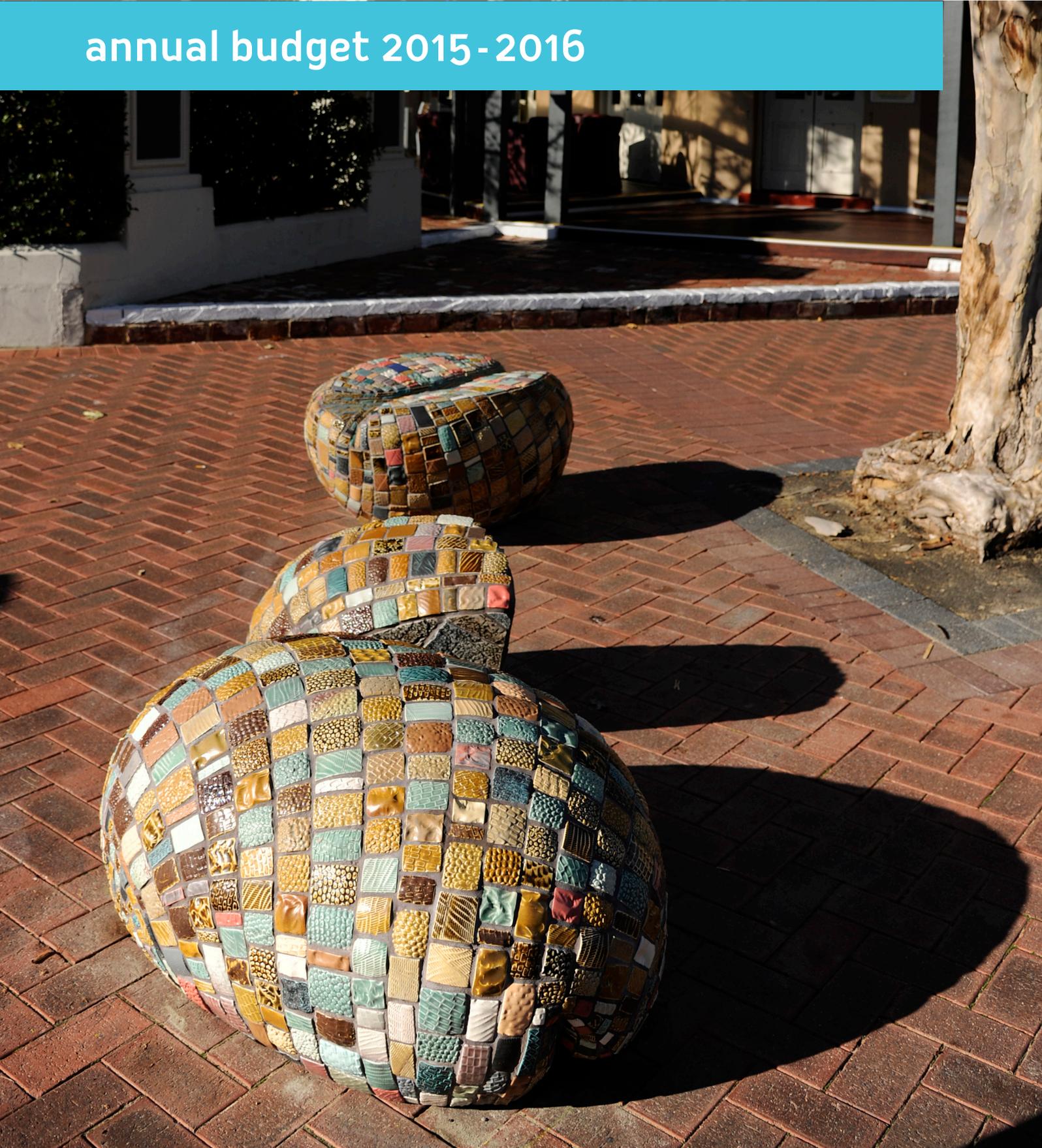


annual budget 2015 - 2016



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The Mayor and Council



This year the Council is pleased to deliver a budget aimed at consolidating our financial position and looking to the future.

In recent years, the Town has grown exponentially in terms of population, development, visitor numbers and value.

This coupled with the recent challenges of local government reform and cost increases from the State Government for utilities and services, has seen the Town needing to navigate through tight financial times.

Proactive cost-saving activity, together with a rate increase, will provide the resources to deliver our Strategic Community Plan and maintain the high standard of service and facilities our community expects and deserves. We are achieving the mission of the Town being a vibrant destination for people to live, work and play.

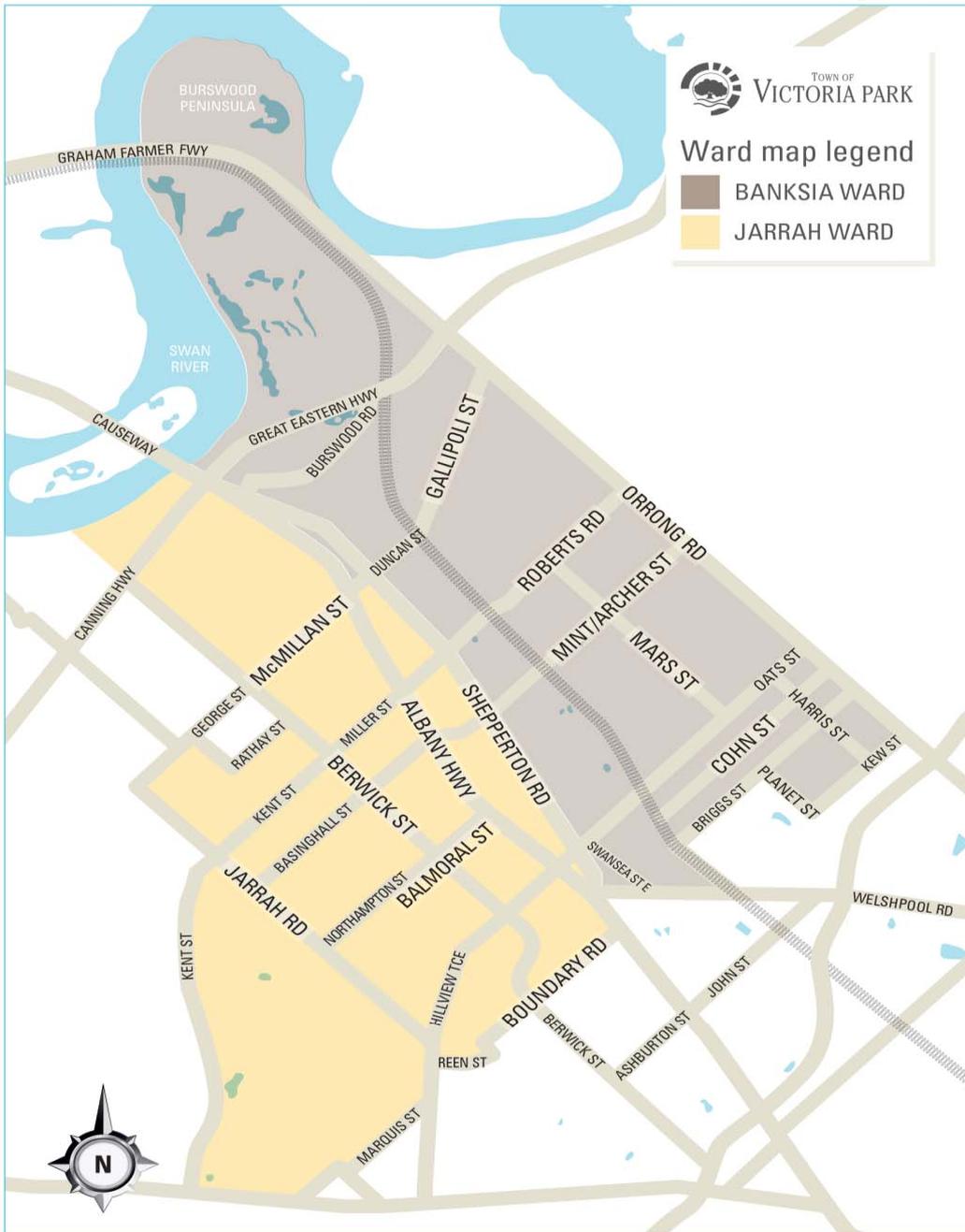
The Town has endeavoured to provide innovative, creative and inclusive events, programs, activities and services to grow our community and the sense of ownership felt by all who come here.

Some things we are focusing on over the next financial year include:

- Continuing development of the Lathlain Precinct Redevelopment Project to provide tangible benefits to the Lathlain and surrounding community.
- Planning and development of the Integrated Planning and Reporting Framework 2017 Project, which will guide the Town's future direction.
- Continual improvements to streets, parks, open spaces and ongoing activation of the Town's entertainment precincts.
- Continued support and service to the community groups within the Town.

A handwritten signature in black ink that reads "Trevor Vaughan". The signature is written in a cursive, flowing style.

Trevor Vaughan
Mayor



Trevor Vaughan
Mayor
Term exp: 10/15



Cr Claire Anderson
Deputy Mayor
Term exp: 10/15



Cr John Bissett
Term exp: 10/15



Cr Keith Hayes
Term exp: 10/17



Cr Vince Maxwell
Term exp: 10/17



Cr Vin Nairn
Term exp: 10/15



Cr Brian Oliver
Term exp: 10/17



Cr Vicki Potter
Term exp: 10/15



Cr Mark Windram
Term exp: 10/17

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The Chief Executive Officer and Organisation



Every year the Town endeavours to live within our means and provide a budget that will deliver projects and services to the community that enhance the Vibrant Lifestyle vision for the Town.

The 2015-2016 budget continues to show that the Town is making headway in reducing its renewal spending gap whilst still providing improvements to infrastructure and delivery of existing services.

There are numerous renewal projects identified within the budget that will deliver improvements to roads, drainage, pathways and building infrastructure.

One of the most significant projects to be commenced in the Town is the major review of the Strategic Community Plan, which will help inform the future direction of the Town as we grow and change. This process is to include a significant community participation component which helps inform project prioritisation.

Aligned with the Strategic Community Plan review will be a restructure of the organisation to ensure effective service delivery to our community as well as continuing to reshape the organisation into one that has an enabling focus.

Infrastructure improvement highlights include a new Community Facility in Lathlain Place that will provide for young families by including the Toy Library, Infant health and Playgroup. Alongside this facility will be improvements to the Scouts and Guides facility to round off the Lathlain Place improvement works. The Town will also continue to advocate for funding for the other major zones in the Lathlain redevelopment area to ensure community dividends are realised.

As the Town continues to become more technology focussed there have been a number of improvement projects identified inclusive of Website redevelopment, Customer relations module, mobile computing and electronic notices as well we will be offering the Digital Hub as a facility for hire.

All of these focus areas and projects will help deliver benefits to the community and in doing so help deliver on the vision of the Town.

A handwritten signature in black ink, appearing to read 'A Vuleta', written in a cursive style.

Anthony Vuleta
Chief Executive Officer



Anthony Vuleta, Chief Executive Officer

- Communications
- Governance
- Human Resources



Nathan Cain
Director

- Business Life Program



Tina Ackerman
Director

- Community Life Program



Rochelle Lavery
Director

- Future Life Program
- Built Life Program



Warren Bow
Director

- Renew Life Program

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Budget Statements and Notes

Budget Statements and Notes
For the year ended 30 June 2016

Statement of Comprehensive Income by Program

	Notes	2014-2015 Budget \$	2014-2015 Actual \$	2015-2016 Budget \$
Revenue	1, 2, 8 to 13			
General Purpose Funding		38,022,000	39,316,900	40,351,300
Governance		2,000	700	0
Law, Order and Public Safety		3,884,800	3,024,600	3,227,900
Health		214,500	231,600	245,200
Education and Welfare		125,900	167,700	161,200
Community Amenities		1,368,500	1,461,700	1,425,600
Recreation and Culture		5,483,700	4,972,600	5,375,600
Transport		238,600	244,900	215,000
Economic Services		533,000	968,800	768,900
Other Property and Services		237,500	3,069,200	1,474,000
Total Revenue		50,110,500	53,458,700	53,244,700
Expense (excluding Finance Costs)	1,2 and 14			
General Purpose Funding		(594,100)	(577,900)	(566,600)
Governance		(489,000)	(461,900)	(542,600)
Law, Order and Public Safety		(5,190,400)	(4,614,200)	(4,818,000)
Health		(1,499,400)	(1,607,800)	(1,404,200)
Education and Welfare		(974,400)	(955,300)	(1,068,300)
Community Amenities		(9,222,400)	(7,835,700)	(9,470,700)
Recreation and Culture		(18,367,300)	(19,187,800)	(19,691,200)
Transport		(8,806,900)	(10,319,900)	(12,241,000)
Economic Services		(1,602,200)	(1,482,400)	(1,598,000)
Other Property and Services		(572,100)	(1,102,200)	(1,410,900)
Total Expense (excluding Finance Costs)		(47,318,200)	(48,145,100)	(52,811,500)
Finance Costs	2 and 5			
Law, Order and Public Safety		(177,000)	(177,000)	(149,100)
Recreation and Culture		(294,500)	(294,500)	(257,200)
Economic Services		(78,000)	(78,000)	(62,600)
Other Property and Services		(197,500)	(197,500)	(175,400)
Total Finance Costs		(747,000)	(747,000)	(644,300)
Non-Operating Grants, Subsidies and Contributions				
Recreation and Culture		137,000	137,000	0
Transport		640,800	882,900	1,903,000
Other Property and Services		100,000	99,000	0
Total Non-Operating Grants, Subsidies and Contributions		877,800	1,118,900	1,903,000

Budget Statements and Notes
For the year ended 30 June 2016

Statement of Comprehensive Income by Program (continued)

	Notes	2014-2015 Budget \$	2014-2015 Actual \$	2015-2016 Budget \$
Profit / (Loss) on Disposal of Assets	4			
General Purpose Funding		0	0	0
Governance		0	(5,500)	(200)
Law, Order and Public Safety		(13,000)	(8,800)	(300)
Health		(3,500)	(8,300)	(200)
Education and Welfare		0	(2,500)	(400)
Community Amenities		(3,000)	(12,900)	0
Recreation and Culture		(5,700)	(93,900)	(7,700)
Transport		0	0	(7,800)
Economic Services		(8,000)	(17,400)	(200)
Other Property and Services		(5,900)	(34,900)	(1,400)
Total Profit / (Loss) on Disposal of Assets		(39,100)	(184,200)	(18,200)
Net Result		2,884,000	5,501,300	1,673,700
Other Comprehensive Income				
Changes on revaluation of non-current assets		0	0	0
Total Comprehensive Income		2,884,000	5,501,300	1,673,700

All fair value adjustments relating to re-measurement of financial assets at fair value through profit or loss and (if any) changes on revaluation of non-current assets in accordance with the mandating of fair value measurement through Other Comprehensive Income, is impacted upon by external forces and is not able to be reliably estimated at the time of budget adoption. Fair value adjustments relating to the re-measurement of financial assets at fair value through profit or loss will be assessed at the time they occur with compensating budget amendments made as necessary. It is anticipated in all instances, any changes upon revaluation of non-current assets will relate to non-cash transactions and as such, have no impact on this budget document.

This statement is to be read in conjunction with the accompanying notes.

Budget Statements and Notes
For the year ended 30 June 2016

Statement of Comprehensive Income by Nature and Type

	Notes	2014-2015 Budget \$	2014-2015 Actual \$	2015-2016 Budget \$
Revenue				
Rates	8	35,670,000	35,831,800	38,864,800
Operating Grants, Subsidies and Contributions		1,506,500	2,477,000	810,800
Fees and Charges	11	11,425,200	10,319,000	11,182,500
Service Charges	10	0	600	0
Interest Earnings	2	1,173,500	1,218,700	938,700
Other Revenue		335,300	3,611,600	1,447,900
Total Revenue		50,110,500	53,458,700	53,244,700
Expense				
Employee Costs		(20,279,626)	(20,040,100)	(20,841,700)
Materials and Contracts		(18,887,775)	(17,754,200)	(20,108,000)
Utility Charges		(1,782,576)	(1,374,900)	(1,458,000)
Depreciation	2	(5,600,000)	(8,430,300)	(9,828,900)
Interest Expense		(747,000)	(747,000)	(644,300)
Insurance		(680,665)	(456,700)	(484,200)
Other Expense		(87,558)	(88,900)	(90,700)
Total Expense		(48,065,200)	(48,892,100)	(53,455,800)
Sub-Total		2,045,300	4,566,600	(211,100)
Non-Operating Grants, Subsidies and Contributions		877,800	1,118,900	1,903,000
Profit on Asset Disposals	4	15,000	100	0
Loss on Asset Disposals	4	(54,100)	(184,300)	(18,200)
Net Result		2,884,000	5,501,300	1,673,700
Other Comprehensive Income				
Changes on revaluation of non-current assets		0	0	0
Total Comprehensive Income		2,884,000	5,501,300	1,673,700

All fair value adjustments relating to re-measurement of financial assets at fair value through profit or loss and (if any) changes on revaluation of non-current assets in accordance with the mandating of fair value measurement through Other Comprehensive Income, is impacted upon by external forces and is not able to be reliably estimated at the time of budget adoption. Fair value adjustments relating to the re-measurement of financial assets at fair value through profit or loss will be assessed at the time they occur with compensating budget amendments made as necessary. It is anticipated in all instances, any changes upon revaluation of non-current assets will relate to non-cash transactions and as such, have no impact on this budget document.

This statement is to be read in conjunction with the accompanying notes.

Budget Statements and Notes
For the year ended 30 June 2016

Statement of Cash Flows

	Notes	2014-2015 Budget \$	2014-2015 Actual \$	2015-2016 Budget \$
Operating Activities - Receipts				
Rates		35,400,000	35,900,000	38,900,000
Operating Grants, Subsidies and Contributions		1,506,000	2,477,000	810,800
Fees and Charges		9,600,000	9,785,300	11,080,000
Service Charges		0	600	0
Interest Earnings		1,170,000	1,218,700	938,700
Goods and Services Tax		2,000,000	2,152,000	2,600,000
Other Revenue		330,000	3,611,600	1,447,900
Total Operating Activities - Receipts		50,006,000	55,145,200	55,777,400
Operating Activities - Payments				
Employee Costs		(20,000,000)	(20,196,800)	(20,750,000)
Materials and Contracts		(17,558,700)	(16,509,400)	(20,315,400)
Utility Charges		(1,780,000)	(1,375,000)	(1,458,000)
Interest Expense		(747,000)	(747,000)	(644,300)
Insurance		(680,000)	(456,800)	(484,200)
Goods and Services Tax		(2,000,000)	(2,152,000)	(2,600,000)
Other Expense		(85,000)	(88,900)	(90,700)
Total Operating Activities - Payments		(42,850,700)	(41,525,900)	(46,342,600)
Net Cash from Operating Activities	15	7,155,300	13,619,300	9,434,800
Investing Activities				
Payments towards Development of Land for Resale	3	0	0	0
Payments for Property, Plant and Equipment	3	(4,633,000)	(1,940,200)	(6,397,000)
Payments for Infrastructure	3	(9,973,000)	(8,628,100)	(9,199,300)
Non-Operating Grants, Subsidies and Contributions		877,800	1,118,900	1,903,000
Proceeds from Sale of Assets	4	1,378,900	1,304,800	538,000
Net Cash from Investing Activities		(12,349,300)	(8,144,600)	(13,155,300)
Financing Activities				
Repayment of Debentures	5	(1,942,000)	(1,938,900)	(2,039,600)
Proceeds from Self Supporting Loans		0	0	0
Proceeds from New Debentures	5	0	0	0
Net Cash from Financing Activities		(1,942,000)	(1,938,900)	(2,039,600)
Net Increase / (Decrease) in Cash Held		(7,136,000)	3,535,800	(5,760,100)
Cash at Beginning of the Year		17,827,619	18,012,700	21,548,500
Cash, and Cash Equivalents, at End of Year	15	10,691,619	21,548,500	15,788,400

This statement is to be read in conjunction with the accompanying notes.

Budget Statements and Notes
For the year ended 30 June 2016

Rate Setting Statement

	Notes	2014-2015 Budget \$	2014-2015 Actual \$	2015-2016 Budget \$
Revenue				
	1 and 2			
General Purpose Funding		2,352,000	3,485,100	1,486,500
Governance		2,000	700	0
Law, Order and Public Safety		3,884,800	3,024,600	3,227,900
Health		214,500	231,600	245,200
Education and Welfare		125,900	167,700	161,200
Community Amenities		1,368,500	1,461,700	1,425,600
Recreation and Culture		5,620,700	5,109,600	5,375,600
Transport		879,400	1,127,800	2,118,000
Economic Services		533,000	968,800	768,900
Other Property and Services		352,500	3,168,300	1,474,000
Total Revenue		15,333,300	18,745,900	16,282,900
Expense				
	1 and 2			
General Purpose Funding		(594,100)	(577,900)	(566,600)
Governance		(489,000)	(467,400)	(542,800)
Law, Order and Public Safety		(5,380,400)	(4,800,000)	(4,967,400)
Health		(1,502,900)	(1,616,100)	(1,404,400)
Education and Welfare		(974,400)	(957,800)	(1,068,700)
Community Amenities		(9,225,400)	(7,848,600)	(9,470,700)
Recreation and Culture		(18,667,500)	(19,576,200)	(19,956,100)
Transport		(8,806,900)	(10,319,900)	(12,248,800)
Economic Services		(1,688,200)	(1,577,800)	(1,660,800)
Other Property and Services		(790,500)	(1,334,700)	(1,587,700)
Total Expense		(48,119,300)	(49,076,400)	(53,474,000)
Net Result, Excluding Rate Revenue		(32,786,000)	(30,330,500)	(37,191,100)
Adjustments to Cash Budget Requirements include -				
Non-Cash Revenue and Expenses				
(Profit) / Loss on Asset Disposals	4	39,100	184,200	18,200
Movement in Non-Current Assets		0	0	0
Depreciation of Assets	2	5,600,000	8,430,300	9,828,900
Total Non-Cash Revenue and Expenses		5,639,100	8,614,500	9,847,100

Budget Statements and Notes
For the year ended 30 June 2016

Rate Setting Statement (continued)

	Notes	2014-2015 Budget \$	2014-2015 Actual \$	2015-2016 Budget \$
Capital Revenue and Expense				
Purchase Land Held for Resale	3	0	0	0
Purchase Land and Buildings	3	(2,890,000)	(853,100)	(3,959,000)
Purchase Plant and Machinery	3	(934,000)	(534,000)	(1,211,000)
Purchase Furniture and Equipment	3	(809,000)	(301,000)	(699,000)
Purchase Information Technology	3	0	(252,100)	(528,000)
Purchase Infrastructure - Roads	3	(2,524,000)	(2,853,300)	(4,367,300)
Purchase Infrastructure - Drainage	3	(445,000)	(414,300)	(446,000)
Purchase Infrastructure - Pathways	3	(1,305,000)	(756,200)	(817,000)
Purchase Infrastructure - Parks	3	(2,329,000)	(2,156,000)	(1,592,000)
Purchase Infrastructure - Other	3	(3,370,000)	(2,448,300)	(1,977,000)
Proceeds from Asset Disposals	4	1,378,900	1,304,800	538,000
Repayment of Debentures	5	(1,942,000)	(1,938,900)	(2,039,600)
Proceeds from New Debentures	5	0	0	0
Transfers to Reserves (Restricted Assets)	6	(2,024,000)	(5,235,900)	(2,956,200)
Transfers from Reserves (Restricted Assets)	6	1,670,000	1,775,000	596,300
Total Capital Revenue and Expense		(15,523,100)	(14,663,300)	(19,457,800)
Add - Estimated Surplus / (Deficit) 1 July	7	7,000,000	8,484,500	7,937,000
Less - Estimated Surplus / (Deficit) 30 June	7	0	7,937,000	0
Amount Required to be Raised from Rates	8	(35,670,000)	(35,831,800)	(38,864,800)

This statement is to be read in conjunction with the accompanying notes.

Note 1 Significant Accounting Policies

a - Basis of Preparation

The budget has been prepared in accordance with applicable Australian Accounting Standards (as they apply to local government and not-for-profit entities), Australian Accounting Interpretations, other authoritative pronouncements of the Australian Accounting Standards Board, the Local Government Act 1995 and accompanying regulations. Material accounting policies which have been adopted in the preparation of this budget are presented below and have been consistently applied unless stated otherwise.

Except for cash flow and rate setting information, the budget has also been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

The Local Government Reporting Entity

All Funds through which the Council controls resources to carry on its functions have been included in the financial statements forming part of this budget.

In the process of reporting on the local government as a single unit, all transactions and balances between those Funds (for example, loans and transfers between Funds) have been eliminated.

All monies held in the Trust Fund are excluded from the financial statements. A separate statement of those monies appears in this Budget document.

b - 2014-2015 Actual Balances

Balances shown in this budget as 2014-2015 Actual are as forecast at the time of budget preparation and are subject to final adjustments.

c - Rounding Off Figures

All figures shown in this budget, other than a rate in the dollar, are rounded to the nearest dollar.

d - Rates, Grants, Donations and Other Contributions

Rates, grants, donations and other contributions are recognised as revenues when the local government obtains control over the assets comprising the contributions.

Control over assets acquired from rates is obtained at the commencement of the rating period or, where earlier, upon receipt of the rates.

e - Goods and Services Tax

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO).

Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position.

Cash flows are presented on a Gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

f - Superannuation

The Council contributes to a number of Superannuation Funds on behalf of employees. All funds to which the Council contributes are defined contribution plans.

Note 1 Significant Accounting Policies (continued)

g - Cash and Cash Equivalents

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks, other short term highly liquid investments that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts. Bank overdrafts are shown as short term borrowings in current liabilities in the statement of financial position.

h - Trade and Other Receivables

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business. Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets. Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.

i - Inventories

General

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

Land Held for Resale

Land held for development and sale is valued at the lower of cost and net realisable value. Cost includes the cost of acquisition, development, borrowing costs and holding costs until completion of development. Finance costs and holding charges incurred after development is completed are expensed.

Gains and losses are recognised in profit or loss at the time of signing an unconditional contract of sale if significant risks and rewards, and effective control over the land, are passed on to the buyer at this point.

Land held for sale is classified as current except where it is held as non-current based on Council's intentions to release for sale.

j - Fixed Assets

Each class of fixed assets within either property, plant and equipment or infrastructure, is carried at cost or fair value as indicated less, where applicable, any accumulated depreciation and impairment losses.

Mandatory Requirement to Revalue Non-Current Assets

Effective from 1 July 2012, the Local Government (Financial Management) Regulations were amended and the measurement of non-current assets at Fair Value became mandatory. The amendments allow for a phasing in of fair value in relation to fixed assets over three years as follows:

- (a) for the financial year ending on 30 June 2013, the fair value of all of the assets of the local government that are plant and equipment; and
- (b) for the financial year ending on 30 June 2014, the fair value of all of the assets of the local government –
 - (i) that are plant and equipment; and
 - (ii) that are –
 - (I) land and buildings; or
 - (II) infrastructure;
- and
- (c) for a financial year ending on or after 30 June 2015, the fair value of all of the assets of the local government.

Thereafter, in accordance with the regulations, each asset class must be revalued at least every 3 years. In 2013, Council commenced the process of adopting Fair Value in accordance with the Regulations. Relevant disclosures, in accordance with the requirements of Australian Accounting Standards, have been made in the budget as necessary.

Note 1 Significant Accounting Policies (continued)

j - Fixed Assets (Continued)

Land Under Control

In accordance with Local Government (Financial Management) Regulation 16(a), the Council was required to include as an asset (by 30 June 2013), Crown Land operated by the local government as a golf course, showground, racecourse or other sporting or recreational facility of state or regional significance.

Upon initial recognition, these assets were recorded at cost in accordance with AASB 116. They were then classified as Land and revalued along with other land in accordance with the other policies detailed in this Note. Whilst they were initially recorded at cost (being fair value at the date of acquisition (deemed cost) as per AASB 116) they were revalued along with other items of Land and Buildings at 30 June 2014.

Initial Recognition and Measurement between Mandatory Revaluation Dates

All assets are initially recognised at cost and subsequently revalued in accordance with the mandatory measurement framework detailed above.

In relation to this initial measurement, cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the Council includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overheads.

Individual assets acquired between initial recognition and the next revaluation of the asset class in accordance with the mandatory measurement framework detailed above, are carried at cost less accumulated depreciation as management believes this approximates fair value. They will be subject to subsequent revaluation at the next anniversary date in accordance with the mandatory measurement framework detailed above.

Revaluation

Increases in the carrying amount arising on revaluation of assets are credited to a revaluation surplus in equity. Decreases that offset previous increases of the same asset are recognised against revaluation surplus directly in equity. All other decreases are recognised in profit or loss.

Transitional Arrangements

During the time it takes to transition the carrying value of non-current assets from the cost approach to the fair value approach, the Council may still be utilising both methods across differing asset classes.

Those assets carried at cost will be carried in accordance with the policy detailed in the Initial Recognition section as detailed above.

Those assets carried at fair value will be carried in accordance with the Revaluation Methodology section as detailed above.

Land Under Roads

In Western Australia, all land under roads is Crown land, the responsibility for managing which, is vested in the local government. Effective as at 1 July 2008, Council elected not to recognise any value for land under roads acquired on or before 30 June 2008. This accords with the treatment available in Australian Accounting Standard AASB 1051 Land Under Roads and the fact Local Government (Financial Management) Regulation 16(a)(i) prohibits local governments from recognising such land as an asset.

In respect of land under roads acquired on or after 1 July 2008, as detailed above, Local Government (Financial Management) Regulation 16(a)(i) prohibits local governments from recognising such land as an asset. Whilst such treatment is inconsistent with the requirements of AASB 1051, Local Government (Financial Management) Regulation 4(2) provides, in the event of such an inconsistency, the Local Government (Financial Management) Regulations prevail.

Consequently, any land under roads acquired on or after 1 July 2008 is not included as an asset of the Council.

Note 1 Significant Accounting Policies (continued)

j - Fixed Assets (continued)

Depreciation

The depreciable amount of all fixed assets including buildings but excluding freehold land, are depreciated on a straight-line basis over the individual asset's useful life from the time the asset is held ready for use. Leasehold improvements are depreciated over the shorter of either the unexpired period of the lease or the estimated useful life of the improvements.

Major depreciation periods used for each class of depreciable asset are:

Buildings - 30 to 50 years

Furniture and Equipment - 4 to 10 years

Information Technology - 3 to 10 years

Plant and Machinery - 5 to 15 years

Sealed roads and streets

Roads - Seal / Pavement

Formation - not depreciated

Pavement - 50 years

Gravel roads

Formation - not depreciated

Pavement - 25 years

Formed Roads

Formation - not depreciated

Pavement - 25 years

Parks and Reserves - 10 years

Pathways - 20 years

Sewerage piping - 100 years

Water supply piping and drainage system - 75 years

The asset residual values and useful lives are reviewed, and adjusted if appropriate, at the end of each reporting period. An asset's carrying amount is written down immediately to its recoverable amount if the asset's carrying amount is greater than its estimated recoverable amount. Gains and losses on disposals are determined by comparing proceeds with the carrying amount. These gains and losses are included in profit or loss in the period which they arise. When revalued assets are sold, amounts included in the revaluation surplus relating to that asset are transferred to retained surplus.

Capitalisation Threshold

Expenditure on items of assets under \$2,000 is not capitalised individually. Rather, it is recorded as an asset in the relevant low value pool.

k - Fair Value of Assets and Liabilities

When performing a revaluation, the Council uses a mix of both independent and management valuations using the following as a guide:

Fair Value is the price that Council would receive to sell the asset or would have to pay to transfer a liability, in an orderly (i.e. unforced) transaction between independent, knowledgeable and willing market participants at the measurement date. As fair value is a market-based measure, the closest equivalent observable market pricing information is used to determine fair value. Adjustments to market values may be made having regard to the characteristics of the specific asset. The fair values of assets that are not traded in an active market are determined using one or more valuation techniques. These valuation techniques maximise, to the extent possible, the use of observable market data.

To the extent possible, market information is extracted from either the principal market for the asset (i.e. the market with the greatest volume and level of activity for the asset or, in the absence of such a market, the most advantageous market available to the entity at the end of the reporting period (i.e. the market that maximises the receipts from the sale of the asset after taking into account transaction costs and transport costs). For non-financial assets, the fair value measurement also takes into account a market participant's ability to use the asset in its highest and best use or to sell it to another market participant that would use the asset in its highest and best use.

Note 1 Significant Accounting Policies (continued)

K - Fair Value of Asset and Liabilities (continued)

Fair Value Hierarchy

AASB 13 requires the disclosure of fair value information by level of the fair value hierarchy, which categorises fair value measurement into one of three possible levels based on the lowest level that an input that is significant to the measurement can be categorised into as follows:

Level 1

Measurements based on quoted prices (unadjusted) in active markets for identical assets or liabilities that the entity can access at the measurement date.

Level 2

Measurements based on inputs other than quoted prices included in Level 1 that are observable for the asset or liability, either directly or indirectly.

Level 3

Measurements based on unobservable inputs for the asset or liability.

The fair values of assets and liabilities that are not traded in an active market are determined using one or more valuation techniques. These valuation techniques maximise, to the extent possible, the use of observable market data. If all significant inputs required to measure fair value are observable, the asset or liability is included in Level 2. If one or more significant inputs are not based on observable market data, the asset or liability is included in Level 3.

Valuation techniques

The Council selects a valuation technique that is appropriate in the circumstances and for which sufficient data is available to measure fair value. The availability of sufficient and relevant data primarily depends on the specific characteristics of the asset or liability being measured. The valuation techniques selected by the Council are consistent with one or more of the following valuation approaches:

Market approach

Valuation techniques that use prices and other relevant information generated by market transactions for identical or similar assets or liabilities.

Income approach

Valuation techniques that convert estimated future cash flows or income and expenses into a single discounted present value.

Cost approach

Valuation techniques that reflect the current replacement cost of an asset at its current service capacity.

Each valuation technique requires inputs that reflect the assumptions that buyers and sellers would use when pricing the asset or liability, including assumptions about risks. When selecting a valuation technique, the Council gives priority to those techniques that maximise the use of observable inputs and minimise the use of unobservable inputs. Inputs that are developed using market data (such as publicly available information on actual transactions) and reflect the assumptions that buyers and sellers would generally use when pricing the asset or liability and considered observable, whereas inputs for which market data is not available and therefore are developed using the best information available about such assumptions are considered unobservable.

As detailed above, the mandatory measurement framework imposed by the Local Government (Financial Management) Regulations requires, as a minimum, all assets carried at a revalued amount to be revalued at least every 3 years.

Note 1 Significant Accounting Policies (continued)

I - Financial Instruments

Financial assets and financial liabilities are recognised when the Council becomes a party to the contractual provisions to the instrument. For financial assets, this is equivalent to the date that the Council commits itself to either the purchase or sale of the asset (i.e. trade date accounting is adopted).

Financial instruments are initially measured at fair value plus transaction costs, except where the instrument is classified 'at fair value through profit or loss', in which case transaction costs are expensed to profit or loss immediately.

Classification and Subsequent Measurement

Financial instruments are subsequently measured at fair value, amortised cost using the effective interest rate method, or cost.

Amortised cost is calculated as:

- (a) the amount in which the financial asset or financial liability is measured at initial recognition;
- (b) less principal repayments and any reduction for impairment; and
- (c) plus or minus the cumulative amortisation of the difference, if any, between the amount initially recognised and the maturity amount calculated using the effective interest rate method.

The effective interest method is used to allocate interest income or interest expense over the relevant period and is equivalent to the rate that discounts estimated future cash payments or receipts (including fees, transaction costs and other premiums or discounts) through the expected life (or when this cannot be reliably predicted, the contractual term) of the financial instrument to the net carrying amount of the financial asset or financial liability. Revisions to expected future net cash flows will necessitate an adjustment to the carrying value with a consequential recognition of an income or expense in profit or loss.

(i) Financial assets at fair value through profit and loss

Financial assets are classified at "fair value through profit or loss" when they are held for trading for the purpose of short term profit taking. Assets in this category are classified as current assets. Such assets are subsequently measured at fair value with changes in carrying amount being included in profit or loss.

(ii) Loans and receivables

Loans and receivables are non-derivative financial assets with fixed or determinable payments that are not quoted in an active market and are subsequently measured at amortised cost. Gains or losses are recognised in profit or loss.

Loans and receivables are included in current assets where they are expected to mature within 12 months after the end of the reporting period.

(iii) Held-to-maturity investments

Held-to-maturity investments are non-derivative financial assets with fixed maturities and fixed or determinable payments that the Council's management has the positive intention and ability to hold to maturity. They are subsequently measured at amortised cost. Gains or losses are recognised in profit or loss.

Held-to-maturity investments are included in current assets where they are expected to mature within 12 months after the end of the reporting period. All other investments are classified as non-current.

(iv) Available-for-sale financial assets

Available-for-sale financial assets are non-derivative financial assets that are either not suitable to be classified into other categories of financial assets due to their nature, or they are designated as such by management. They comprise investments in the equity of other entities where there is neither a fixed maturity nor fixed or determinable payments.

They are subsequently measured at fair value with changes in such fair value (i.e. gains or losses) recognised in other comprehensive income (except for impairment losses). When the financial asset is derecognised, the cumulative gain or loss pertaining to that asset previously recognised in other comprehensive income is reclassified into profit or loss. Available-for-sale financial assets are included in current assets, where they are expected to be sold within 12 months after the end of the reporting period. All other available for sale financial assets are classified as non-current.

Note 1 Significant Accounting Policies (continued)

l - Financial Instruments (continued)

(v) Financial liabilities

Non-derivative financial liabilities (excluding financial guarantees) are subsequently measured at amortised cost. Gains or losses are recognised in the profit or loss.

Impairment

A financial asset is deemed to be impaired if, and only if, there is objective evidence of impairment as a result of one or more events (a "loss event") having occurred, which has an impact on the estimated future cash flows of the financial asset(s).

In the case of available-for-sale financial assets, a significant or prolonged decline in the market value of the instrument is considered a loss event. Impairment losses are recognised in profit or loss immediately. Also, any cumulative decline in fair value previously recognised in other comprehensive income is reclassified to profit or loss at this point.

In the case of financial assets carried at amortised cost, loss events may include: indications that the debtors or a group of debtors are experiencing significant financial difficulty, default or delinquency in interest or principal payments; indications that they will enter bankruptcy or other financial reorganisation; and changes in arrears or economic conditions that correlate with defaults.

For financial assets carried at amortised cost (including loans and receivables), a separate allowance account is used to reduce the carrying amount of financial assets impaired by credit losses. After having taken all possible measures of recovery, if management establishes that the carrying amount cannot be recovered by any means, at that point the written-off amounts are charged to the allowance account or the carrying amount of impaired financial assets is reduced directly if no impairment amount was previously recognised in the allowance account.

Derecognition

Financial assets are derecognised where the contractual rights for receipt of cash flows expire or the asset is transferred to another party, whereby the Council no longer has any significant continual involvement in the risks and benefits associated with the asset. Financial liabilities are derecognised where the related obligations are discharged, cancelled or expired. The difference between the carrying amount of the financial liability extinguished or transferred to another party and the fair value of the consideration paid, including the transfer of non-cash assets or liabilities assumed, is recognised in profit or loss.

m - Impairment of Assets

In accordance with Australian Accounting Standards the Council's assets, other than inventories, are assessed at each reporting date to determine whether there is any indication they may be impaired.

Where such an indication exists, an impairment test is carried out on the asset by comparing the recoverable amount of the asset, being the higher of the asset's fair value less costs to sell and value in use, to the asset's carrying amount.

Any excess of the asset's carrying amount over its recoverable amount is recognised immediately in profit or loss, unless the asset is carried at a revalued amount in accordance with another standard (e.g. AASB 116) whereby any impairment loss of a revalued asset is treated as a revaluation decrease in accordance with that other standard.

For non-cash generating assets such as roads, drains, public buildings and the like, value in use is represented by the depreciated replacement cost of the asset.

At the time of adopting this budget, it is not possible to estimate the amount of impairment losses (if any) as at 30 June 2016.

In any event, an impairment loss is a non-cash transaction and consequently, has no impact on this budget document.

Note 1 Significant Accounting Policies (continued)

n - Trade and Other Payables

Trade and other payables represent liabilities for goods and services provided to the Council prior to the end of the financial year that are unpaid and arise when the Council becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.

o - Employee Benefits

Short-Term Employee Benefits

Provision is made for the Council's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Council's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the statement of financial position. The Council's obligations for employees' annual leave and long service leave entitlements are recognised as provisions in the statement of financial position.

Other Long-Term Employee Benefits

Provision is made for employees' long service leave and annual leave entitlements not expected to be settled wholly within 12 months after the end of the annual reporting period in which the employees render the related service. Other long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any re-measurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur.

The Council's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Council does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

p - Borrowing Costs

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset until such time as the asset is substantially ready for its intended use or sale.

q - Provisions

Provisions are recognised when the Council has a legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

Note 1 Significant Accounting Policies (continued)

r - Leases

Leases of fixed assets where substantially all the risks and benefits incidental to the ownership of the asset, but not legal ownership, are transferred to the Council, are classified as finance leases.

Finance leases are capitalised recording an asset and a liability at the lower amounts equal to the fair value of the leased property or the present value of the minimum lease payments, including any guaranteed residual values. Lease payments are allocated between the reduction of the lease liability and the lease interest expense for the period.

Leased assets are depreciated on a straight line basis over the shorter of their estimated useful lives or the lease term.

Lease payments for operating leases, where substantially all the risks and benefits remain with the lessor, are charged as expenses in the periods in which they are incurred.

Lease incentives under operating leases are recognised as a liability and amortised on a straight line basis over the life of the lease term.

s - Interests in Joint Arrangements

Joint arrangements represent the contractual sharing of control between parties in a business venture where unanimous decisions about relevant activities are required.

Separate joint venture entities providing joint venturers with an interest to net assets are classified as a joint venture and accounted for using the equity method. Refer to note 1(o) for a description of the equity method of accounting.

Joint venture operations represent arrangements whereby joint operators maintain direct interests in each asset and exposure to each liability of the arrangement. The Council's interests in the assets, liabilities, revenue and expenses of joint operations are included in the respective line items of the financial statements.

t - Current and Non-Current Classification

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Council's operational cycle. In the case of liabilities where the Council does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current even if not expected to be realised in the next 12 months except for land held for sale where it is held as non-current based on the Council's intentions to release for sale.

u - Comparative Figures

Where required, comparative figures have been adjusted to conform with changes in presentation for the current budget year.

v - Budget Comparative Figures

Unless otherwise stated, the budget comparative figures shown in this budget document relate to the original budget estimate for the relevant item of disclosure.

Budget Statements and Notes
For the year ended 30 June 2016

Note 2 Revenue and Expense

	2014-2015 Budget \$	2014-2015 Actual \$	2015-2016 Budget \$
Net Result			
The Net Result includes -			
<u>Audit Remuneration</u>			
Audit and Other Services	25,000	15,000	40,800
<u>Depreciation - By Program</u>			
General Purpose Funding	30,000	45,100	52,600
Governance	30,000	45,100	52,600
Law, Order and Public Safety	30,000	45,100	52,600
Health	120,000	180,600	210,600
Education and Welfare	30,000	45,100	52,600
Community Amenities	720,000	1,083,800	1,263,700
Recreation and Culture	1,640,000	2,468,800	2,878,400
Transport	2,250,000	3,387,100	3,949,100
Economic Services	30,000	45,100	52,600
Other Property and Services	720,000	1,084,500	1,264,100
	5,600,000	8,430,300	9,828,900
<u>Depreciation - By Class</u>			
Buildings	880,000	2,510,700	2,179,400
Plant and Machinery	600,000	601,100	632,000
Furniture and Equipment	300,000	701,100	990,600
Information Technology	0	0	0
Infrastructure - Roads	1,750,000	2,214,600	3,711,500
Infrastructure - Drainage	70,000	464,000	444,700
Infrastructure - Pathways	400,000	1,147,500	854,900
Infrastructure - Parks	1,000,000	540,000	710,000
Infrastructure - Other	600,000	251,300	305,800
	5,600,000	8,430,300	9,828,900
<u>Interest Expense (Finance Costs)</u>			
Loan Borrowings	747,000	747,000	644,300
	747,000	747,000	644,300
<u>Interest Earnings</u>			
Investments - Municipal Funds	675,000	638,600	383,800
Investments - Reserve Funds	179,000	159,900	174,400
Other Interest Revenue	319,500	420,200	380,500
	1,173,500	1,218,700	938,700

Budget Statements and Notes
For the year ended 30 June 2016

Note 3 Acquisition of Assets

		2014-2015	2014-2015	2015-2016
		Budget	Actual	Budget
		\$	\$	\$
<u>By Class</u>	Land	0	0	0
	Buildings	2,890,000	853,100	3,959,000
	Plant and Machinery	934,000	534,000	1,211,000
	Furniture and Equipment	809,000	301,000	699,000
	Information Technology	0	252,100	528,000
	Infrastructure - Roads	2,524,000	2,853,300	4,367,300
	Infrastructure - Drainage	445,000	756,200	446,000
	Infrastructure - Pathways	1,305,000	414,300	817,000
	Infrastructure - Parks	2,329,000	2,156,000	1,592,000
	Infrastructure - Other	3,370,000	2,448,300	1,977,000
		14,606,000	10,568,300	15,596,300

Budget Statements and Notes
For the year ended 30 June 2016

Note 3 Acquisition of Assets (continued)

	2014-2015 Budget \$	2014-2015 Actual \$	2015-2016 Budget \$
<u>By Program</u>			
Governance			
Plant and Machinery	0	0	46,000
Law, Order and Public Safety			
Buildings	0	0	2,000
Plant and Machinery	126,000	119,400	120,000
Furniture and Equipment	265,000	160,900	138,500
Infrastructure - Other	900,000	280,800	539,000
Health			
Plant and Machinery	23,000	18,900	46,000
Education and Welfare			
Buildings	0	0	70,000
Plant and Machinery	0	0	46,000
Furniture and Equipment	0	0	49,500
Community Amenities			
Buildings	0	185,100	1,566,000
Plant and Machinery	25,000	29,400	0
Furniture and Equipment	100,000	70,400	49,000
Recreation and Culture			
Buildings	2,185,000	602,200	1,441,000
Plant and Machinery	123,500	52,500	157,500
Furniture and Equipment	81,000	42,700	432,500
Infrastructure - Parks	2,329,000	2,156,000	1,592,000
Infrastructure - Other	695,000	295,000	420,000
Transport			
Plant and Machinery	293,500	26,700	396,500
Infrastructure - Roads	2,524,000	2,853,300	4,367,300
Infrastructure - Drainage	445,000	756,200	446,000
Infrastructure - Pathways	1,305,000	414,300	817,000
Infrastructure - Other	1,775,000	1,872,500	1,018,000
Economic Services			
Plant and Machinery	156,000	84,800	67,000
Other Property and Services			
Buildings	705,000	65,800	880,000
Plant and Machinery	187,000	202,300	332,000
Furniture and Equipment	363,000	27,000	29,500
Information Technology	0	252,100	528,000
	14,606,000	10,568,300	15,596,300

Budget Statements and Notes
For the year ended 30 June 2016

Note 4 Disposal of Assets

		2015-2016	2015-2016	2015-2016
		Book Value	Proceeds	Profit / (Loss)
		\$	\$	\$
<u>By Class</u>	Land			
	Various land holdings	95,000	95,000	0
	Plant and Machinery			
	Asset Management Oncosts (184-VPk)	17,200	17,000	(200)
	BLP Administration (101-VPk)	24,300	24,000	(300)
	CEO Administration (0-VPk)	26,100	26,000	(100)
	CEO Administration (107-VPk)	15,600	15,500	(100)
	CLP Administration (104-VPk)	22,800	22,500	(300)
	Digital Hub (169-VPk)	11,400	11,000	(400)
	Elected Members (1-VPk)	24,200	24,000	(200)
	Engineering Oncosts (121-VPk)	15,100	15,000	(100)
	Environmental Health (115-VPk)	10,600	10,500	(100)
	Environmental Health (167-VPk)	12,100	12,000	(100)
	FLBLP Administration (105-VPk)	17,100	17,000	(100)
	Human Resources (174-VPk)	18,100	18,000	(100)
	Lifelong Learning (164-VPk)	13,200	13,000	(200)
	Minor Plant	2,000	2,000	0
	Mower Slasher (147-VPk)	6,600	6,500	(100)
	Mowing Trailer (158-VPk)	3,200	3,000	(200)
	Neighbourhood Enrichment (165-VPk)	11,500	11,500	0
	Parks Oncosts (125-VPk)	15,100	15,000	(100)
	Parks Oncosts (132-VPk)	15,400	15,000	(400)
	Parks Oncosts (143-VPk)	16,700	16,500	(200)
	Plant Operation Oncosts (120-VPk)	18,600	18,500	(100)
	Ranger Services (122-VPk)	18,200	18,000	(200)
	Ranger Services (127-VPk)	18,100	18,000	(100)
	RLP Administration (103-VPk)	18,600	18,500	(100)
	Street Improvement (117-VPk)	17,200	17,000	(200)
	Truck (138-VPk)	27,500	20,000	(7,500)
	Truck (160-VPk)	32,500	26,000	(6,500)
	Urban Planning (173-VPk)	12,200	12,000	(200)
		556,200	538,000	(18,200)
	Profit on asset disposals			0
	Loss on asset disposals			(18,200)
				(18,200)

Budget Statements and Notes
For the year ended 30 June 2016

Note 4 Disposal of Assets (continued)

		2015-2016	2015-2016	2015-2016
		Book Value	Proceeds	Profit / (Loss)
		\$	\$	\$
<u>By Program</u>	General Purpose Funding			
	Various land holdings	95,000	95,000	0
	Governance			
	Elected Members (1-VPk)	24,200	24,000	(200)
	Law, Order and Public Safety			
	Ranger Services (122-VPk)	18,200	18,000	(200)
	Ranger Services (127-VPk)	18,100	18,000	(100)
	Health			
	Environmental Health (115-VPk)	10,600	10,500	(100)
	Environmental Health (167-VPk)	12,100	12,000	(100)
	Education and Welfare			
	Digital Hub (169-VPk)	11,400	11,000	(400)
	Neighbourhood Enrichment (165-VPk)	11,500	11,500	0
	Recreation and Culture			
	Lifelong Learning (164-VPk)	13,200	13,000	(200)
	Mower Slasher (147-VPk)	6,600	6,500	(100)
	Mowing Trailer (158-VPk)	3,200	3,000	(200)
	Parks Oncosts (125-VPk)	15,100	15,000	(100)
	Parks Oncosts (132-VPk)	15,400	15,000	(400)
	Parks Oncosts (143-VPk)	16,700	16,500	(200)
	Minor Plant	2,000	2,000	0
	Truck (160-VPk)	32,500	26,000	(6,500)
	Transport			
	Engineering Oncosts (121-VPk)	15,100	15,000	(100)
	Street Improvement (117-VPk)	17,200	17,000	(200)
	Truck (138-VPk)	27,500	20,000	(7,500)
	Economic Services			
	Urban Planning (173-VPk)	12,200	12,000	(200)
	Other Property and Services			
	Asset Management Oncosts (184-VPk)	17,200	17,000	(200)
	BLP Administration (101-VPk)	24,300	24,000	(300)
	CEO Administration (0-VPk)	26,100	26,000	(100)
	CEO Administration (107-VPk)	15,600	15,500	(100)
	CLP Administration (104-VPk)	22,800	22,500	(300)
	FLBLP Administration (105-VPk)	17,100	17,000	(100)
	Human Resources (174-VPk)	18,100	18,000	(100)
	Plant Operation Oncosts (120-VPk)	18,600	18,500	(100)
	RLP Administration (103-VPk)	18,600	18,500	(100)
		556,200	538,000	(18,200)

Budget Statements and Notes
For the year ended 30 June 2016

Note 5 Information on Borrowings

	Principal 1 July \$	New Loans \$	Principal Repayment \$	Principal 30 June \$	Interest Expense \$
<u>2014-2015 Information on Borrowings</u>					
Law, Order and Public Safety					
14 Parking Initiative	4,686,800	0	654,900	4,031,900	177,000
Recreation and Culture					
04 Aqualife Centre	2,006,600	0	289,600	1,717,000	109,500
07 Aqualife Centre II	2,327,300	0	274,800	2,052,500	140,000
11 Fletcher Park	502,000	0	28,400	473,600	24,500
Economic Services					
13 Underground Power	1,861,100	0	340,700	1,520,400	78,000
Other Property and Services					
02 Depot Land	615,100	0	87,300	527,800	37,500
03 Administration Centre	833,900	0	119,700	714,200	47,500
09 14 Kent Street	648,000	0	52,500	595,500	48,000
10 1 Harper Street	1,025,900	0	66,900	959,000	64,500
12 Depot Upgrade	425,100	0	24,100	401,000	20,500
	14,931,800	0	1,938,900	12,992,900	747,000
<u>2015-2016 Information on Borrowings</u>					
Law, Order and Public Safety					
14 Parking Initiative	4,031,900	0	682,800	3,349,100	149,100
Recreation and Culture					
04 Aqualife Centre	1,717,000	0	306,200	1,410,800	92,700
07 Aqualife Centre II	2,052,500	0	292,100	1,760,400	122,600
11 Fletcher Park	473,600	0	29,900	443,700	22,700
Economic Services					
13 Underground Power	1,520,400	0	355,800	1,164,600	62,600
Other Property and Services					
02 Depot Land	527,800	0	92,900	434,900	31,700
03 Administration Centre	714,200	0	126,800	587,400	40,000
09 14 Kent Street	595,500	0	56,600	538,900	43,900
10 1 Harper Street	959,000	0	71,200	887,800	59,800
12 Depot Upgrade	401,000	0	25,300	375,700	19,200
	12,992,900	0	2,039,600	10,953,300	644,300

Note 5 **Information on Borrowings (continued)**

New Borrowings

No new borrowings are proposed for the coming financial year.

Unspent Borrowings

Unspent borrowings, totalling \$823,500 (relating to the Parking Initiative loan), existed at 30 June 2015. All monies are budgeted to be spent by 30 June 2016.

Overdraft

Council has not utilised an overdraft facility during the previous financial year, and does not anticipate requiring one in the coming financial year.

Budget Statements and Notes
For the year ended 30 June 2016

Note 6 Reserves

	2014-2015 Budget \$	2014-2015 Actual \$	2015-2016 Budget \$
<u>Buildings Renewal</u>			
<i>To be used to fund renewal projects associated with Council's building assets.</i>			
Opening Balance	20,000	20,000	120,400
Transfer to Reserve - Municipal Funds	10,000	100,000	30,000
Transfer to Reserve - Interest Earnings	1,000	400	700
Transfer from Reserve	0	0	0
	31,000	120,400	151,100
<u>Community Art</u>			
<i>To be used to fund the purchase and placement of art for the Council and community.</i>			
Opening Balance	738,880	738,900	455,700
Transfer to Reserve - Municipal Funds	0	10,000	75,000
Transfer to Reserve - Interest Earnings	15,000	16,800	1,400
Transfer from Reserve	(695,000)	(310,000)	(383,000)
	58,880	455,700	149,100
<u>Drainage Renewal</u>			
<i>To be used to fund renewal projects associated with Council's drainage infrastructure.</i>			
Opening Balance	5,000	5,000	45,100
Transfer to Reserve - Municipal Funds	10,000	40,000	30,000
Transfer to Reserve - Interest Earnings	500	100	300
Transfer from Reserve	0	0	0
	15,500	45,100	75,400
<u>Edward Millen Site</u>			
<i>To be used to assist in improving and / or maintaining the Edward Millen Site, including the associated grounds.</i>			
Opening Balance	1,050,000	1,050,000	1,123,900
Transfer to Reserve - Municipal Funds	20,000	50,000	50,000
Transfer to Reserve - Interest Earnings	30,000	23,900	26,000
Transfer from Reserve	0	0	(60,000)
	1,100,000	1,123,900	1,139,900

Budget Statements and Notes
For the year ended 30 June 2016

Note 6 Reserves (continued)

	2014-2015 Budget \$	2014-2015 Actual \$	2015-2016 Budget \$
<u>Furniture and Equipment Renewal</u>			
<i>To be used to fund renewal projects associated with Council's furniture and equipment assets.</i>			
Opening Balance	70,000	70,000	111,500
Transfer to Reserve - Municipal Funds	10,000	40,000	205,000
Transfer to Reserve - Interest Earnings	2,000	1,500	1,000
Transfer from Reserve	0	0	0
	82,000	111,500	317,500
<u>Future Fund</u>			
<i>To assist in funding projects and property purchases that diversify the revenue streams of Council.</i>			
Opening Balance	1,644,050	1,644,000	4,481,500
Transfer to Reserve - Municipal Funds	1,350,000	2,800,000	1,700,000
Transfer to Reserve - Interest Earnings	45,000	37,500	72,900
Transfer from Reserve	0	0	0
	3,039,050	4,481,500	6,254,400
<u>Future Projects</u>			
<i>To assist in funding 'new' and 'upgrade' capital projects, with input funding primarily derived from the sale of land assets.</i>			
Opening Balance	1,530,000	1,530,000	1,069,900
Transfer to Reserve - Municipal Funds	0	970,000	120,500
Transfer to Reserve - Interest Earnings	35,000	34,900	4,600
Transfer from Reserve	(925,000)	(1,465,000)	0
	640,000	1,069,900	1,195,000
<u>Harold Hawthorne - Carlisle Memorial</u>			
<i>To assist in replacement of major appliances / equipment and any structural repairs to these Council-responsibility facilities.</i>			
Opening Balance	15,000	15,000	25,300
Transfer to Reserve - Municipal Funds	5,000	10,000	10,000
Transfer to Reserve - Interest Earnings	500	300	500
Transfer from Reserve	0	0	0
	20,500	25,300	35,800

Budget Statements and Notes
For the year ended 30 June 2016

Note 6 Reserves (continued)

	2014-2015 Budget \$	2014-2015 Actual \$	2015-2016 Budget \$
<u>Information Technology Renewal</u>			
<i>To be used to fund renewal projects associated with Council's information technology assets.</i>			
Opening Balance	0	0	0
Transfer to Reserve - Municipal Funds	0	0	30,000
Transfer to Reserve - Interest Earnings	0	0	1,000
Transfer from Reserve	0	0	0
	0	0	31,000
<u>Insurance Risk</u>			
<i>To be used for the purpose of meeting the difference between premiums and claims in the event of significant insurance claims.</i>			
Opening Balance	0	0	250,000
Transfer to Reserve - Municipal Funds	0	250,000	25,000
Transfer to Reserve - Interest Earnings	0	0	6,200
Transfer from Reserve	0	0	0
	0	250,000	281,200
<u>Other Infrastructure Renewal</u>			
<i>To be used to fund renewal projects associated with Council's other infrastructure.</i>			
Opening Balance	200,000	200,000	404,500
Transfer to Reserve - Municipal Funds	200,000	200,000	56,300
Transfer to Reserve - Interest Earnings	5,000	4,500	10,100
Transfer from Reserve	0	0	0
	405,000	404,500	470,900
<u>Parks Renewal</u>			
<i>To be used to fund renewal projects associated with Council's parks infrastructure.</i>			
Opening Balance	60,000	60,000	101,300
Transfer to Reserve - Municipal Funds	10,000	40,000	50,000
Transfer to Reserve - Interest Earnings	1,500	1,300	1,700
Transfer from Reserve	0	0	0
	71,500	101,300	153,000

Budget Statements and Notes
For the year ended 30 June 2016

Note 6 Reserves (continued)

	2014-2015 Budget \$	2014-2015 Actual \$	2015-2016 Budget \$
<u>Pathways Renewal</u>			
<i>To be used to fund renewal projects associated with Council's pathways infrastructure.</i>			
Opening Balance	10,000	10,000	40,200
Transfer to Reserve - Municipal Funds	10,000	30,000	50,000
Transfer to Reserve - Interest Earnings	500	200	500
Transfer from Reserve	0	0	0
	20,500	40,200	90,700
<u>Plant and Machinery Renewal</u>			
<i>To be used to fund renewal projects associated with Council's plant and machinery assets.</i>			
Opening Balance	50,000	50,000	91,100
Transfer to Reserve - Municipal Funds	10,000	40,000	40,000
Transfer to Reserve - Interest Earnings	1,500	1,100	1,500
Transfer from Reserve	0	0	0
	61,500	91,100	132,600
<u>Renewable Energy</u>			
<i>To assist in investigating and funding renewable energy projects within the District.</i>			
Opening Balance	65,000	65,000	116,400
Transfer to Reserve - Municipal Funds	50,000	50,000	50,000
Transfer to Reserve - Interest Earnings	1,500	1,400	2,900
Transfer from Reserve	0	0	0
	116,500	116,400	169,300
<u>Roads Renewal</u>			
<i>To be used to fund renewal projects associated with Council's roads infrastructure.</i>			
Opening Balance	200,000	200,000	454,500
Transfer to Reserve - Municipal Funds	10,000	250,000	60,000
Transfer to Reserve - Interest Earnings	5,000	4,500	5,300
Transfer from Reserve	0	0	(153,300)
	215,000	454,500	366,500

Budget Statements and Notes
For the year ended 30 June 2016

Note 6 Reserves (continued)

	2014-2015 Budget \$	2014-2015 Actual \$	2015-2016 Budget \$
<u>Underground Power</u>			
<i>To assist in the funding of projects associated with the installation of underground power and associated landscaping.</i>			
Opening Balance	779,689	779,700	943,500
Transfer to Reserve - Municipal Funds	150,000	146,000	150,000
Transfer to Reserve - Interest Earnings	20,000	17,800	23,700
Transfer from Reserve	0	0	0
	949,689	943,500	1,117,200
<u>Waste Management</u>			
<i>To assist in the funding of waste management and waste minimisation strategies.</i>			
Opening Balance	600,000	600,000	663,700
Transfer to Reserve - Municipal Funds	0	50,000	50,000
Transfer to Reserve - Interest Earnings	15,000	13,700	14,100
Transfer from Reserve	(50,000)	0	0
	565,000	663,700	727,800
<u>Reserves Summary</u>			
Opening Balance	7,037,619	7,037,600	10,498,500
Transfer to Reserve - Municipal Funds	1,845,000	5,076,000	2,781,800
Transfer to Reserve - Interest Earnings	179,000	159,900	174,400
Transfer from Reserve	(1,670,000)	(1,775,000)	(596,300)
	7,391,619	10,498,500	12,858,400

Budget Statements and Notes
For the year ended 30 June 2016

Note 7 Net Current Assets

	2014-2015	2015-2016
	Actual	Budget
	\$	\$
<u>Current Assets</u>		
Cash - Unrestricted	11,050,000	2,880,000
Cash - Restricted	10,498,500	12,858,400
Receivables	2,950,000	3,000,000
Inventories	12,000	20,000
	24,510,500	18,758,400
<u>Less Current Liabilities</u>		
Payables	(2,475,000)	(2,000,000)
Provisions	(3,600,000)	(3,900,000)
	(6,075,000)	(5,900,000)
<u>Net Current Asset Position</u>	18,435,500	12,858,400
<u>Less</u>		
Cash - Restricted	(10,498,500)	(12,858,400)
	(10,498,500)	(12,858,400)
<u>Estimated Surplus / (Deficiency) Carried Forward</u>	7,937,000	0

The estimated surplus / (deficiency) carried forward in the 2014-2015 actual column represents the surplus / (deficit) brought forward as at 1 July 2015.

The estimated surplus / (deficiency) carried forward in the 2015-2016 budget column represents the surplus / (deficit) anticipated to be carried forward as at 30 June 2016.

Budget Statements and Notes
For the year ended 30 June 2016

Note 8 Rating Information

An Overview

The rating system is the means by which the Town is able to raise sufficient revenue to pay for the services it provides. The methodology is designed to ensure that all property owners make a reasonable rate contribution, taking into account an owner's ability to pay, and ensuring that no sector is rated excessively. Throughout Australia, rating on the basis of property valuations has been found to be the most appropriate means of achieving rating equity.

Differential Rating

In accordance with Section 6.33 of the Local Government Act 1995, a local government may impose differential general rates according to any, or a combination, of the following characteristics –

- * The purpose for which the land is zoned under a town planning scheme in force;
- * The predominant purpose for which the land is held or used as determined by the local government;
- * Whether or not the land is vacant land.

Minimum Payments

In accordance with Section 6.35 of the Local Government Act 1995, a local government may impose on rateable land a minimum payment that is greater than the general rate that would otherwise be payable on that land. The Town applies minimum payments to each of the rateable properties to ensure that all property owners contribute an equitable amount of rates towards the provision of the City's maintenance of facilities and services provided.

Differential Classifications

For the purposes of the Differential Rating Classifications, the following applies -

- Residential includes dwellings, vacant land, multi-purpose, multi-residential and government housing properties.
- Non-Residential includes commercial and industrial properties.

	Rate in \$ / Minimum Payment	Property Numbers	Rateable Value \$	2015-2016 Budget \$	2015-2016 Interim \$	2015-2016 Total \$
Differential Rates						
GRV - Residential	0.0741	11,252	261,825,088	19,401,239	40,000	19,441,239
GRV - Non-Residential	0.0857	1,428	174,326,038	14,939,741	76,200	15,015,941
		12,680	436,151,126	34,340,980	116,200	34,457,180
Differential Minimums						
GRV - Residential	1,112	3,788	50,523,028	4,212,256	0	4,212,256
GRV - Non-Residential	1,156	169	1,819,932	195,364	0	195,364
		3,957	52,342,960	4,407,620	0	4,407,620
Other Rates						
Specified Area Rates						0
Discounts and Waivers						0
		16,637	488,494,086	38,748,600	116,200	38,864,800

Note 8 Rating Information (continued)

Rating Statement

All land, except exempt land, in the Town of Victoria Park is rated according to its Gross Rental Value (GRV).

The general rates detailed above for the 2015-2016 financial year have been determined by Council on the basis of raising the revenue required to meet the deficiency between the total estimated expenditure proposed in the budget and the estimated revenue to be received from all sources other than rates, and also bearing in mind the extent of any increase in rating over the level adopted in the previous year.

The minimum payment has been determined by Council on the basis that all ratepayers must make a reasonable contribution to the cost of the Local Government services and facilities.

Note 9 Specified Area Rates

No Specified Area Rates are proposed for the coming financial year.

Note 10 Service Charges

No Service Charges are proposed for the coming financial year.

Note 11 Fees and Charges Revenue

	2014-2015 Budget \$	2014-2015 Actual \$	2015-2016 Budget \$
General Purpose Funding	133,500	207,300	167,200
Governance	0	0	0
Law, Order and Public Safety	3,723,000	2,686,600	3,033,200
Health	211,500	224,900	240,000
Education and Welfare	105,400	139,200	127,200
Community Amenities	1,361,000	1,351,400	1,385,500
Recreation and Culture	5,286,200	4,778,500	5,272,000
Transport	160,100	135,400	126,800
Economic Services	390,000	696,900	708,900
Other Property and Services	54,500	98,800	121,700
	11,425,200	10,319,000	11,182,500

Budget Statements and Notes
For the year ended 30 June 2016

Note 12 Rate Payment Discounts, Waivers, Concessions and Incentives

The Town does not intend providing any discount, waivers or concessions with regards to rate payments.

The Town intends offering prize packages as rate payment incentives. Conditions apply.

Note 13 Interest Charges and Instalments

A late payment interest penalty, calculated at 11%, will apply to all late payments. It is budgeted that this will generate \$85,000. Separate option plans will be available to ratepayers for payment of their rates.

Option 1 - Full Amount

Full amount of rates and charges, including any arrears, to be paid on, or before, 4 September 2015 or 35 days after the date of service appearing on the rate notice, whichever is the later.

Option 2 - Four Instalments

First instalment is to be received on or before 4 September 2015 or 35 days after the date of service appearing on the rate notice, whichever is the later, and including all arrears and charges and 25% of the current rates and charges. The second, third and fourth instalments are due on or before 8 November 2015, 12 January 2016, 17 March 2016 respectively, or the equivalent time after the date of service appearing on the rate notice, whichever is the later. The instalment plan costs will consist of simple interest of 5.5% per annum, calculated from the date the first instalment is due, together with an administration fee of \$10.00 for each instalment payment made after 4 September 2015 or 35 days after the date of service appearing on the rate notice (i.e. \$30.00 for Option 2).

Revenue from Options

The total revenue from the imposition of the instalment interest and administration fees, as explained above, is budgeted at \$260,000, and is made up as follows:

Instalment arrangement fees	107,100
Instalment interest	250,000
	357,100

Note 14 Elected Member Payments

	2014-2015 Budget \$	2014-2015 Actual \$	2015-2016 Budget \$
Mayoral Allowance	61,800	61,500	61,800
Deputy Mayoral Allowance	15,500	15,300	15,500
Members Meeting Fees	211,700	211,300	211,700
Information and Telecommunication Allowance	31,500	31,500	31,500
Member Expenses	7,500	4,200	6,100
Members Travel Reimbursement	6,000	1,100	9,000
	334,000	324,900	335,600

The actual payment amounts have been / will be made in accordance with the *Local Government Act 1995*.

Budget Statements and Notes
For the year ended 30 June 2016

Note 15 Notes to the Statement of Cash Flows

	2014-2015 Budget \$	2014-2015 Actual \$	2015-2016 Budget \$
<u>Reconciliation of Cash</u>			
Cash includes cash and cash equivalents, net of overdrafts.			
Estimated cash at the end of the reporting period is as follows -			
Cash - Unrestricted	3,300,000	11,050,000	2,880,000
Cash - Restricted	7,391,619	10,498,500	12,858,400
	10,691,619	21,548,500	15,738,400
The following represents cash that has restrictions upon it -			
Buildings Renewal	31,000	120,400	151,100
Community Art	58,880	455,700	149,100
Drainage Renewal	15,500	45,100	75,400
Edward Millen Site	1,100,000	1,123,900	1,139,900
Furniture and Equipment Renewal	82,000	111,500	317,500
Future Fund	3,039,050	4,481,500	6,254,400
Future Projects	640,000	1,069,900	1,195,000
Harold Hawthorne - Carlisle Memorial	20,500	25,300	35,800
Information Technology Renewal	0	0	31,000
Insurance Risk	0	250,000	281,200
Other Infrastructure Renewal	405,000	404,500	470,900
Parks Renewal	71,500	101,300	153,000
Pathways Renewal	20,500	40,200	90,700
Plant and Machinery Renewal	61,500	91,100	132,600
Renewable Energy	116,500	116,400	169,300
Roads Renewal	215,000	454,500	366,500
Underground Power	949,689	943,500	1,117,200
Waste Management	565,000	663,700	727,800
	7,391,619	10,498,500	12,858,400

Budget Statements and Notes
For the year ended 30 June 2016

Note 15 Notes to the Statement of Cash Flows (continued)

	2014-2015 Budget \$	2014-2015 Actual \$	2015-2016 Budget \$
<u>Reconciliation of Net Cash Provided by Operating Activities</u>			
Net Result	2,884,000	5,501,300	1,673,700
Depreciation	5,600,000	8,430,300	9,828,900
(Increase) / Decrease in Receivables	1,350,000	465,500	(50,000)
(Profit) / Loss on Sale of Asset	39,100	184,200	18,200
(Increase) / Decrease in Inventories	(40,000)	200	(8,000)
Increase / (Decrease) in Payables and Provisions	(1,800,000)	156,700	(175,000)
Grants for Asset Development	(877,800)	(1,118,900)	(1,903,000)
	7,155,300	13,619,300	9,384,800
<u>Credit Standby Arrangement</u>			
Bank Overdraft Limit	9,000,000	9,000,000	9,000,000
Bank Overdraft at Balance Date	0	0	0
Credit Card Limit	20,000	20,000	20,000
Credit Card at Balance Date	0	0	0
	9,020,000	9,020,000	9,020,000
<u>Loan Facilities</u>			
Loan Facilities in use at Balance Date	12,669,288	12,169,400	10,953,300
Unused Loan Facilities at Balance Date	0	823,500	0
	12,669,288	12,992,900	10,953,300

Note 16 Trust Funds

	1 July 2015 \$	Estimated Receipts \$	Estimated Payments \$	30 June 2016 \$
<u>Reconciliation of Net Cash Provided by Operating Activities</u>				
Construction Training Fund Levy	28,900	300,000	(320,000)	8,900
Building Services Levy	21,200	400,000	(410,000)	11,200
WA Planning Commission	6,600	12,700	(15,000)	4,300
Pathways and Works Contributions	1,368,400	1,200,000	(1,500,000)	1,068,400
Miscellaneous Bonds and Deposits	30,600	400,000	(420,000)	10,600
Leisure Facilities Bonds and Deposits	2,600	10,000	(11,000)	1,600
Trust Account Prior to 1 July 1995	10,700	0	(10,700)	0
	1,469,000	2,322,700	(2,686,700)	1,105,000

Note 17 Major Land Transactions, Trading Undertakings and Major Trading Undertakings

The Town does not intend entering any major land transactions, trading undertakings or major trading undertakings.

Schedule of Fees and Charges

Schedule of Fees and Charges

For the year ended 30 June 2016

The following pages outline the fees and charges set by Council for the 2015-2016 financial year. The authority to set fees and charges is contained within Section 6.16 (Imposition of fees and charges) and Section 6.17 (Setting the level of fees and charges) of the *Local Government Act 1995*.

Council acknowledges that, in determining the amount of a fee or charge for a service or for goods, consideration has been given to:

- The cost to the Council of providing the service or goods;
- The importance of the service or the goods to the community;
- The price at which the service or goods could be provided by an alternative supplier.

The recommended fees aim to maintain affordable access to Council facilities and services. Fees and charges will need to increase each year in order to recover the increased cost of doing business - as consideration to those aforementioned points is measured and considered. Further reviews of management practices and the service levels provided by the Town may have an impact on fees and charges in the future.

#

Those items denoted with a hash symbol (#) are quoted items that may be subject to variation by the Town where additional work is required to be undertaken that was not outlined and included in the original fee.

^

Those items denoted with a hat symbol (^) are fees where discount is applicable to Town of Victoria Park residents and / or Ratepayers.

*

Those items denoted with an asterisk symbol (*) attract an additional fee for being a penalty fee that is equal to twice the amount of the normal fee payable if the development has commenced or been carried out.

Note

The Chief Executive Officer may apply up to a 10% concession on any fee for promotional events within both the Aqualife and Leisurelife facilities, as well as on Council Reserves.

The Aqualife and Leisurelife facilities may, from time-to-time, offer promotional discounts for an advertised period to include up to, but not exceeding, double the membership purchased for the single purchased price (i.e. buy one, get one free).

Schedule of Fees and Charges
For the year ended 30 June 2016

Aqualife Center	Fee Conditions	2014-2015	GST?	2015-2016
Admission to pool premises and use of pool				
Adult	16 years or above	5.80	GST	6.00
Child / concession	Aged 5-17 still at school / Concession card holder	4.40	GST	4.50
Family pass	2 Adults and 2 children or 1 adult and 3 children	16.90	GST	17.50
Family pass - Additional child	Per child	4.30	GST	4.50
Child - Vacation swim classes	Per person	4.20	-	4.40
Child - Vacation swim classes multi visit	8 passes	33.60	-	34.80
Child - Vacation swim classes multi visit pass	9 passes	37.80	-	39.00
Child - Vacation swim classes multi visit pass	10 passes	42.00	-	43.50
Child - In term swim	Per person	2.90	-	3.00
Spectator	Per person	2.00	GST	2.00
Carers (with an Aqualife Centre approved card)	With an Aqualife Centre approved card	-	-	0.00
Adult - Spa / Steam Room ^	16 years or above	9.90	GST	10.20
Concession - Spa / Steam Room	Health Care Card holders	7.50	GST	7.80
Resident Clubs	Lane Hire per hour	6.80	GST	7.00
Upgrade to Spa/Steam - Adult	Per person	4.10	-	4.20
Upgrade to Spa/Steam - Concession	per person	3.10	-	3.30
Upgrade to Hydro - Adult	per person	5.90	-	6.00
Upgrade to Hydro - Concession	per person	5.40	-	5.50
Winter promotion - Adult	Per person only between 11am- 1pm Monday to Friday - June 1 to Sept 30	-	-	3.50

Schedule of Fees and Charges
For the year ended 30 June 2016

Aqualife Center	Fee Conditions	2014-2015	GST?	2015-2016
Hydro Pool				
Adult	16 years or above	11.70	GST	12.00
Concession	Health Care Card holders	9.80	GST	10.00
Child	Per person	6.30	GST	6.50
Adult - Multi Pass	10 Passes	111.00	GST	115.00
Concession - Multi Pass	10 Passes	93.20	GST	96.50
Hydrolife only Child only Multi Pass	10 Passes	59.50	GST	61.60
Physiotherapy participants (group entry)	2 or more bookings only	8.70	GST	9.00
Rehabilitation membership	3 month	280.00	GST	289.80
Poollife Discount Books				
Adults ^	Book of 10	56.00	GST	58.00
Child and Concession ^	Book of 10	42.00	GST	43.50
Aquarobics ^	Book of 10	122.00	GST	126.00
Aquarobics Concession ^	Book of 10	110.50	GST	114.50
Adult - Steam and Spa	Book of 10	93.00	GST	96.20
Concession - Steam and Spa	Book of 10	81.00	GST	74.00
Victoria Park Swimming - Club Entry Fees				
Child (Casual)	Per person	3.00	GST	3.10
Adult (Casual)	Per person	5.80	GST	6.00
Junior Pool Membership (under 16 years)	Access at any time during opening hours	465.00	GST	481.00
Resident Club Rate	Per lane per hour	6.80	GST	7.00
Lane Hire (plus entry per person as prescribed)				
Lane Hire - 25m indoors	Per lane per hour	11.00	GST	11.40
Lane Hire - 50m outdoors	Per lane per hour	12.00	GST	12.40
Monster Inflatable	Per session (1hr plus entry per person)	85.00	GST	88.00
Hire of Hydrotherapy Pool	Per hour	38.00	GST	39.30

Schedule of Fees and Charges
For the year ended 30 June 2016

Aqualife Center	Fee Conditions	2014-2015	GST?	2015-2016
Admission to Pool premises only (at all times)				
12 month - Adult Pool membership only	Includes access to all pool facilities Hydro free to use when available	648.00	GST	670.70
12 month - Adult Pool - Direct Debit membership only	Includes access to all pool facilities. Hydro free to use when available (per fortnight)	26.90	GST	28.00
12 month - Child Pool membership only	No access to spa and steam room. Hydro free to use when available	457.00	GST	473.00
12 month - Concession membership only	Includes access to all pool facilities Hydro free to use when available	478.00	GST	494.70
12 month - Concession - Direct Debit membership only	Includes access to all pool facilities. Hydro free to use when available (per fortnight)	18.00	GST	18.60
3 month - Adult Pool membership only	Includes access to all pool facilities Hydro free to use when available	249.00	GST	257.70
3 month - Child Pool membership only	No access to spa and steam room. Hydro free to use when available	186.00	GST	192.50
3 month - Concession membership only	Includes access to all pool facilities Hydro free to use when available	199.00	GST	206.00
12 months - Adult Pool/Aqua membership only	Includes access to all pool facilities and aqua classes. Hydro free to use when available	740.00	GST	766.00
12 month - Concession Adult Pool/Aqua membership only	Includes access to all pool facilities and aqua classes. Hydro free to use when available	580.00	GST	600.00
Winter Promotion - 3month get one month free	Includes access to all pool facilities Hydro free to use when available	-	GST	257.70
Inflatable Entry		2.00	GST	2.10

Schedule of Fees and Charges
For the year ended 30 June 2016

Aqualife Center	Fee Conditions	2014-2015	GST?	2015-2016
Swimschool				
Aquababies - 10 week term booking	Per baby - per session	14.60	-	15.10
Preschool - 10 week term booking	Per child - per session	14.60	-	15.10
School Age - 10 week term booking	Per child - per session	14.60	-	15.10
Adults - 10 week term booking	Per adult - per session	14.60	-	15.10
Private 1 on 1 sessions ^	Per 30 minute session	48.00	-	49.70
Private 1 on 2 sessions ^	Per 30 minute session - per person	29.00	-	30.00
Private disability 1 on 1 session	Per 30 minute session - per student	28.00	-	44.75
Holiday Swim Program	Per person (10 x ½ hour sessions)	129.00	-	146.00
Holiday Swim Program	Per person (5 x ½ hour sessions)	71.50	-	73.00
School Swimming – Aqualife program	Per person - (5 x 1 hour sessions)	73.00	-	75.50
School Swimming – Aqualife program	Per person (10 x ½ hour sessions)	73.00	-	75.50
Coaching Fee - School Coaching	Per person	56.00	GST	58.00
Administration Fee	Refunds, changes to bookings etc.	22.00	-	23.00
Admission to Swimming Carnivals				
School Carnivals - Students	Per student	3.00	GST	3.10
Non School Carnivals and Royal Lifesaving Carnivals out of school hours				
Children (up to 17 years)	Per child	3.00	GST	3.10
Spectator	Per person	2.00	GST	2.00
Victoria Park Swimming - Carnival				
Children (up to 17 years)	Per child	3.00	GST	3.10
Spectator	Per person	2.00	GST	2.00

Schedule of Fees and Charges
For the year ended 30 June 2016

Aqualife Center	Fee Conditions	2014-2015	GST?	2015-2016
Carnival Booking Fees (plus entry per person as prescribed)				
Carnivals Full Day (9.00am to 3.00pm)	Non refundable	310.00	GST	321.00
Carnivals 1/2 Day (9.00am to 11.45am or 12.15pm to 3.00pm)	Non refundable	180.00	GST	186.00
Carnivals (Non-School Hours) Twilight, Evenings or Weekends (Per Hour)	Non refundable	120.00	GST	124.00
Carnival Deposit fee	Non refundable	56.00	GST	58.00
Carnival cancellation fee - less than 48 hours notice		50% of cost	GST	50% of cost
Swimschool Programs				
Swim Fit Program	Level 7+ - per session. Up to two sessions per week	16.00	-	16.60
Lifeguard Club	1 x 1hr session over 10 weeks (must book for block)	160.00	-	150.00
CPR Only		50.00	-	52.00
Bronze Requalification		75.00	-	78.00
Parent / Baby info session	Once a term, x1 session = 90 minutes, including Crèche	46.60	-	48.20
Rate Payer and Town of Victoria Park Swimming lesson discount		5% discount	-	5% discount
Leisure Facility Staff discount for swimming lessons		10% discount	-	10% discount
2nd and Multiple children enrolled discount	Per child	5% discount	-	5% discount

Schedule of Fees and Charges
For the year ended 30 June 2016

Aqualife Center	Fee Conditions	2014-2015	GST?	2015-2016
Room Hire				
Aquatic room - Corporate	Per hour	38.00	GST	40.00
Aquatic room - Community	Per hour	26.00	GST	27.00
Aerobics Room - activity hire Off peak hours (open-5pm Mon- Fri)	Per hour	34.00	GST	35.00
Aerobics Room - activity hire - Peak times (5pm Mon- Fri and all day Sat/Sun)	Per hour	46.00	GST	48.00
Aerobics Room - activity hire (Registered Charity, Not for profit and community Groups) - General Use off peak hours (open-5pm Mon- Fri)	Per hour	17.00	GST	18.00
Aerobics Room - activity hire (Registered Charity, Not for profit and community Groups) - General Use (Peak times 5pm Mon- Fri and all day Sat/Sun)	Per hour	24.00	GST	25.00
Aerobics Room – Function hire (Registered Charity, non for profit and community groups) off peak hours (open-5pm Mon- Fri) ^	Per hour	51.00	GST	53.00
Aerobics Room – Function Hire (Registered Charity, non for profit and community groups) (Peak times 5pm Mon- Fri and all day Sat/Sun) ^	Per hour	53.00	GST	55.00
Aerobics Room (private parties, Function and corporate) off peak hours (open-5pm Mon- Fri) ^	Per hour	95.00	GST	98.00
Aerobics Room - Function hire - Evening (private parties, Function and corporate) ^	Per hour	110.00	GST	114.00
High Risk Function Bond	Subject to application	To 2,000	-	960 to 2,500
Function Deposit	Non refundable to be subtracted from the total cost of function	66.00	GST	68.30

Schedule of Fees and Charges
For the year ended 30 June 2016

Aqualife Center	Fee Conditions	2014-2015	GST?	2015-2016
Room Hire (continued)				
Portable PA System Hire		66.00	GST	68.30
Function - Pre-setup for Function ^		41.00	GST	43.00
Function - Public Holiday surcharge ^	Per hour	47.00	GST	49.00
Staff Additional cost ^	Per hour	77.00	GST	80.00
Function - Staff after 12 midnight ^	Per hour	88.00	GST	91.10
Function - Security Guard to assist in closing (out of trading hours) ^		105.00	GST	110.00
Function - Additional Cleaning Charges ^	Per hour	71.00	GST	73.50
Function Cancellation Fee	Less than 72 hours notice	50% of cost	GST	50% of cost
User Group Cancellation Fee	Less than 24 hours notice	50% of cost	GST	50% of cost
Liquor Application Fee of Alcohol	Per application	22.00	GST	22.80
Data Projector Hire per hour	Per hour	11.00	GST	11.50
Photocopying / Printing	Per Black and White A4	0.20	GST	0.25
Urn use		-	GST	5.00
Booking adjustment fee regular users post confirmation		-	GST	5.00
Booking adjustment fee large scale bookings/functions post confirmation		-	GST	10.00
Storage Fee - regular users	Per month	-	GST	20.00
Storage Fee once off booking		-	GST	25.00

Schedule of Fees and Charges
For the year ended 30 June 2016

Leisurelife Center	Fee Conditions	2014-2015	GST?	2015-2016
Sports Halls - Senior Sports				
Basketball - Team Fee	Per game	60.00	GST	62.00
Netball - Team Fee	Per game	68.00	GST	70.00
Soccer - Team Fee	Per game	60.00	GST	62.00
Volleyball - Team Fee	Per game	60.00	GST	62.00
Daytime Social Sport (includes free crèche)	Per person	12.00	GST	12.50
Daytime Social Sport (includes free crèche) 10 pack	Per person	120.00	GST	125.00
Disabled Sports 1 hour session	Per session	8.00	GST	8.30
Forfeit (No Show)	Per team	93.00	GST	96.00
Forfeit (on day)	Per team	83.00	GST	86.00
Forfeit (greater than one day notice)	Per team	68.00	GST	70.00
Team withdrawal fine	Per team	110.00	GST	114.00
Adult Team nomination (New Team)	Per team	66.00	GST	68.00
Adult Team Nomination (Existing Team)	Per team	50.00	GST	52.00
Sports Bib hire	Per set	10.00	GST	11.00
Lunchtime Corporate Sports	Per player	10.00	GST	11.00
Sports Halls - Junior Sports				
Junior Netball - Team Fee	Per game	53.00	GST	55.00
Junior Basketball - Team Fee	Per game	43.00	GST	45.00
Junior Soccer - Team Fee	Per game	43.00	GST	45.00
Junior Netball Team Fee - 5 pack		265.00	GST	275.00
Junior Netball Team Fee - 10 pack		530.00	GST	550.00
Forfeit with more than 24 hrs notice		35.00	GST	36.00
Forfeit with less than 24 hrs notice		53.00	GST	55.00
Junior Nomination ^	Per team	26.00	GST	27.00
Junior Coaching per person ^	Per session	7.80	GST	8.00
Junior Activity Fee per person ^	Per class	7.80	GST	8.00
Junior Activity Term Pass ^	10 pack	78.00	GST	80.00
Junior Sports Development Term Program ^		111.00	GST	115.00

Schedule of Fees and Charges
For the year ended 30 June 2016

Leisurelife Center	Fee Conditions	2014-2015	GST?	2015-2016
Sports Clinic				
Adult coaching	Per clinic, per day	-	GST	50.00
Sports Staff per hour				
Sport Coach		35.00	GST	40.00
Sports Umpire		30.00	GST	32.00
Qualified Instructor		47.00	GST	50.00
Court Hire				
Casual sports session individual entry	Per day, per court	5.50	GST	5.70
Badminton	Per day, per court	24.00	GST	25.00
Basketball	Per day, per court	50.00	GST	52.00
Basketball - half court	Per day, per half court	-	GST	29.00
Netball	Per day, per court	50.00	GST	52.00
Soccer	Per day, per court	50.00	GST	52.00
Volleyball	Per day, per court	50.00	GST	52.00
General use	Per day, per court	50.00	GST	52.00
Perth Basketball Association (based on 3 courts booked from 8am-4pm)		31.00	GST	35.00
Ball Hire ^	Per ball	6.00	GST	6.50
Court Hire - School or Not For Profit only				
Badminton	Per hour, per court	19.00	GST	20.00
Basketball	Per hour, per court	37.00	GST	40.00
Soccer	Per hour, per court	37.00	GST	40.00
Netball	Per hour, per court	37.00	GST	40.00
Volleyball	Per hour, per court	37.00	GST	40.00
General use	Per hour, per court	35.00	GST	38.00

Schedule of Fees and Charges
For the year ended 30 June 2016

Leisurelife Center	Fee Conditions	2014-2015	GST?	2015-2016
Badminton				
Social session - Day ^	Per session	6.50	GST	6.70
Social session - Day Pack	10 Sessions	65.00	GST	67.00
Social session - Evening ^	Per session	8.50	GST	8.80
Social session - Evening Pack	10 Sessions	85.00	GST	88.00
Racquet Hire		5.00	GST	5.50
Shuttlecock Hire		6.00	GST	6.50
Badminton Pennants Entry		12.00	GST	12.50
Community Trailer				
Individual resident	Per day	30.00	GST	31.50
Community Groups	Per day	35.00	GST	37.00
Corporate	Per day	57.00	GST	60.00
Trailer and key deposit		384.00	GST	400.00
School Holiday Program				
1 child	Per day	65.00	-	67.00
1 Youth Program	Per day	32.00	-	33.00
1 child	Per week	300.00	-	325.00
1 Youth Program Rate	Per week	145.00	-	150.00
Late Fee	Per hour, per child	30.00	-	31.00
Administration Fee (Enrolment)	Per family	10.00	-	10.50
Enrolment adjustment fee	Per change, per child	10.00	-	10.50
High end excursion fee	Per child	-	-	10.00
Before and After School Care				
Before School Care	Per child	16.50	-	17.00
After School Care	Per child	27.00	-	28.00

Schedule of Fees and Charges
For the year ended 30 June 2016

Leisurelife Center	Fee Conditions	2014-2015	GST?	2015-2016
Squash				
<u>Individuals</u>				
Squash Pennant Entry		12.00	GST	12.50
Vic Park Squash Club Junior rate 1 hour	Age under 19 years	8.00	GST	8.50
Vic Park Squash Club Senior rate 1 hour	Age 19 years and above	13.00	GST	14.00
<u>VPSC Bookings</u>				
Court Hire Week Day – Resident Club	Per hour	13.00	GST	14.00
Court Hire Weekend Day – Resident Club	Per hour	10.00	GST	11.00
<u>Leisurelife Annual Member</u>				
Court Hire - Weekday	Per hour	-	GST	14.00
Court Hire - Weekend	Per hour	-	GST	11.00
<u>General Bookings</u>				
Squash Court Hire - off peak, before 5pm - 30 minutes	Per court	12.00	GST	12.50
Squash Court Hire - off peak, before 5pm - 60 minutes	Per court	22.00	GST	23.00
Squash Court Hire - Lunch 11-2pm - 30 minutes per court (weekdays only)	Per court	9.00	GST	9.50
Squash Court Hire - (peak, after 5pm) - 30 minutes	Per court	15.00	GST	16.00
Squash Court Hire (peak, after 5pm) - 60 minutes	Per court	29.00	GST	30.00
Squash Court Hire - schools and not for profit - 1 hours	Per court	16.00	GST	16.50
Annual Leisurelife Squash Membership		0.00	GST	60.00
<u>Miscellaneous</u>				
Racquet Hire ^		5.00	GST	5.50
Racquet deposit		14.00	GST	14.50

Schedule of Fees and Charges
For the year ended 30 June 2016

Leisurelife Center	Fee Conditions	2014-2015	GST?	2015-2016
Room Hire				
Kitchen - Commercial	Per hour	22.00	GST	23.00
Kitchen (Commercial) Resident Club	Per hour	11.00	GST	11.50
Aerobics / Drama Room - Activity hire (Peak rate open-5pm Mon- Fri) (Registered Charity, Not for profit, community groups)	Per hour	17.00	GST	18.00
Aerobics / Drama Room - Activity hire (Peak times 5pm Mon- Fri and all day Sat/Sun) (Registered Charity, Not for profit and community groups)	Per hour	24.00	GST	25.00
Aerobics/Drama Room - Activity hire (Off Peak rate Mon-Fri open to 5pm) ^	Per hour	34.00	GST	35.00
Aerobics/Drama Room - Activity hire - (Peak times 5pm Mon-Fri and all day Sat/Sun) ^	Per hour	46.00	GST	48.00
Function Hire - (Private parties, Function and corporate) (Off Peak rate Mon-Fri open to 5pm) ^	Per hour	95.00	GST	98.00
Function Hire - (Private parties, Function and corporate) (Peak times 5pm Mon- Fri and all day Sat/Sun) ^	Per hour	110.00	GST	114.00
Function Hire – (Registered Charity, non for profit, community groups – Fundraising functions) (Off Peak rate Mon-Fri Open to 5pm) ^	Per hour	51.00	GST	53.00
Function Hire – (Registered Charity, non for profit and community groups – Fundraising functions) (Peak times 5pm Mon- Fri and all day Sat/Sun)	Per hour	53.00	GST	55.00
Bond		To 2,000	-	960 to 2,500
Function Deposit	Non refundable to be subtracted from the total cost of function	66.00	GST	70.00
Portable PA System Hire		66.00	GST	70.00

Schedule of Fees and Charges
For the year ended 30 June 2016

Leisurelife Center	Fee Conditions	2014-2015	GST?	2015-2016
Room Hire (continued)				
Function - Pre-setup for function ^		41.00	GST	43.00
Function - Public Holiday surcharge ^	Per hour	47.00	GST	49.00
Staff additional cost	Per hour	77.00	GST	80.00
Function - Staff after 12 midnight ^	Per hour	88.00	GST	91.00
Function - Security Guard to assist in closing (out of trading hours) ^		106.00	GST	110.00
Function - Additional Cleaning Charges ^	Per hour	71.00	GST	74.00
Acra Room ^	Per hour	35.00	GST	36.50
Board Room and PBA Room ^	Per hour	40.00	GST	41.50
Function Cancellation Fee - less than 72 hours notice		50% of cost	GST	50% of cost
User Group Cancellation Fee - less than 24 hours notice		50% of cost	GST	50% of cost
Liquor Application Fee for supply of Alcohol	Per application	22.00	GST	23.00
Data Projector Hire	Per Hour	11.00	GST	11.50
Photocopying / Printing (per Black and White A4)	Per page	0.20	GST	0.25
Urn use		5.00	GST	5.00
Booking adjustment fee regular users post confirmation		5.00	GST	5.00
Booking adjustment fee large scale bookings/functions post confirmation		10.00	GST	10.00
Storage Fee - regular users	Per month	20.00	GST	20.00
Storage Fee - once off booking		25.00	GST	25.00

Schedule of Fees and Charges
For the year ended 30 June 2016

Aqualife / Leisurelife Center	Fee Conditions	2014-2015	GST?	2015-2016
Vic for Life Health Club (Aqualife and Leisurelife Centres)				
Health and Fitness				
<u>3 Options - (Maxi life access to all facilities)</u>				
Maxilife 12 - Full Access (Gym, Swim and Fitness) ^		910.00	GST	940.00
Maxilife 12 - Direct Debit Full Access (Gym, Swim and Fitness) - per fortnight		33.00	GST	34.00
Maxilife 12 - Full Access Concession (Gym, Swim and Fitness)		710.00	GST	734.00
Maxilife 12 - Direct Debit - Full Access Concession (Gym, Swim and Fitness) - per fortnight		27.00	GST	28.00
Maxilife 12 - Off Peak/Corporate- Gymfitlife / PoolGymlife / PoolFitlife		810.00	GST	838.00
Maxilife 12 - Off Peak/Corporate Direct Debit - Gymfitlife / PoolGymlife / PoolFitlife (per fortnight)		30.00	GST	31.00
Maxilife 12 - Couples Standard (must have same residential address)		1,722.00	GST	1,782.00
Maxilife 12 - Couples Concession (must have same residential address)		1,297.00	GST	1,342.00
Maxilife 1 - Standard (Gym, Swim and Fitness)	No assessment	-	GST	120.00
Maxilife 3 - Standard (Gym, Swim and Fitness)		355.00	GST	367.00

Schedule of Fees and Charges
For the year ended 30 June 2016

Aqualife / Leisurelife Center	Fee Conditions	2014-2015	GST?	2015-2016
Vic for Life Health Club (Aqualife and Leisurelife Centres) (continued)				
Health and Fitness (continued)				
<u>2 Options (GymFitlife or PoolGymlife or PoolFitlife)</u>				
2 Options 12 - Standard - Gymfitlife / PoolGymlife / PoolFitlife ^		810.00	GST	838.00
2 Options 12 - Standard Direct Debit - Gymfitlife / PoolGymlife / PoolFitlife (per fortnight)		30.00	GST	31.00
2 Options 12 - Concession (Gym, Swim and Fitness)		645.00	GST	667.00
2 Options 12 - Concession Direct Debit (Gym, Swim and Fitness) (per fortnight)		23.00	GST	23.00
2 Options 12 - Off Peak/Corporate- Gymfitlife / PoolGymlife / PoolFitlife		725.00	GST	750.00
2 Options 12 - Off Peak/Corporate Direct Debit - Gymfitlife / PoolGymlife / PoolFitlife (per fortnight)		27.00	GST	28.00
2 Options 1 - Standard Gymfitlife/PoolGymlife/PoolFitlife	No assessment	-	GST	100.00
2 Options 3 - Standard - Gymfitlife / PoolGymlife / PoolFitlife		318.00	GST	329.00
<u>1 Option (Gym or Fit or Pool)</u>				
1 Option 12 - Concession - Gymlife		470.00	GST	486.00
1 Option 12 - Concession Direct Debit - Gymlife (per fortnight)		17.00	GST	17.60
1 Option 12 - Standard - Gymlife		648.00	GST	670.00
1 Option 12 - Standard Direct Debit - Gymlife (per fortnight)		28.00	GST	29.00
Member Loyalty Program - 12 month membership fees				
Bronze Membership	1 or more years	10% discount	GST	5% discount
Silver Membership	8 or more years	15% discount	GST	15% discount
Gold Membership	15 or more years	20% discount	GST	20% discount

Schedule of Fees and Charges
For the year ended 30 June 2016

Aqualife / Leisurelife Center	Fee Conditions	2014-2015	GST?	2015-2016
Crèche				
Crèche (First 1 ½ hours)		4.50	GST	4.70
Late Fee (more than 10 minutes, less than 30 minutes)		4.00	GST	4.10
Crèche (thereafter first 1 ½ hours or 2nd Child)		4.00	GST	4.10
Crèche – Members (first 1 ½ hours)		4.00	GST	4.10
Crèche - Extended hours booked	Group	-	GST	80.00
25 Member visits		91.00	GST	94.20
50 Member visits		167.00	GST	172.80
Personal Training – Level C4				
1 single Personal Training ½ hour ^	Per person	51.00	GST	52.80
1 single Personal Training ¾ hour ^	Per person	68.00	GST	70.40
1 single Personal Training 1 hour ^	Per person	88.00	GST	91.10
5 x ½ hour visits	Per person	229.00	GST	237.00
10 x ½ hour visits	Per person	431.00	GST	446.00
5 x ¾ hour visits	Per person	322.00	GST	333.00
10 x ¾ hour visits	Per person	606.00	GST	627.00
5 x 1 hour visits	Per person	409.00	GST	423.00
10 x 1 hour visits	Per person	754.00	GST	780.00
Contractors - Monthly fee for facility hire	Per trainer	808.00	GST	836.00
Gym Workouts – School				
Group Fitness Classes (Combat / Pump / Balance / Yoga) per child		10.00	GST	10.30
Gym Circuits per child (Instructor provided)		9.00	GST	9.30

Schedule of Fees and Charges
For the year ended 30 June 2016

Aqualife / Leisurelife Center	Fee Conditions	2014-2015	GST?	2015-2016
Health and Fitness Other				
Group Fitness Class (Single Visit) ^		16.00	GST	16.60
Group Fitness Class (Single Visit) Concession ^		-	GST	13.20
Gym Session (Single Visit)		16.00	GST	16.60
Gym Session (Single Visit) Concession		-	GST	13.20
Aqua Group Fitness Class (Single Visit) ^		13.00	GST	13.50
Aqua Group Fitness Class (Concession) ^		12.00	GST	12.40
Gym Circuit Class (Single Visit) ^		16.00	GST	16.60
Gym Circuit Class (Single Visit) Concession		-	GST	13.20
Senior's Circuit Class (Single Visit)	Circuit only	7.00	GST	7.30
Senior's Circuit - 10 visit pass	Circuit only	60.00	GST	62.10
Group Fitness - 10 visit pass		156.00	GST	161.50
Group Fitness - 10 Visit pass Concession		-	GST	130.00
Gym - 10 visit pass		156.00	GST	161.50
Gym - 10 visit pass Concession		-	GST	130.00
Gym/Pool Visit (Single Visit)		21.00	GST	21.70
Gym/Pool Visit Concession (Single Visit)		-	GST	17.40
Teen Sessions - Term pass (13 years to 16 years; 3 sessions per week for 10 weeks; limited access hours)		267.00	GST	276.00
Group Training Session (Casual hourly rate)	5 to 30 people	15.00	GST	15.50
Group Training Session (Member hourly rate)	5 to 30 people	14.30	GST	14.80
12 week programs (Casual non members)		543.00	GST	562.00
12 week programs (member)		273.00	GST	282.50
Gym Assessment OR Program 1hr		-	GST	60.50
Gym Assessment and Program 1 1/2 hour		-	GST	89.00

Schedule of Fees and Charges
For the year ended 30 June 2016

Aqualife / Leisurelife Center	Fee Conditions	2014-2015	GST?	2015-2016
Administration				
Direct Debit Joining Fee		0 - 153.00	GST	0 - 80.00
Upfront Joining Fee		0 - 153.00	GST	0 - 80.00
Replacement of lost membership cards		5.20	GST	5.40
Upgrade of membership fees		20.00	GST	20.70
Cancellation Fee of Direct Debit Membership		118.00	GST	122.00
Cancellation Fee of Upfront Membership		118.00	GST	122.00
Membership Suspension / On hold		17.00	GST	17.60
Administration Fee for all refunds and changes etc.		22.00	GST	25.00
Transfer Fee		-	GST	25.00
Direct Debit - Dishonoured fees		-	GST	25.00
Bingo				
Books - Range of Prices		3.50 - 5.00	GST	3.50 - 5.00
Half Books – Range of Prices		1.00 - 2.50	GST	1.00 - 2.50
Braille Books – Range of Prices		3.30 - 4.30	GST	3.30 - 4.30
50c Instants		0.50	GST	0.50
\$1 Instants		1.00	GST	1.00
Raffles		1.10 - 2.00	GST	1.10 - 2.00
Flyers		1.10 - 2.00	GST	1.10 - 2.00

Schedule of Fees and Charges
For the year ended 30 June 2016

Aqualife / Leisurelife Center	Fee Conditions	2014-2015	GST?	2015-2016
Birthday parties				
Birthday Parties (small) up to 13 children	Per hour	113.00	GST	160.00
Birthday Parties (Medium) - 14 to 24 children	Per hour	113.00	GST	250.00
Birthday Parties (Large) - 25 to 35 children	Per hour	113.00	GST	400.00
Charge per extra Child		9.00	GST	9.50
Extra Leaders	Per leader, per hour	39.00	GST	40.50
Catering	Per head	7.00 - 10.00	GST	7.50 - 10.50
Drink Cooler		10.00	GST	10.50
Kitchen (Commercial)	Per hour	75.00	GST	23.00
Aerobics/Drama Room -Activity hire - Day time - Off Peak rate Mon-Fri Open to 5pm	Per hour	33.00	GST	35.00
Aerobics/Drama Room - Activity hire - Evening (Peak times 5pm Mon- Fri and all day Sat/Sun)	Per hour	-	GST	48.00
Arts and Craft Material	Per child	-		2.50

Schedule of Fees and Charges
For the year ended 30 June 2016

Active Life	Fee Conditions	2014-2015	GST?	2015-2016
Active Life Programs/Session Admission				
One-off sessions (local resident)	Per person	5.00	GST	6.00
Low resource program	Per person	10.00	GST	12.00
Medium resource program	Per person	15.00	GST	17.00
High resource program	Per person	30.00	GST	32.00
General per session cost (local resident)	Per person	7.50	GST	8.00
Children's program	Per person	9.10	GST	10.00
General per session cost (non resident)	Per person	-	GST	10.00
One-off sessions (non resident)	Per person	-	GST	10.00
Living Longer Living Stronger (Appraisal)	Per person, per appraisal	58.50	GST	55.00
Living Longer Living Stronger (Per Session)	Per person, per session	6.80	GST	7.00
Living Longer Living Stronger	10 passes	60.00	GST	62.10

Schedule of Fees and Charges
For the year ended 30 June 2016

Victoria Park Library	Fee Conditions	2014-2015	GST?	2015-2016
Photocopying / Printing / Faxing				
Black and White A4	Per Page	0.20	GST	0.20
Black and White A3	Per Page	0.40	GST	0.40
Colour A4	Per Page	1.00	GST	1.00
Colour A3	Per Page	1.50	GST	1.50
Incoming or outgoing	Per Facsimile	3.00	GST	3.00
Other Items				
Library Bags	Each	1.00	GST	1.00
Replacement of Lost Library Cards	Per card	6.00	GST	6.00
Temporary Membership	Per member	55.00	GST	55.00
Computer Access (non Library members)	30 minutes	2.50	GST	2.50
Book Sales - Written History - Soft Cover	Per item	24.95	GST	24.95
Book Sales - Written History - Hard Back	Per item	44.95	GST	44.95
Lost / Damaged Library Stock	Per item	Min 7.70	GST	Min 7.70
Administration Fee – Refunds for Lost Stock	Per item refunded	7.70	GST	7.70
Barcode replacement on Library Stock	Per item	2.00	GST	2.00
Special Events / Workshops	Per participant	2.00 - 5.00	GST	2.00-10.00
3 Dimensional Printing - up to 4 cm Sq.	For the first hour of printing	10.00	GST	10.00
3 Dimensional Printing subsequent hour/part thereof	For subsequent time over first hour	2.00	GST	2.00
Local History				
Local History – Photographs	Each	5.50 - 20.00	GST	5.50-75.00
Local History – Time Line		3.00	GST	3.00
Local History – copies of documents, maps (cost varies according to size and BW or colour)		1.00 - 75.00	GST	5.50-75.00
Local History - CD		7.00	GST	2.00
Local History - Digitising any Local History items to CD	Per item	7.00	GST	7.00
Local History Booklet	Each	3.00	GST	3.00

Schedule of Fees and Charges
For the year ended 30 June 2016

Environmental Health	Fee Conditions	2014-2015	GST?	2015-2016
Offensive Trades (Fees) Regulations 1976				
Laundries, dry-cleaning establishments	Per annum	140.00	-	147.00
Fish processing establishments	Per annum	286.00	-	298.00
Shellfish and crustacean processing establishments	Per annum	286.00	-	298.00
Any other offensive trade not specified in Regulations	Per annum	286.00	-	298.00
Health (Public Building) Regulations 1992				
Application for Public Building approval or variation of approval - High Risk	Per application	856.00	-	871.00
Application for Public Building approval or variation of approval - Medium Risk	Per application	420.00	-	441.00
Application for Public Building approval or variation of approval - Low Risk	Per application	350.00	-	367.00
Application for Public Building approval or variation of approval - Re inspection	Per application	140.00	-	147.00
Accommodation and Large Public Events				
Transfer of licence, permit or registration	Except food businesses operated by the Town of Victoria Park, charities, sporting clubs, schools and other approved community organisations	80.00	GST	84.00
Application Fee - Registration of a Lodging House	Per annum	218.00	-	228.00
Public Event Application - Low risk	Except charitable, sporting clubs, schools, other approved community organisations and Council-run events, per application	103.00	-	108.00
Public Event Application - High risk	Except charitable, sporting clubs, schools, other approved community organisations and Council-run events, per application	239.00	-	250.00

Schedule of Fees and Charges
For the year ended 30 June 2016

Environmental Health	Fee Conditions	2014-2015	GST?	2015-2016
Food Safety				
Food Business Inspection upon request - After hours	Per request	248.00	GST	260.00
Food Business Inspection upon request	Per request	124.00	GST	130.00
Food sampling upon request	Per request	167.00	GST	175.00
Food business notification	Once off	76.00	-	79.00
Spoilt food condemnation (e.g., freezer breakdown)	Per hour	83.00	GST	87.00
Application Fee – Temporary food stall certificate annual permit charged prorata (except food stalls arranged by charities, sporting clubs, schools and other approved community organisations)	Per application. Note - This certificate does not represent permission to trade in public places.	263.00	-	276.00
Application Fee – Temporary food stall certificate single event (except food stalls arranged by charities, sporting clubs, schools and other approved community organisations)	Per application. Note - This certificate does not represent permission to trade in public places.	76.00	-	79.00
Application Fee – Construction or major refurbishment of new food business.	Per application	226.00	-	237.00
Food business fee – High risk (pro rata) (except food businesses operated by the Town of Victoria Park, charities, sporting clubs, schools and other approved community organisations)	Per annum	598.00	-	627.00
Food business fee – Medium risk (pro rata) (except food businesses operated by the Town of Victoria Park, charities, sporting clubs, schools and other approved community organisations)	Per annum	452.00	-	474.00
Food business fee – Low risk (pro rata) (except food businesses operated by the Town of Victoria Park, charities, sporting clubs, schools and other approved community organisations)	Per annum	264.00	-	277.00

Schedule of Fees and Charges
For the year ended 30 June 2016

Environmental Health	Fee Conditions	2014-2015	GST?	2015-2016
Food Safety (continued)				
Food Business Fee - Family Daycare	Per annum	57.00	-	59.00
Food Business Inspection upon request - After hours	Per request	248.00	GST	260.00
Food Business Inspection upon request	Per request	124.00	GST	130.00
Food Sampling on request	Per request	167.00	GST	175.00
Food business notification (once-off)		76.00	-	79.00
Spoilt food condemnation (egg Freezer breakdown) and written confirmation of food seizure/ spoilage	Per hour	83.00	-	87.00
Alfresco				
Application Fee - Outdoor Dining Permit	Per initial application	304.00	-	319.00
Renewal Fee - Outdoor Dining Permit	Per annum	79.00	-	82.00
Fee Per Chair - Outdoor Dining Permit (Per annum)	Per annum	58.00	-	60.00
Installation of permit boundary markers	Maximum of 6 discs	268.00	GST	281.00
Installation of permit boundary markers extra / replacement disc	Per disc	42.00	GST	44.00
Activities on Thoroughfares Permit other fees and charges				
Application fee - Permit to display sign in public place	Per sign	50.00	-	52.00
Renewal Fee - Permit to display sign in public place	Per sign	50.00	-	52.00
Application fee - Permit to undertake activity requiring a permit (General, Section 2.2)	Per application	50.00	-	52.00
Waste Water Disposal				
Request for copy of on-site effluent disposal plan	Per request	56.00	-	58.00

Schedule of Fees and Charges
For the year ended 30 June 2016

Environmental Health	Fee Conditions	2014-2015	GST?	2015-2016
Diseases Control				
Application Fee - Hairdresser or Skin Penetration establishment	Per application	151.00	-	158.00
Health (Treatment of Sewage and Disposal of Effluent and Liquid Waste) Regulation 1974				
Application for the approval of an apparatus by relevant local governments (septics systems, ATU's, greywater systems etc.) (per application)	Per application	113.00	-	118.00
Issuing of a permit to use an apparatus	Per application	113.00	-	118.00
Water Quality				
Public aquatic facilities audit and monthly water sampling (1 pool only)	Per annum	963.00	GST	1,011.00
Public aquatic facilities audit and monthly water sampling (1 to 3 water bodies)	Per annum	1,058.00	GST	1,110.00
Public aquatic facilities audit and monthly water sampling (more than three water bodies, deep, shallow and spa)	Per annum	1,443.00	GST	1,515.00
Taking of a water sample for analysis on request	Per sample - excluding analysis costs	158.00	GST	165.00
Water Sample analysis on request		Contractor	GST	Contractor
Pollution Control				
Application Fee – Contaminated site desktop audit and written report	Per enquiry	414.00	GST	434.00
Application Fee – Approval for non-complying noise event (Regulation 18)	Per application	550.00	GST	1,000.00
Noise Monitoring Fee	Per hour	284.00	GST	298.00
Noise Management Plan approval fee	Per plan	207.00	GST	217.00

Schedule of Fees and Charges
For the year ended 30 June 2016

Environmental Health	Fee Conditions	2014-2015	GST?	2015-2016
Miscellaneous				
Environmental Health officer attendance - business hours	Per hour, per officer	82.00	GST	86.00
Environmental Health officer attendance - outside business hours	Per hour, per officer	166.00	GST	174.00
Liquor Act certification (s.39)	Per application	120.00	GST	126.00
Gaming Act certification	Per application	120.00	GST	126.00
Extended Trading Permit (s.60)	Per application	120.00	GST	126.00
Re-inspection Fee – for additional inspections required as a result of non-compliance with Health Notice or Directions (Health Act)	Per hour	124.00	GST	130.00
Application Fee – Permit to keep bees or poultry	Per application	225.00	-	236.00

Schedule of Fees and Charges
For the year ended 30 June 2016

Rangers and Parking Management	Fee Conditions	2014-2015	GST?	2015-2016
Animal Care Facility				
Daily Maintenance	Per animal per day	33.00	GST	34.00
Seizure and impounding	Cost per seizure	115.00	-	120.00
After Hours Opening (During Ranger duty hours outside of business hours)	Per callout	140.00	GST	147.00
Euthanasia (with or without collection) on request		300.00	GST	315.00
Dog Pound Vet Vouchers	Per animal	Contractor	GST	Contractor
Impound Fees				
Towing Abandoned Vehicle	Per vehicle	Contractor	GST	Contractor
Abandoned vehicles	Per vehicle	125.00	-	131.00
Livestock / Cattle	Cost per animal	115.00	-	120.00
Abandoned shopping trolley	Cost per trolley	170.00	-	178.00
Illegal Signs	Cost per item	112.00	-	115.00
Other Item (Miscellaneous)	Cost per item	170.00	-	178.00
Pound Fees				
Daily holding fee for trolley	Per trolley	30.00	-	31.00
Daily holding fee for Livestock / Cattle	Per animal	30.00	-	31.00
Daily holding fee for abandoned vehicles	Per vehicle	33.00	-	34.00
Daily holding fee for illegal signs	Per sign	21.00	-	22.00
Daily holding fee for other items (Miscellaneous)		30.00	-	31.00
Discount on Impound and Daily fees for impounded animals, vehicles and goods, for Health Care Card and Pensioner Card holders (first instance) only		50%	-	50%

Schedule of Fees and Charges
For the year ended 30 June 2016

Rangers and Parking Management	Fee Conditions	2014-2015	GST?	2015-2016
Other Fees				
Ranger attendance / patrols – business hours	Per hour	100.00	GST	105.00
Ranger attendance / patrols – after hours and weekends	Per hour	200.00	GST	210.00
After hours call-out fee for Rangers to attend club rooms	Per call-out	300.00	GST	315.00
Installation and removal of temporary parking signs	Per event	350.00	GST	367.00
Hire / Use of Parking Signage Trailer or temporary Signage	Per day	55.00	GST	57.00
Dog Licences				
Unsterilised – Registration – 1 year	Per dog	50.00	-	50.00
Unsterilised – Registration – 3 years	Per dog	120.00	-	120.00
Unsterilised - Registration - Lifetime	Per dog	250.00	-	250.00
Sterilised – Registration – 1 year	Per dog	20.00	-	20.00
Sterilised – Registration – 3 years	Per dog	42.50	-	42.50
Sterilised - Registration - Lifetime	Per dog	100.00	-	100.00
50% Pensioner concession applies to the above fees				
Replacement Dog Tag	Per tag	1.00	GST	2.00
Cat Licences				
Registration - Part year (after 31 May)	Per cat	10.00	-	10.00
Registration - 1 Year	Per cat	20.00	-	20.00
Registration - 3 years	Per cat	42.50	-	42.50
Registration - Lifetime	Per cat	100.00	-	100.00
Breeding Approval	Per breeding cat	100.00	-	100.00
50% Pensioner concession applies to the above fees				

Schedule of Fees and Charges
For the year ended 30 June 2016

Rangers and Parking Management	Fee Conditions	2014-2015	GST?	2015-2016
Administration Fees				
Dangerous Dog Sign	Per item	35.00	GST	36.00
Dangerous Dog Collar	Per item	50.00	GST	52.00
Bond - Vermin Trap Hire		50.00	-	52.00
Declaration of a Dangerous Dog		280.00	-	294.00
Declared Dangerous Dog – Inspection or Investigation		50.00	-	52.00
Application for exemption to keep more than 2 dogs		280.00	-	294.00
Clean up bulk rubbish illegally dumped		Contractor	GST	Contractor
Installation of fire breaks to remove hazard		Contractor	GST	Contractor
Sale of Abandoned Vehicles		Auction	GST	Auction
Inspection fees – Fire Hazards – non compliance with fire break order		55.00	GST	57.00
Parking Local Law				
Daily Fee Workzone on street, paved verge, verge with path or verge (per 5m length)	Per bay	25.00	GST	25.00
Establishment Fee Workzone (one day duration)	Per application	85.00	GST	85.00
Establishment Fee Workzone (two days duration)	Per application	85.00	GST	85.00
Establishment Fee Workzone (more than two days duration)	Per application	85.00	GST	85.00
Sign erected or removed (includes post)	Per sign	150.00	GST	150.00
Removal of each set of road markings designating a parking stall		205.00	GST	205.00
Removal of any other markings		205.00	GST	205.00

Schedule of Fees and Charges
For the year ended 30 June 2016

Rangers and Parking Management	Fee Conditions	2014-2015	GST?	2015-2016
Parking Fees				
<u>King George Street Carpark</u>				
First 60 minutes	Restrictions apply	-	GST	-
Per hour, or part thereof	Restrictions apply	1.50	GST	1.50
<u>GO Edward Carpark</u>				
First 15 minutes	Restrictions apply	-	GST	-
Per hour, or part thereof	Restrictions apply	1.50	GST	1.50
<u>Hawthorne Place / Somerset Street Carparks</u>				
First 15 minutes	Restrictions apply	-	GST	-
Per hour, or part thereof	Restrictions apply	1.50	GST	1.50
8 hours	Restrictions apply	10.00	GST	10.00
<u>Oats Street Parking Management Area</u>				
Per hour, or part thereof	Restrictions apply	-	GST	1.00
All day fee	Restrictions apply	-	GST	5.00
<u>On street parking (other areas not separately identified)</u>				
First 15 or 30 minutes - in Applicable areas	Restrictions apply	-	GST	-
Per hour, or part thereof	Restrictions apply	2.00	GST	2.00
All day fee - 8 hours	Restrictions apply	10.00	GST	10.00
Parking Services				
<u>Private Parking Agreements</u>				
Private Parking Agreement Registration	Per registration	-	GST	200.00
Renew Private Parking Agreement	Per renewal	-	GST	75.00
Private parking infringement withdraw		69.00	GST	72.00
Residential Permits – Application fee	Per permit	98.00	GST	25.00
Residential Permits – Annual renewal fee	Per permit	32.00	GST	0.00
Residential Permits – Replacement fee	Per permit	32.00	GST	25.00
Commercial parking permit - Annual fee	Per permit	-	GST	1,680.00
Commercial parking permit - Monthly	Per permit	-	GST	168.00
Replacement commercial parking permit	Per permit	-	GST	50.00

Schedule of Fees and Charges
For the year ended 30 June 2016

Sportsgrounds and Reserves	Fee Conditions	2014-2015	GST?	2015-2016
Active Reserves				
<u>General</u>				
Disability access obstruction to clubroom/premises	Per hour to remedy	51.00	GST	55.00
<u>Sports Ground - Casual Use</u>				
Commercial Groups/events (social sports events)	Per day, per pitch	261.00	GST	308.00
Commercial Groups (social sports events)	Per half day, per pitch		GST	150.00
Unincorporated community groups / individual (social sports events)	Per day, per pitch	115.00	GST	115.00
Unincorporated community groups / individual (social sports events)	Per half day, per pitch		GST	60.00
Incorporated / NFP/Charities (social sports events)	Per day, per pitch	56.00	GST	70.00
Incorporated / NFP/Charities (social sports events)	Per day, per pitch	-	GST	40.00
<u>Sports Pavilion - Casual Use</u>				
Casual hire - Functions (Weddings, Birthdays, Socials)	Per hour	47.00	GST	50.00
Casual day rate (up to 6pm)	Per hour	34.00	GST	25.00
Casual day rate (after 6pm)	Per hour	23.00	GST	40.00
Community or Not-for-profit (up to 6pm)	Per hour	17.00	GST	20.00
Community or Not-for-profit (6pm onwards)	Per hour	23.00	GST	25.00
<u>McCallum Park Basketball Courts (Exclusive Use) - Not for hire by an individual</u>				
Community Group Inc.	Per hour, per court	17.00	GST	20.00
Commercial Organisations	Per hour, per court	23.00	GST	40.00
Community Group Inc. (up to 4 hrs)	Half day, per court	56.00	GST	60.00
Community Groups Inc.	Full day, per court	113.00	GST	120.00
Commercial Organisations (up to 4 hrs)	Half day, per court	113.00	GST	130.00
Commercial Organisations	Full day, per court	226.00	GST	240.00

Schedule of Fees and Charges
For the year ended 30 June 2016

Sportsgrounds and Reserves	Fee Conditions	2014-2015	GST?	2015-2016
Active Reserves (continued)				
<u>McCallum Park Skate Bowl - Not for hire by an individual</u>				
Community Groups (Incorporated Groups)	Half day	56.00	GST	60.00
Community Groups (Incorporated Groups)	Full day	113.00	GST	120.00
Commercial Organisations	Half day	113.00	GST	130.00
Commercial Organisations	Full day	226.00	GST	230.00
<u>Seasonal Charges</u>				
Matchplay	Per player	29.00	GST	30.50
Training	Per player	15.00	GST	15.75
Club Rooms	Per player	12.00	GST	12.60
Change rooms and toilets	Per player	7.00	GST	7.35
Alcohol consumption fee	Per player	6.00	GST	6.30
Flood lights (Raphael Park)	Per pitch	-	GST	15.00
Flood lights (Parnham)	Per pitch	-	GST	12.50
Flood lights (Higgins)	Per pitch	-	GST	12.50
Flood lights (Carlisle)	Per pitch	-	GST	12.50
Flood lights (Fraser)	Per pitch	-	GST	12.50
Administration and maintenance fee		116.00	GST	122.00
Utilities	of metered use	1.00	GST	-
Bookings instalment fee	Per instalment	27.00	GST	30.00
Pre-season Training	Per person, per session	3.30	GST	3.50
<u>Juniors and Schools Reserve Hire</u>				
Commercial Junior Sporting use	10 / hour capped at 1,500 per annum	-	-	10.00
Sports Carnivals, Interschool tournaments, Interschool Sport (outside the Town) / Sports carnivals / Fairs/ Fetes	Per event / per day or part thereof	338.00	GST	355.00
Schools outside the Town (general training and activity)	Per hour	17.00	GST	18.00

Schedule of Fees and Charges
For the year ended 30 June 2016

Sportsgrounds and Reserves	Fee Conditions	2014-2015	GST?	2015-2016
Passive Reserves				
<u>General</u>				
GO Edwards Gazebo		70.00	GST	80.00
<u>Casual Hire - Daily Fees per Site/Zone</u> <u>(Exclusive use)</u>				
Incorporated Not-for-profit groups / Charity	Per zone, per day	62.00	GST	70.00
Incorporated /Not-for-profit/Charity	Per zone, per half day	-	GST	40.00
Unincorporated group / individuals	Per zone, per day	123.00	GST	130.00
Unincorporated group / individuals	Per zone, per half day	-	GST	70.00
Commercial group	Per zone per day	308.00	GST	325.00
Commercial group	Per zone, per half day	-	GST	170.00
All Reserves				
<u>Group Fitness / Personal Training</u>				
5 to 10 people per week (non exclusive use) (general purposes, not event)	Per six months	338.00	GST	355.00
Up to 11-40 people per week (non exclusive use) (general purposes, not event)	Per six months	564.00	GST	593.00
Over 40 people per week (non exclusive use) (general purposes, not event)	Per six months	789.00	GST	830.00
Group Fitness / Personal Training - (exclusive use) (general purposes, not event)	Per hour	34.00	GST	36.00
<u>General</u>				
Dog Obedience Classes (exclusive use)	Per hour	7.00	GST	7.50
Dog Trials and Competitions – (exclusive use)	Per hour	10.00	GST	12.00
Late booking fee (event) application	Within two (2) weeks	51.00	GST	60.00
Late booking fee (special public event)	Within (2) months	226.00	GST	240.00
Booking adjustment fee	Casual hire	-	GST	60.00
Booking adjustment fee	Large scale public event	-	GST	230.00
Additional Site Meeting Fee			GST	100.00
Utilities Fee	Daily, per event	20.00	GST	20.00

Schedule of Fees and Charges
For the year ended 30 June 2016

Sportsgrounds and Reserves	Fee Conditions	2014-2015	GST?	2015-2016
All Reserves (continued)				
<u>Events Management</u>				
Resident notification letter	Per 100	154.00	GST	180.00
Commercial site fee for Vendors – For Council Events - per event	Per event	68.00	GST	71.40
Liquor Permit – consumption/ sale / supply of alcohol	Per permit	56.00	GST	60.00
Additional Toilet Cleaning Fee - Mon-Sat		133.00	GST	133.00
Additional Toilet Cleaning Fee - Sunday		160.00	GST	160.00
Late close public toilets	Monday – Sunday	-	GST	120.00
Booking Cancellation fee of the overall cost	Per booking	0.20	GST	-
Event bins (waste / recycle wheelie bins)	Per set	-	-	49.00
Event bins (general waste wheelie bin only)	Per bin	-	-	37.00
Road closure staff	Price determined on application			
Reserve hire solely for parking	Does not include Special Events	144.00	GST	155.00
Special Events (over 500 people) - Ranger Services, Environmental Health, Waste, Toilets, reserve hire	Determined on application	Negotiated	GST	Negotiated
<u>Bonds all Reserves</u>				
Special Event		Application	-	6,000.00
Heavy Use		6,000.00	-	6,000.00
Medium Use		3,000.00	-	3,000.00
Light Use		600.00	-	600.00
Casual Booking Hire Bond – Minimum		200.00	-	200.00
Seasonal Usage of Clubrooms/Pavilions		500.00	-	500.00
Key Bond	Per key issued	100.00	-	100.00
Casual Use of Clubrooms - low risk event		200.00	-	200.00
Casual Use of Clubrooms - medium risk event		400.00	-	400.00
Casual Use of Clubrooms - High risk event		1,000.00	-	1,000.00
Authorised use of sailtrack banner		500.00	-	500.00

Schedule of Fees and Charges
For the year ended 30 June 2016

Planning	Fee Conditions	2014-2015	GST?	2015-2016
Fees for Development				
Development up to 50,000 *	Includes other developments having no monetary value	147.00	-	147.00
Developments between 50,000 but no more than 500,000 *	% of value of development	0.32%	-	0.32%
Development more than 500,000 but no more than 2.5 million *	1,700 Fee plus 0.257% for every 1 in excess of 500,000	Calculated	-	Calculated
Development more than 2.5 million but no more than 5 million *	7,161 Fee plus 0.206% for every 1 over 2,500,000	Calculated	-	Calculated
Development more than 5 million but no more than 21.5 million *	12,633 Fee plus 0.123% for every 1 over 5,000,000	Calculated	-	Calculated
Development more than 21.5 million *		32,185.00	-	34,196.00
Fees for Town Planning Scheme Amendment and Structure Plan				
For amendments requested by the applicant		Application	GST	Application
Structure Plan Application – For Structure Plans initiated at request of an applicant		Application	GST	Application
Subdivision fees				
< 5 lots - Fee *	Per lot	73.00	-	73.00
6 - 195 lots - 1st 5 lots *	Per lot	73.00	-	73.00
6 - 195 lots - Subsequent lots *	Per lot	35.00	-	35.00
> 195 lots *		7,393.00	-	7,393.00
Form 24 Preliminary Strata Approval				
Up to and including 5 lots - Base fee		656.00	-	656.00
Up to and including 5 lots - Per lot	Per lot	65.00	-	65.00
6 lots up to 100 lots - Base fee		981.00	-	981.00
6 lots up to 100 lots - Fee	Per lot	43.50	-	43.50
100 or more lots		5,113.50	-	5,113.50

Schedule of Fees and Charges
For the year ended 30 June 2016

Planning	Fee Conditions	2014-2015	GST?	2015-2016
Development Assessment Panel (DAP) Application Fees				
Fee where estimated cost of development <= 3 million and > 7 million	Per application	3,376.00	-	3,376.00
Fee where estimated cost of development <= 7 million and > 10 million	Per application	5,213.00	-	5,213.00
Fee where estimated cost of development <= 10 million and > 12.5 million	Per application	5,672.00	-	5,672.00
Fee where estimated cost of development <= 12.5 million and > 15 million	Per application	5,834.00	-	5,834.00
Fee where estimated cost of development <= 15 million and > 17.5 million	Per application	5,996.00	-	5,996.00
Fee where estimated cost of development <= 17.5 million and > 20 million	Per application	6,158.00	-	6,158.00
Fee where estimated cost of development is 20 million or more	Per application	6,320.00	-	6,320.00
DAP application fee - an application under regulation 17	Per application	150.00	-	150.00
DAP administration fee		Cost	GST	Cost
Change of Use *	If the use has commenced an additional amount of \$500 by way of penalty	295.00	-	295.00
Home Occupation – Initial *	If occupation has commenced an additional fee of \$200 by way of penalty	222.00	-	222.00
Home Occupation Renewals *		73.00	-	73.00
Minor Additions/Alterations to Single House,/Grouped Dwellings/Multiple Dwellings (including patios, verandahs, shade sails, fences and, sheds) and minor additions/alterations to non-residential buildings		70.00	-	147.00
Development Application for Demolition *	Per application	70.00	-	147.00

Schedule of Fees and Charges
For the year ended 30 June 2016

Planning	Fee Conditions	2014-2015	GST?	2015-2016
Development Assessment Panel (DAP) Application Fees (continued)				
Re-approval of expired planning approval (identical proposal) - minimum	Per application	100.00	-	100.00
Re-approval of expired planning approval (identical proposal)	Per application	50% regular	-	50% regular
Signs (where planning approval required) *		139.00	-	147.00
Applications for Modifications to Existing Planning Approvals up to 2.5 million *	Per application	135.00	-	140.00
Applications for Modifications to Existing Planning Approvals over 2.5 million *	Per application	500.00	-	600.00
Other Fees and Charges				
Liquor Licensing Section 40 Certificate		73.00	-	73.00
Written Zoning Query/Written Planning Advice		73.00	-	73.00
Planning approval clearance letter for submission of application for building permit - minimum		90.00	-	100.00
Planning approval clearance letter for submission of application for building permit. Fee is 10% of planning application fee paid		10%	-	10%
Cash in Lieu Payments for Parking Bays	Per bay	35,000.00	GST	40,000.00
Archives Search Fee		70.00	-	75.00
Archives Search Fee (urgent – within 24 hours)		200.00	-	200.00
Scheme Policy Manual or Scheme Text		22.00	GST	25.00
Causeway Precinct Review Final Report		16.50	GST	20.00
Scheme Maps (each)		4.20	GST	4.50

Schedule of Fees and Charges
For the year ended 30 June 2016

Building	Fee Conditions	2014-2015	GST?	2015-2016
Application for building permits and demolition permits				
Certified applications for a building permit - Class 1 or Class 10 - minimum	Per application	92.00	-	95.00
Certified applications for a building permit - Class 1 or Class 10 - % of estimated cost of construction	Per application	0.19%	-	0.19%
Certified applications for a building permit - Class 2 to 9 or incidental structure - % of estimated cost of construction - minimum	Per application	92.00	-	95.00
Certified applications for a building permit - Class 2 to 9 or incidental structure - % of estimated cost of construction	Per application	0.09%	-	0.09%
Uncertified application for a building permit (Class 1 and 10 only) - minimum	Per application	92.00	-	95.00
Uncertified application for a building permit (Class 1 and 10 only)	Per application	0.32%	-	0.32%
Amended plan relating to any type of permit issued	Per application	90.00	-	95.00
Extend the time during which a building permit or demolition permit has effect	Per application	92.00	-	95.00
Demolition permit - Class 1 or Class 10 incidental structure - per storey, per property	Per application	92.00	-	95.00
Demolition permit - Class 2 - 9 - per storey, per property	Per application	92.00	-	95.00
Construction Training Fund Levy (if the work is valued over 20,000) - % of estimated permit value	Per application	0.20%	-	0.20%
Building Services Levy - building permit - to 45,000 value of building work	Per application	40.50	-	61.65
Building Services Levy - building permit - over 45,000 value of building work - % of estimated value	Per application	0.09%	-	0.137%
Building Services Levy - demolition permit - to 45,000 value of building work	Per application	40.50	-	61.65
Building Services Levy - demolition permit - to 45,000 value of building work - % of estimated value	Per application	0.09%	-	0.137%

Schedule of Fees and Charges
For the year ended 30 June 2016

Building	Fee Conditions	2014-2015	GST?	2015-2016
Occupancy permits and building approval certificates applications				
Occupancy permit for a completed building	Per application	92.00	-	95.00
Temporary occupancy permit for an incomplete building	Per application	92.00	-	95.00
Occupancy permit for additional use of a building on a temporary basis	Per application	92.00	-	95.00
Replacement occupancy permit for permanent change of the building's use classification	Per application	92.00	-	95.00
Occupancy permit or building approval certificate for registration of a strata scheme, plan of re-subdivision - minimum	Per application	102.00	-	104.65
Occupancy permit or building approval certificate for registration of a strata scheme, plan of re-subdivision - per strata unit with a minimum fee of 102	Per application	10.25 / unit	-	10.50/unit
Occupancy permit for a building in respect of which unauthorised work has been done - minimum	Per application	92.00	-	95.00
Occupancy permit for a building in respect of which unauthorised work has been done - % of the estimated value of building work	Per application	0.18%	-	0.18%
Building approval certificate for a building in respect of which unauthorised work has been done - minimum	Per application	92.00	-	95.00
Building approval certificate for a building in respect of which unauthorised work has been done	Per application	0.38%	-	0.38%
Replace an occupancy permit for an existing building	Per application	92.00	-	95.00
Building approval certificate for an existing building where unauthorised work has not been done	Per application	92.00	-	95.00
Extend the time during which an occupancy permit or building approval certificate has effect	Per application	92.00	-	95.00

Schedule of Fees and Charges
For the year ended 30 June 2016

Building	Fee Conditions	2014-2015	GST?	2015-2016
Occupancy permits and building approval certificates applications (continued)				
Construction Training Fund Levy (if the work is valued over 20,000) - % of estimated permit value		0.20%	-	0.20%
Building Services Levy - for an occupancy permit or building approval certificate in relation to unauthorised work - to 45,000 value of building work - minimum		81.00	-	123.30
Building Services Levy - for an occupancy permit or building approval certificate in relation to unauthorised work - over 45,000 value of building work - % of estimated value		0.18%	-	0.274%
Building Services Levy - for an occupancy certificate or building approval certificate where there is not unauthorised works		40.50	-	61.65
Certificate of Design Compliance				
<u>For a Class 2 to 9 certified application for a building permit</u>				
For construction works up to 150,000	Per application	280.00	GST	290.00
For construction works between 150,001 to 500,000 - base fee	Per application	280.00	GST	290.00
For construction works between 150,001 to 500,000 - % for every 1 in excess of 150,000 (additional to base)	Per application	0.15%	GST	0.15%
For construction works between 500,001 to 1m - base fee	Per application	800.00	GST	820.00
For construction works between 500,001 to 1m - % for every 1 in excess of 500,000 (additional to base)	Per application	0.12%	GST	0.12%
1,000,001 and above - base fee	Per application	1,400.00	GST	1,450.00
1,000,001 and above - % for every 1 in excess of 1,000,000 (additional to base)	Per application	0.10%	GST	0.10%
<u>For Class 1 and 10 certified application for a building permit</u>				
Certificate of Design Compliance	Minimum	100.00	GST	120.00
Certificate of Design Compliance	% of estimated value	0.13%	GST	0.13%

Schedule of Fees and Charges
For the year ended 30 June 2016

Building	Fee Conditions	2014-2015	GST?	2015-2016
Certificate of Building Compliance or Construction Compliance				
	Certificate of Building Compliance or Certificate of Construction Compliance - minimum (1 on-site inspection included)	240.00	GST	250.00
	Certificate of Building Compliance or Certificate of Construction Compliance - additional inspections	120.00	GST	130.00
Other fees and charges				
	Swimming pool inspection fees - up to	55.00	GST	55.00
	All sign licence application - per sign	75.00	-	75.00
	All sign licence application - maximum	300.00	-	300.00
	Inspection fee (per inspection) - up to 1 hour	90.00	GST	90.00
	Inspection fee (per inspection) - subsequent 30 minute blocks	30.00	GST	30.00
	Canvas awnings - per m2	14.00	GST	14.00
	Canvas awnings	71.00	GST	71.00
	Monthly Building Licence Statistical Report (per annum)	70.00	GST	70.00
	Copy of permit or certificates	50.00	-	50.00
	Approval of battery powered smoke alarm	170.00	-	170.00

Schedule of Fees and Charges
For the year ended 30 June 2016

Waste Management	Fee Conditions	2014-2015	GST?	2015-2016
Rubbish Service Charges per year (240L bins General Waste)				
Non Rateable/Exempt Properties - Weekly collection	Per bin, per annum	560.00	-	565.00
Rateable Properties - each additional General Waste bins serviced weekly (at least 6 months duration)	Per bin, per annum (prorata minimum 6 months)	560.00	-	565.00
Recycling Charges per year (240L bins Recycling)				
Non Rateable/exempt Properties - Fortnightly service for each Recycling bin (at least 6 months duration)	Per bin, per annum	60.00	-	61.00
Rateable Residential properties- Each additional Recycling bin serviced fortnightly (at least 6 months duration)	Per bin, per annum (prorata minimum 6 months)	60.00	-	61.00
Rateable Commercial properties- Each additional Recycling bin serviced weekly (at least 6 months duration)	Per bin, per annum (prorata minimum 6 months)	115.00	-	122.00
Rubbish Charges per pick up (upgrade to 360L bins for Recycling only)				
Rateable Residential properties- Upgrade of first Recycling Bin from 240L to 360L - serviced fortnightly	Per bin, per annum	30.00	-	30.50
Rateable Commercial properties - Upgrade of first Recycling Bin from 240L to 360L - serviced weekly	Per bin, per annum (prorata minimum 6 months)	60.00	-	61.00
Rubbish Charges per pick up (new 360L bins for Recycling only)				
Non Rateable/exempt Properties - Fortnightly service for each Recycling bin (at least 6 months duration)	Per bin, per annum	86.00	-	88.00
Rateable Residential properties- Each additional Recycling bin serviced fortnightly (at least 6 months duration)	Per bin, per annum (prorata minimum 6 months)	86.00	-	88.00
Rateable Commercial properties- Each additional Recycling bin serviced weekly (at least 6 months duration)	Per bin, per annum (prorata minimum 6 months)	172.00	-	176.00

Schedule of Fees and Charges
For the year ended 30 June 2016

Renew Life	Fee Conditions	2014-2015	GST?	2015-2016
General				
Directional signs (erection of)	Each	240.00	GST	242.00
Banner Mast and Flag Poles (erection of)	Each	1,090.00	GST	1,133.00
Vehicular Access to a Property from a Right of Way - per square metre	per m2	200.00	GST	208.00
Hoarding Applications – Fees - per square metre, per month or part thereof	per m2 per month	1.10	GST	1.20
Materials on Street - Licence Fee - per square metre, per month or part thereof	per m2 per month	1.10	GST	1.20
Sale of number plates	each	230.00	GST	235.00
Sump fence contribution (replacement costs of a “super-six” or colourbond fence as determined by the Town)	percentage	0.50	GST	0.50
Removal/replacement of Street Tree - plus oncosts		Contractor	GST	Contractor
Flower and Fruit Stand – Annual Permit Fee	per year	850.00	-	850.00

Schedule of Fees and Charges
For the year ended 30 June 2016

Underground Power	Fee Conditions	2014-2015	GST?	2015-2016
Properties with Base Cost of \$5,740				
Single House		4,305.00	-	4,305.00
Single House - Pensioner		1,435.00	-	1,435.00
Single House - High Transmission Line		1,435.00	-	1,435.00
Single House - Pillar to Pole		3,555.00	-	3,555.00
Single House - Underground from Service Pole		3,930.00	-	3,930.00
Single House - Transmission Line, Underground from Service Pole		1,060.00	-	1,060.00
Vacant Land		3,555.00	-	3,555.00
Vacant Land - Transmission Line		685.00	-	685.00
Transformer on Verge		1,435.00	-	1,435.00
Single House - A single residential dwelling, shop, factory, school, warehouse or other building where there are 3 or less separate dwellings, shops, factories, schools, warehouses or other buildings on a single titled lot, including those separate dwellings, shops, factories, schools, warehouses or other buildings not a separate strata title.				
Transformer on verge - when a transformer or switchgear unit is located on the verge of a property, such verge being immediately adjacent to the boundary of the property.				
Properties with Base Cost of \$2,870				
Unit		2,152.00	-	2,152.00
Unit - Pensioner		717.00	-	717.00
Unit - High Transmission Line		717.00	-	717.00
Unit - Pillar to Pole		1,777.00	-	1,777.00
Unit - Underground from Service Pole		1,965.00	-	1,965.00
Unit - Transmission Line, Underground from Service Pole		530.00	-	530.00
Unit - Residential or commercial unit where there are 4 or more units on a single lot including multi-residential (flats), group dwellings, townhouses, whether on a separate strata title or not.				
Underground Power Service - Instalment Interest		5.50%	-	5.50%

Schedule of Fees and Charges
For the year ended 30 June 2016

Other Fees and Charges	Fee Conditions	2014-2015	GST?	2015-2016
Freedom of Information				
Access applications relating to personal and amendment of personal information		-	-	-
Application fee (for non-personal information)		30.00	-	30.00
Application fee for internal or external review		-	-	-
Search fee for researching and collating the application (per hour)		30.00	-	30.00
Charges for access time supervised by staff	Per hour	30.00	-	30.00
Photocopies of information to satisfy application requirements (per copy)		0.20	-	0.20
Postage, special arrangements for access and for special access such as reproductions etc.		Cost	GST	Cost
A 25% reduction of charges (with the exception of the application fee) will apply for financially disadvantaged applicants and/or those who hold a current valid pensioner concession card.				
Rate Fees				
Instalment Administration Fee (to apply to 2nd , 3rd and 4th instalment)		7.00	-	10.00
Administration Fee		38.00	-	41.00
Dishonour Fee		15.00	-	16.00
Legal Documentation Preparation Fee		70.00	-	75.00
Instalment Interest Rate		5.50%	-	0.06
Late Payment Penalty Interest		11.00%	-	0.11

Schedule of Fees and Charges
For the year ended 30 June 2016

Other Fees and Charges	Fee Conditions	2014-2015	GST?	2015-2016
General				
Street Listing / Ownership Roll (Computer disk and / or printed copy)		185.00	GST	190.00
Election Nomination Deposit / Fee		80.00	-	80.00
Policy Manual		60.00	GST	65.00
Settlement Agency Search Fee (Orders and Requisitions and Rates) per application		95.00	-	103.00
Settlement Agency Search Fee (Orders and Requisitions Only) per application		85.00	-	92.00
Settlement Agency Search Fee (Rates Only) per application		12.00	-	13.00
Community cinema hire fees	Per day	-	GST	20.00
Community cinema hire Bond	Per hire	-	-	500.00

Schedule of Fees and Charges
For the year ended 30 June 2016

Copying Fees	Fee Conditions	2014-2015	GST?	2015-2016
Minutes of Meetings				
Removable Media – MS Word - Single item		8.00	GST	8.50
Removable Media – MS Word - Complete Notice Paper/Minutes		15.00	GST	15.50
Removable Media – MS Word - Additional Disk with information		5.00	GST	5.50
Plan printing/scanning – per page				
A0 size	Per page	8.00	GST	8.50
A1 size	Per page	7.00	GST	7.50
A2 size	Per page	6.00	GST	6.50
A4 size	Per page	0.20	GST	0.20
A3 size	Per page	0.40	GST	0.40
General Copying				
If less than 10 pages		-	-	
If 10 pages or more (each page)		0.20	GST	0.20

Schedule of Fees and Charges
For the year ended 30 June 2016

Digital Hub	Fee Conditions	2014-2015	GST?	2015-2016
Meeting Room Booking				
Room hire - Half a day (Corporate)	8.30am - 12.30pm	-	GST	200.00
Room hire - Full day (Corporate)	8.30am - 4.30pm	-	GST	350.00
Room hire - Evening (Corporate)	5.00pm - 8.00pm	-	GST	300.00
Room hire - Half a day (Community)	8.30am - 12.30pm	-	GST	100.00
Room hire - Full day (Community)	8.30am - 4.30pm	-	GST	175.00
Room hire - Evening (Community)	5.00pm - 8.00pm	-	GST	225.00
Printing and Scanning		-	GST	0.20
3 D Printing - up to 4 cm Sq.	For the first hour of printing	-	GST	10.00
3 D Printing subsequent hour/part thereof	For subsequent time over first hour	-	GST	2.00
Facilitators				
Trainer - Half a day (Metro)	8.30am - 12.30pm	-	GST	300.00
Trainer - Full day (Metro)	8.30am - 4.30pm	-	GST	550.00
iVan + Trainer - Half a day (Metro)	8.30am - 12.30pm	-	GST	500.00
iVan - Full day (Metro)	8.30am - 4.30pm	-	GST	850.00
Consultancy - Full day (Metro)	8.30am - 4.30pm	-	GST	600.00
Trainer - Half a day (Rural)	8.30am - 12.30pm	-	GST	Application
Trainer - Full day (Rural)	8.30am - 4.30pm	-	GST	Application
iVan + Trainer - Half a day (Rural)	8.30am - 12.30pm	-	GST	Application
iVan - Full day (Rural)	8.30am - 4.30pm	-	GST	Application
Consultancy - Full day (Rural)	8.30am - 4.30pm	-	GST	Application

Management Area Estimates

Management Area Estimates
For the year ended 30 June 2016

Town of Victoria Park

	Business Life \$	Community Life \$	Corporate Life \$	Future and Built Life \$	Renew Life \$	Total Budget \$
	(21,164,000)	4,686,400	3,529,600	2,320,100	28,412,000	0
Expense	18,471,800	9,662,000	3,532,500	3,516,600	18,291,100	53,474,000
Employment	5,600,800	7,147,500	2,415,800	2,558,500	3,994,600	21,717,200
Office	312,800	258,300	71,700	47,600	149,000	839,400
Professional Services	860,200	216,300	26,000	712,900	560,100	2,375,500
Asset Operations	174,800	189,000	31,100	90,600	9,325,300	9,810,800
Programs	1,663,800	1,850,900	987,900	107,000	7,417,300	12,026,900
Interest Expense	644,300	0	0	0	0	644,300
Accounting Expense	9,215,100	0	0	0	(3,155,200)	6,059,900
Revenue	(45,140,300)	(5,476,600)	(2,900)	(1,196,500)	(3,331,400)	(55,147,700)
Rates	(38,864,800)	0	0	0	0	(38,864,800)
Operating Funding	(624,000)	(119,600)	0	0	(67,200)	(810,800)
Capital Funding	0	0	0	0	(1,903,000)	(1,903,000)
Fees and Charges	(3,440,900)	(5,338,000)	0	(1,173,400)	(1,230,200)	(11,182,500)
Earnings Interest	(893,700)	0	0	0	(45,000)	(938,700)
Revenue Other	(1,316,900)	(19,000)	(2,900)	(23,100)	(86,000)	(1,447,900)
Service Charges	0	0	0	0	0	0
Accounting Revenue	0	0	0	0	0	0
Capital Expense	1,200,000	501,000	0	0	13,895,300	15,596,300
Land	0	0	0	0	0	0
Buildings	0	0	0	0	3,959,000	3,959,000
Plant	0	0	0	0	1,211,000	1,211,000
Equipment	133,000	118,000	0	0	448,000	699,000
Information Technology	528,000	0	0	0	0	528,000
Roads	0	0	0	0	4,367,300	4,367,300
Drainage	0	0	0	0	446,000	446,000
Pathways	0	0	0	0	817,000	817,000
Parks	0	0	0	0	1,592,000	1,592,000
Other Assets	539,000	383,000	0	0	1,055,000	1,977,000
Non-Operating Revenue	(691,300)	0	0	0	(443,000)	(1,134,300)
From Reserve	(596,300)	0	0	0	0	(596,300)
Loan Proceeds	0	0	0	0	0	0
Sale Proceeds	(95,000)	0	0	0	(443,000)	(538,000)
Non-Operating Expense	4,995,800	0	0	0	0	4,995,800
To Reserve	2,956,200	0	0	0	0	2,956,200
Principal	2,039,600	0	0	0	0	2,039,600
Adjustments						(17,784,100)
Non-Cash Items						(9,847,100)
Opening Position ((Surplus) / Deficit)						(7,937,000)



Business Life Program

The Business Life Program area provides support and infrastructure to ensure that the Town can accommodate growth to achieve its goals. There is a focus on the economic sustainability of the Town.

N Cain - Director

Significant activities for Business Life in these budget estimates include -

Mobile Computing

A mobility solution will allow Town employees required to conduct business operations on a device such as a laptop, tablet or mobile phone both inside and outside of the office, and from remote locations. It is envisaged that not only could this initiative save time and money, the reduction of paper-based documentation will also benefit the community and the environment. The initiative will first be reviewed by a few business units within the Town, before hopefully being implemented to all field operation units.

Customer Management

A customer relationship management system will enable the Town to tackle operational challenges including customer satisfaction declines and misalignment between organisational objectives and the Town's mission, vision and values. We will also be engaging with the community to understand their customer service experiences and expectations. The implementation of this system represents the continued efforts the Town is making towards the support and engagement of the community.

Parking Management

The Parking Services unit will continue to undertake reviews as outlined in the *Parking Management Plan*. They will also implement the remaining recommendations from the Plan. Additional tasks for consideration will be identification of alternative enforcement initiatives (such as licence plate recognition vehicles) as well as potential identification of future wide-scale car park locations. The Parking Management unit will continue to work with the community to identify areas of improvement under the current *Parking Management Plan*.

e-Rates Notices

Officers of the Town have recently reviewed methods for delivering rates notices via alternate means to the standard posted mail. If implemented and successful, the reduction in paper-based items will be considerable, which will not only benefit the environment, it will also save the Town significant dollars.

Review of Vacant Land rating

Officers have noted that vacant land accounts for several hundred properties in the District. It is intended to conduct community consultation, with the land holders, with regards to the future development opportunities of these properties. An additional rate being levied on vacant land holders is also under consideration.

Electronic Invoicing

The Town presently operates a paper-based invoicing process. This process has been identified as having improvement potential through the implementation of the electronic movement of invoices throughout the organisation. Not only will this initiative benefit the environment, it will also reduce inefficiencies in the current system.

Management Area Estimates

For the year ended 30 June 2016

On an ongoing, daily basis, the Business Life Program is responsible for -

Parking Management

Daily Patrols

- To promote fair and equitable parking, and help maintain pedestrian and driver safety.
- Provide assistance to the community.

School Patrols

- Drop off / Pick up areas,
- Double parking,
- Parking on residential verges,
- Parking on/over footpaths, and
- other dangers parking

Service Requests

- When an issue / concern is raised by either a resident, member of the public or internally that requires an officer to attend, a Service Request [SR] is raised and attended to.

Parking Permits

- Providing the ratepayers and trade persons with related permits (work zone or residential) to allow unrestricted parking in timed and / or paid parking zones
- Providing forms for application, followed by a site visit and decision made based on the policy
- Providing printed permits

Sign Audits

- Ensuring the signage is correct and clear in accordance / compliance with Australian Standards and best practices. The Town's parking local law also has provisions about signage. Officers will check signage during patrols. Information is also provided from user information. Signage information includes – web pages updating, flyers, posters, etc.

Parking reviews / continuous improvement

- Reviewing hot spots and restrictions based on data, customer feedback and officers' findings, user information – web pages updating, flyers, posters, etc.

Infringement Appeal Process

- Providing up to date forms for the customers to appeal parking infringements, web page information. Investigation of the evidence supplied by officers and customers
- Response and withdrawal if necessary. Completion of records management process. Updating Authority process and filing of required paperwork and if required prepare documentation for Court

Capital work projects

- Upgrade and improvement of parking assets in accordance with Parking Management Plan and Integrated Movement Network Strategy. Consultation with stakeholders, Project Management, Finance / Budgets, user information – web pages updating, flyers, posters, etc.

Communication and Consultation

- Consultation with stakeholders [internal and external], report writing, correspondence [outgoing and incoming], liaising with stakeholders [internal and external], user information – web pages updating, flyers, posters, etc.

Parking Management Committee

- Directing the activity parking within the Town, ensuring parking is well run and delivering outcomes, monitoring the activities of parking

Management Area Estimates

For the year ended 30 June 2016

Information and Communication Technology

Business Systems and Applications (Software)

- Renewal of licensing for business systems used across all, or specific to, business units (63 annual subscriptions and contracts)
- Additional licensing for business systems used across all, or specific to, business units for new staff or staff relocating to another business unit

Infrastructure and Technology (Hardware, Computer System Support and Public WiFi)

- Commercial grade wireless internet access
- Mobile devices (e.g. tablets, laptops, PDA's)
- Mobile phones
- Desktops and associated peripherals (e.g. Monitors, keyboard and mouse)

IT Business Continuity (Hardware, Internet, Photocopier and Archiving)

- Backups of all servers and data stored on the corporate network
- Cannon "follow-me" managed print service and supplies
- Maintenance and storage of corporate records including archiving, retrieval and restoration of records for semi and permanent retention
- Complete upgrades and updates to back end and front end hardware and software (preventative maintenance)
- Provide helpdesk support on issue resolution for staff when ICT equipment and/or software does not function correctly (incident management)
- Business-as-usual and major ICT projects relating to back end and front end systems (proactive and reactive problem management)
- Manage relationships with the Town's external service providers (vendor management)

Security (Hardware and Software)

- Access management which involves the management of user access to systems, including assigning and revoking privileges and permissions, authentication and authorisation procedures
- Authentication to ensure users are identified on a system or network
- Auditing and examination of the management controls within the IT infrastructure, to determine if the information systems are safeguarding assets, maintaining data integrity and operating effectively to achieve the Towns goals and objectives
- Remote access to provide access to the Towns information systems for staff working outside of the internal network
- Physical and environmental security to provide adequate physical and environmental protection to the Town's ICT assets to prevent unauthorised access, use or destruction. Physical security describes the physical measures to deny access to ICT systems, networks and information from unauthorised persons. Environmental security includes all other non-physical security measures to systems, networks and information, such as firewalls, anti-malware/virus solutions and redundancy
- Network and communications security which involves taking measures to secure local and wide area networks, voice communications and internet links

Management (Consultancy – General and Computer System Support)

- Risk Management to identify, assess and prioritise risks followed by a coordinated and economical application of resources to minimise, monitor and control the probability and/or impact of unfortunate events
- ICT Strategy and Planning which involves:
 - Conducting ICT strategic planning
 - Developing systems and delivering ICT services in line with an approved Digital Strategy
 - Alignment of the Digital Strategy with the Local Government Strategic and Community Plans
 - Involving ICT in corporate planning.
- Improvement of Policies, Processes and Procedures by having appropriate, applicable, efficient, effective and approved ICT policies, processes and procedures in place that staff are aware of, have access to and are actively using
- Performance Measurement and Professional Development of the ICT business unit. Performance Measurement is the process for measuring and reporting performance of ICT services and solutions, measured through tools such as Key Performance Indicators (KPIs) or Service Level Agreements (SLAs). Professional Development is the process which ensures that goals are consistently being met in an effective and efficient manner to the benefit of the staff member, the business unit and the Town.

Management Area Estimates

For the year ended 30 June 2016

Finance Services

Rating Services

- Maintain and manage the Town's Rates property data base.
- Perform modelling of property Gross Rental Value (GRV) data to support the agreed Annual Budget.
- Coordinate the production and dispatch of Annual Rates Notices and instalment reminders.
- Process interim rates valuation schedules received from the Valuer General's Office (VGO) to result in the timely issue of interim rates notices to affected ratepayers.
- Timely collection of outstanding debt and engage the services of legal representatives to recover any debt that may be otherwise irrecoverable.
- Administer the Town's obligation in relation to the Emergency Service Levy (ESL) ensuring full compliance with all statutory obligations.
- Attend and assist with ratepayer enquiries

Accounting Services

- Manage and maintain the Town's financial management system
- Prepare all statutory Financial statements (annual, monthly, grant acquittals etc.) and any other financial information as requested.
- Manage and maintain the Town's investments
- Ensure the Town's taxation obligations are complied with.
- Overall administration of the Town's insurance policies and claims.
- Overall administration of the Town's asset management system
- Manage and maintain the Town's supplier list and ensure timely payment of supplier invoices
- Manage and maintain the Town's debtor list and ensure timely collection of all income due.
- Monitor and maintain the Town's cash flow
- Monitor and maintain the Town's Financial policies and procedures
- Attend to all internal and external financial related queries
- Coordinate all procurement activities for the Town
- Educate internal staff through continuous training.

Customer Service Contact Centre

First Point of Contact

- Front line contact for telephone, counter contact and email for external customers. (Level of service provided in accordance with business unit Service Level Agreements)
- 15,797 people were attended to at the counter
- 51,417 over the telephone
- 3,819 Service Requests for assistance were entered for response
- 1,814 cats and dogs were registered or renewed during the year.

Cashier Service

- Take and process payments from all customers who visit the Administration Building. Customers who call the Town can also make payment over the phone using a credit card. Last year this equalled 2,474 phone payments alone.

Outgoing and Internal Mail

- Co-ordinate the outgoing mail to be picked up by Australia Post Messenger Service. Code bulk mail to the relevant Business Unit
- Co-ordinate the internal mail baskets to be delivered to all outcentres (Aqualife, Leisurelife, Library, Depot).
- Distribution of internal mail items that come back from the outcentres.

Out Centre Receipting

- Data entry of the daily financial income streams of the Town's Leisure Centres into Authority. Complete the required reports for the Finance team.

Ranger Administration Tasks

- Update and complete the Ranger's service requests (IntraMaps). File the finalised requests, impound documentation and infringements. Maintain the Rangers Customer Service inbox.

TRIM Emails

- Respond to general correspondence received via email on behalf of all business units that do not include this task in their Service Level Agreement.

Management Area Estimates

For the year ended 30 June 2016

Ranger Services

Service Requests

When a request for assistance is raised by either a resident, member of the public or internally a Service Request is raised and assigned to an officer.

Animal Management

This involves dog and cat management within the Town

- Dog attack investigation
- Dog Wandering
- Dog/Cat Found
- Dog/Cat Return
- Dog Nuisance
- Administration and property inspection
- Animal Care Facility Duty
- Animal Delivery/Pick Up To/From Vet
- Cat trapping
- Dangerous Dog Declared/Restricted Breed Annual Audit
- Animal Deceased Inspection of deceased animal for micro-chip for notification of owner
- Annual Animal Registration Renewals
- Animal Infringements
- Multiple Dog Inspections and report to Council

Parking Management

Actioning any parking offence observed or assigned

- Abandoned Vehicles
- School Patrols
- Patrols around schools - potential parking problems with
- Drop off / Pick up areas,
- Double parking,
- Parking on residential verges,
- Parking on/over footpaths, and
- Other dangerous parking

Local Law Enforcement

- Prosecution preparation
- Prosecution and Court attendance
- Investigation/removal of signs being placed illegally
- Organising the removal of shopping trolleys on Council land and thoroughfares
- Organising the removal of any footpath obstructions

Bush Fire Management

- Property inspections to ensure no fire hazards
- Organisation of contractor to ensure property compliance
- Issuing of warnings and infringements or court action

Litter Management

- Involves the co-ordination and management of removal litter from all public areas
- Investigation of disused, unsightly materials on private property
- Issuing of warnings and infringements or court action

Park Patrols

- To engage with the community to build positive relationships
- To ensure dogs being exercised in off leash areas in an appropriate manner

General Patrols

- Parking hot-spots as advised by the Parking Manager
- Areas highlighted by the public where a high volume of animal matters have been identified
- Patrol at Town events
- Early morning park patrols
- Patrol around the event to observe any parking or other problems

Management Area Estimates

For the year ended 30 June 2016

Other Animals

- Control of foxes in bushland
- Impounding animals other than cats and dogs

Other General

- Agenda Delivery of Agendas to Councillors
- Implement existing Memorandum of Understanding with The City of South Perth to provide Ranger assistance as required
- Emergency management
- Networking with stakeholders
- Event management

Community Safety

- Facilitating the removal of itinerant persons from Council Property
- Assisting Police in animal management where an animal needs to be captured and housed for a period of time.
- Assist Police with special organised tasks e.g.: Operation Canyon (anti-social behaviour) and additional activities such as 'Eyes on the Street'

Environmental Health Services

Food Safety

This is a legislatively required function with the number and frequency of inspections determined by the legislation. The Town's Environmental Health Services ensure that the food served from food stalls and food establishments are safe. This is done by ensuring that the following is completed:

- Registration of food businesses- where risk classification is established (low, medium or high risk).
- Inspection of food businesses including alfresco based on risk category
- Routine food sampling (legal and non- legal) or discretionary and mandatory food sampling.
- On demand services responding to food safety complaints
- Approval of food stalls

Environmental Pollution, Hazards and Nuisances

Environmental Health Officers provide these services as they have delegations to enforce the provisions of Environmental Protection Act 1986. These services are reactive based on complaints. Officers respond to complaints regarding:

- Noise pollution,
- unauthorised discharges,
- air pollution, (smoke and odour)
- water pollution,

Tobacco Control

- The Town is responsible for enforcing restrictions in enclosed public places, food premises, alfresco areas and playgrounds. Environmental Health Services deal with complaints of this nature.

Public events approval and inspections

Environmental Health Officers identify basic standards and safety measures for event organisers which are necessary to satisfy authorities such as the Town, Department of Environment Regulation (DER), Department of Racing Gaming and Liquor (RGL) and the Department of Fire and Emergency Services (DFES) organisations. Services related to public building and food safety overlap when a public event is held in the Town. Large events will often be staffed by an officer who also supports the planning of events. These services are reactive depending on how many events are conducted.

Disease Prevention

Environmental Health Officers detect and investigate health problems, they develop sound public health policies, implement prevention strategies and promote health behaviours. They are supported by the Department of Health in these functions. This service area crosses multiple areas and includes response to Department of Health notifiable diseases branch.

Water Quality

Routine samples of both potable water as well as recreational water (public pools, including those operated by strata bodies). Environmental Health Officers regularly check water quality. This is done on a monthly basis.

Management Area Estimates

For the year ended 30 June 2016

Noise Control

Neighbourhood noise, noisy air conditioners, party noise, construction noise and other types of noise. This is done when a noise complaint is received at the Town. Environmental Protection (Noise) Regulations 1997 deals with issues of noise and are enforced by Environmental Health Officers.

Pest and Mosquito Control

Pests and mosquitos can be a nuisance and they can also cause vector borne diseases. This is done proactively and at times as part of a complaint. The Town undertakes educational activities in form of pamphlets and other educational promotions with the assistance of the Department of Health and adjoining local government authorities. The Health Act 1911 places a responsibility on the Town to manage and control vectors of diseases including pests and mosquitos.

Sanitation and general nuisances

Sanitation is the hygienic means of promoting health through prevention of human contact with the hazards of wastes as well as the treatment and proper disposal of waste. Hazards can be physical, microbiological, biological or chemical agents of disease. Disease prevention is one of the key responsibilities of Environmental Health Officers. This is done through education and enforcement of the legislation. This is done during routine inspection of food premises, public building and events or when hygiene related complaints are lodged.

Accommodation and Public Buildings

Environmental Health Officers inspect public buildings to look at issues that are likely to impact on human health at assemblies.

- Assessing plans for all the residential and commercial developments.
- Issue maximum accommodation certificates for occupancy.
- Ongoing assessment and inspection of Public Buildings as well as resolving public buildings related complaints.

Lodging Houses

Environmental Health Officers undertake registration and routine inspection on lodging houses to ensure that the Act and the Local Law has been adhered to. Lodging houses include a recreational campsite, a serviced apartment, motel, large bed & breakfast establishment and a short term accommodation. A few of these are in the Town and are routinely inspected by Environmental Health Officers.

Prosecutions for non- compliances

Environmental Health undertakes prosecutions for all Environmental Health related non- compliances. Environmental Health has delegations under the legislation to undertake prosecutions when there is a breach of the legislation.

Offensive Trade approvals and inspections

Environmental Health undertakes assessments of all offensive trade applications and issue approvals for these businesses to operate. Environmental Health Officers undertake routine inspections to ensure that they operate within their conditions of approval.

Assessment of development applications (DA)

Environmental Health Officers undertake assessment of all developments at the Town with health related components. These developments are the ones with public buildings, aquatic facilities or food related development. They also undertake subdivision and Built Strata Application Assessments (Health Related). They ensure that developments are compliant with the legislation and ensure that built environment is safe for new developments.

Waste water disposal re use and recycling approvals

All waste water disposal and grey water use is approved by Environmental Health Services. This is done in close association with the Department of Health WA to ensure that the disposal is in accordance with their conditions of approval.

Settlement inquiry

Environmental Health gives a report on the condition of food premises when it is sold. This information is crucial for the incoming owner in the event of a Health Notice that is capital intensive e.g. repairs or when there is an ongoing prosecution in relation to the condition of the food premises.

Skin penetration and hair dresser premises inspections

Routine inspections and approvals for all skin penetrations and hair dresser establishments. Service requests relating to these premises are also undertaken by the Environmental Health Officers.

Health promotion

Environmental Health prepare and distribution of Food Newsletters and other publications to the Town's businesses. Also, educational health promotions are undertaken at the institutions within the Town.

Management Area Estimates For the year ended 30 June 2016

Liquor Licensing / Gaming, Application Approvals Section 39 and Section 55 Applications

Environmental Health Services ensures that the Town's liquor operators comply with their conditions of operation and their operations does not adversely impact adjoining residents.

Emergency Management Plan (Health)

This one is done in conjunction with the State's Emergency Management Plan. Environmental Health Officers assist with recovery in the event of an emergency.

Health Local Review

Review eight yearly in accordance with *Local Government Act 1995*. Environmental Health Services ensures that the Town use updated Local Laws at all times in the event of legal action.

Annual reports to Department of Health

Environmental Health Services ensures that annual reporting to Department of Health WA in accordance with the requirements of the Food Act 2008. This is to ensure that the Town is compliant with a statutory obligation of making the annual returns.

Contaminated Land investigation and reporting

Environmental Health Services works in conjunction with the Department of Environment Regulations (DER) to ensure that contaminated land is identified, reported and corrective action is undertaken.

Management Area Estimates
For the year ended 30 June 2016

Business Life

	2014-2015 Financial Year		2015-2016 Financial Year		
	Budget	Forecast	C/Fwd	New	Total
	\$	\$	\$	\$	\$
	(25,271,600)	(23,557,800)	482,000	(21,646,000)	(21,164,000)
Expense	14,402,200	16,674,400	20,000	18,451,800	18,471,800
Employment	5,308,600	4,759,900	0	5,600,800	5,600,800
Office	361,900	267,900	0	312,800	312,800
Professional Services	1,187,100	920,200	0	860,200	860,200
Asset Operations	316,500	189,100	0	174,800	174,800
Programs	1,427,000	1,776,800	20,000	1,643,800	1,663,800
Interest Expense	747,000	747,000	0	644,300	644,300
Accounting Expense	5,054,100	8,013,500	0	9,215,100	9,215,100
Revenue	(42,359,800)	(45,336,300)	0	(45,140,300)	(45,140,300)
Rates	(35,670,000)	(35,831,800)	0	(38,864,800)	(38,864,800)
Operating Funding	(1,247,000)	(2,132,800)	0	(624,000)	(624,000)
Capital Funding	0	0	0	0	0
Fees and Charges	(4,068,500)	(3,118,800)	0	(3,440,900)	(3,440,900)
Earnings Interest	(1,129,500)	(1,163,200)	0	(893,700)	(893,700)
Revenue Other	(229,800)	(3,089,600)	0	(1,316,900)	(1,316,900)
Service Charges	0	0	0	0	0
Accounting Revenue	(15,000)	(100)	0	0	0
Capital Expense	1,490,000	693,800	905,000	295,000	1,200,000
Land	0	0	0	0	0
Buildings	0	0	0	0	0
Plant	0	0	0	0	0
Equipment	245,000	160,900	133,000	0	133,000
Information Technology	345,000	252,100	233,000	295,000	528,000
Roads	0	0	0	0	0
Drainage	0	0	0	0	0
Pathways	0	0	0	0	0
Parks	0	0	0	0	0
Other Assets	900,000	280,800	539,000	0	539,000
Non-Operating Revenue	(2,770,000)	(2,764,500)	(443,000)	(248,300)	(691,300)
From Reserve	(1,670,000)	(1,775,000)	(443,000)	(153,300)	(596,300)
Loan Proceeds	0	0	0	0	0
Sale Proceeds	(1,100,000)	(989,500)	0	(95,000)	(95,000)
Non-Operating Expense	3,966,000	7,174,800	0	4,995,800	4,995,800
To Reserve	2,024,000	5,235,900	0	2,956,200	2,956,200
Principal	1,942,000	1,938,900	0	2,039,600	2,039,600

Management Area Estimates
For the year ended 30 June 2016

Business Life - BLP Administration

This area includes the administration of the Director of Business Life Program, including specialist programs and projects relating to the Business Life Program.

	2014-2015 Financial Year		2015-2016 Financial Year		
	Budget	Actual	C/Fwd	New	Total
	\$	\$	\$	\$	\$
BLP Administration	562,500	572,700	0	724,600	724,600
Expense	578,500	573,500	0	730,100	730,100
Employment	489,500	502,200	0	675,900	675,900
Office	16,000	22,600	0	17,600	17,600
Professional Services	55,000	22,600	0	17,500	17,500
Asset Operations	15,000	23,300	0	16,100	16,100
Programs	3,000	2,800	0	3,000	3,000
Revenue	(16,000)	(800)	0	(5,500)	(5,500)
Revenue Other	(16,000)	(800)	0	(5,500)	(5,500)

Business Life - Budgeting

The Budgeting area includes the administration of non-cash expenditure and revenue associated with local government accounting requirements, including profit and loss and depreciation.

	2014-2015 Financial Year		2015-2016 Financial Year		
	Budget	Forecast	C/Fwd	New	Total
	\$	\$	\$	\$	\$
Budgeting	5,039,100	8,013,400	0	9,215,100	9,215,100
Expense	5,054,100	8,013,500	0	9,215,100	9,215,100
Accounting Expense	5,054,100	8,013,500	0	9,215,100	9,215,100
Revenue	(15,000)	(100)	0	0	0
Accounting Revenue	(15,000)	(100)	0	0	0

Business Life - Business Development

Business Development is externally focused concentrating on the development of the local economy, in conjunction with local businesses, as well as the generation of revenue from funding sources outside of the District.

	2014-2015 Financial Year		2015-2016 Financial Year		
	Budget	Forecast	C/Fwd	New	Total
	\$	\$	\$	\$	\$
Business Development	222,000	156,500	0	246,200	246,200
Expense	297,000	218,500	0	246,200	246,200
Employment	98,500	75,100	0	188,600	188,600
Office	8,500	3,400	0	5,100	5,100
Professional Services	165,000	65,700	0	30,600	30,600
Programs	25,000	74,300	0	21,900	21,900
Revenue	(75,000)	(62,000)	0	0	0
Operating Funding	(75,000)	(62,000)	0	0	0

Management Area Estimates
For the year ended 30 June 2016

Business Life - Corporate Funds

The Corporate Funds area includes loans, reserve funds, restricted funds, rate revenue and corporate grant funding.

	2014-2015 Financial Year		2015-2016 Financial Year		
	Budget	Forecast	C/Fwd	New	Total
	\$	\$	\$	\$	\$
Corporate Funds	(35,711,000)	(36,187,500)	(443,000)	(35,685,700)	(36,128,700)
Expense	792,000	789,900	0	672,800	672,800
Programs	45,000	42,900	0	28,500	28,500
Interest Expense	747,000	747,000	0	644,300	644,300
Revenue	(37,699,000)	(41,392,900)	0	(41,106,000)	(41,106,000)
Rates	(35,670,000)	(35,831,800)	0	(38,864,800)	(38,864,800)
Operating Funding	(1,075,000)	(1,703,400)	0	(425,000)	(425,000)
Earnings Interest	(854,000)	(798,500)	0	(558,200)	(558,200)
Revenue Other	(100,000)	(3,059,200)	0	(1,258,000)	(1,258,000)
Non-Operating Revenue	(2,770,000)	(2,759,300)	(443,000)	(248,300)	(691,300)
From Reserve	(1,670,000)	(1,775,000)	(443,000)	(153,300)	(596,300)
Sale Proceeds	(1,100,000)	(984,300)	0	(95,000)	(95,000)
Non-Operating Expense	3,966,000	7,174,800	0	4,995,800	4,995,800
To Reserve	2,024,000	5,235,900	0	2,956,200	2,956,200
Principal	1,942,000	1,938,900	0	2,039,600	2,039,600

Business Life - Customer Relations

The Customer Relations team aims to provide a consistent high level of customer service that is professional and friendly. The focus is to simplify processes and make interaction with the Town great.

	2014-2015 Financial Year		2015-2016 Financial Year		
	Budget	Forecast	C/Fwd	New	Total
	\$	\$	\$	\$	\$
Customer Relations	579,900	575,300	0	649,400	649,400
Expense	579,900	575,300	0	649,400	649,400
Employment	507,200	531,100	0	595,000	595,000
Office	62,900	44,100	0	49,300	49,300
Professional Services	9,800	100	0	5,100	5,100

Management Area Estimates
For the year ended 30 June 2016

Business Life - Finance

The Finance area includes the administration and operation of all corporate finance related matters, including cash receipting, billing, investment of funds, payment of creditors, and the corporate finance systems.

	2014-2015 Financial Year		2015-2016 Financial Year		
	Budget	Forecast	C/Fwd	New	Total
	\$	\$	\$	\$	\$
Finance	737,700	333,900	0	640,200	640,200
Expense	1,190,700	955,900	0	1,193,900	1,193,900
Employment	718,400	682,700	0	754,400	754,400
Office	58,000	58,900	0	60,200	60,200
Professional Services	156,300	2,600	0	127,600	127,600
Asset Operations	7,500	8,300	0	8,000	8,000
Programs	250,500	203,400	0	243,700	243,700
Revenue	(453,000)	(622,000)	0	(553,700)	(553,700)
Operating Funding	(41,000)	(49,200)	0	(50,000)	(50,000)
Fees and Charges	(133,500)	(207,300)	0	(167,200)	(167,200)
Earnings Interest	(275,500)	(364,700)	0	(335,500)	(335,500)
Revenue Other	(3,000)	(800)	0	(1,000)	(1,000)

Business Life - ICT Services

The ICT Services area includes the provision, operation and maintenance of the corporate computer and records systems.

	2014-2015 Financial Year		2015-2016 Financial Year		
	Budget	Forecast	C/Fwd	New	Total
	\$	\$	\$	\$	\$
ICT Services	2,243,800	2,416,200	253,000	2,397,600	2,650,600
Expense	1,901,300	2,171,600	20,000	2,104,600	2,124,600
Employment	750,300	835,100	0	799,200	799,200
Office	31,000	19,500	0	32,700	32,700
Professional Services	503,000	399,800	0	322,000	322,000
Asset Operations	7,500	10,100	0	8,000	8,000
Programs	609,500	907,100	20,000	942,700	962,700
Revenue	(2,500)	(2,300)	0	(2,000)	(2,000)
Fees and Charges	(500)	0	0	(500)	(500)
Revenue Other	(2,000)	(2,300)	0	(1,500)	(1,500)
Capital Expense	345,000	252,100	233,000	295,000	528,000
Information Technology	345,000	252,100	233,000	295,000	528,000
Non-Operating Revenue	0	(5,200)	0	0	0
Sale Proceeds	0	(5,200)	0	0	0

Management Area Estimates
For the year ended 30 June 2016

Business Life - Parking Management

Parking Management is responsible for the management, and safe use, of parking in the District including on and off street parking and illegal parking.

	2014-2015 Financial Year		2015-2016 Financial Year		
	Budget	Forecast	C/Fwd	New	Total
	\$	\$	\$	\$	\$
Parking Management	(199,000)	(599,400)	672,000	(989,800)	(317,800)
Expense	2,433,800	1,860,100	0	2,133,800	2,133,800
Employment	1,494,800	1,050,500	0	1,329,900	1,329,900
Office	122,000	71,000	0	101,200	101,200
Professional Services	265,000	421,400	0	345,300	345,300
Asset Operations	211,000	57,800	0	74,600	74,600
Programs	341,000	259,400	0	282,800	282,800
Revenue	(3,777,800)	(2,901,200)	0	(3,123,600)	(3,123,600)
Operating Funding	(43,000)	(306,000)	0	(141,000)	(141,000)
Fees and Charges	(3,630,000)	(2,585,300)	0	(2,937,500)	(2,937,500)
Revenue Other	(104,800)	(9,900)	0	(45,100)	(45,100)
Capital Expense	1,145,000	441,700	672,000	0	672,000
Equipment	245,000	160,900	133,000	0	133,000
Other Assets	900,000	280,800	539,000	0	539,000

Business Life - Regulatory Services

Regulatory Services combines Environmental Health (concerned with the general health of the community) and Rangers (manages fire prevention services, animal control, and enforcement of local laws).

	2014-2015 Financial Year		2015-2016 Financial Year		
	Budget	Forecast	C/Fwd	New	Total
	\$	\$	\$	\$	\$
Regulatory Services	1,253,400	1,161,100	0	1,156,400	1,156,400
Expense	1,574,900	1,516,100	0	1,505,900	1,505,900
Employment	1,249,900	1,083,200	0	1,257,800	1,257,800
Office	63,500	48,400	0	46,700	46,700
Professional Services	33,000	8,000	0	12,100	12,100
Asset Operations	75,500	89,600	0	68,100	68,100
Programs	153,000	286,900	0	121,200	121,200
Revenue	(321,500)	(355,000)	0	(349,500)	(349,500)
Operating Funding	(13,000)	(12,200)	0	(8,000)	(8,000)
Fees and Charges	(304,500)	(326,200)	0	(335,700)	(335,700)
Revenue Other	(4,000)	(16,600)	0	(5,800)	(5,800)



Community Life Program

The Community Life Program area focuses on the development of a healthy community, strong neighbourhoods, cultural celebration and encourages lifelong learning.

T Ackerman - Director

Significant activities for Community Life in these budget estimates include -

Stakeholder Relations

Stakeholder relationship building and management will be an area of focus for the Community Life Program throughout 2015-2016.

Vacation Care Program

Vacation Care Program staff at the Leisurelife Centre will continue to work in consultation with the West Australian Child Care Licencing and Standards Unit to complete keys actions identified on the program's improvement plan, acknowledging that the centre already meets national standards and is looking to exceed these, with the ultimate aim of being awarded the 'excellent' rating, which is the highest possible rating and can only be awarded by the Australian Children's Education and Care Quality Authority. Further to this, key staff will be up-skilled by undertaking Certificate IV in Outside Hours Care.

Upgrades at the Leisurelife Centre

The Leisurelife Centre will be focussing on facility and equipment upgrades. These include an upgrade of health and fitness equipment; upgrades to the ventilation in high traffic areas, including the café and spin studio; and introducing energy saving initiatives across the facility to assist in the reduction of utility costs.

Upgrades at the Aqualife Facility

The focus for the Aqualife facility in 2015-2016 will be in two main program areas – the Aquatics and Health and Fitness. The Community Life Program will work actively with the Renew Life Program to assist in the delivery of -

- Aquatic Area Flooring – the hydrotherapy pool area, including the change rooms will be tiled and the shower area given a face lift, with the main aquatic flooring being planned for late 2015-2016.
- Health and Fitness – rubber flooring is to be replaced and expanded to allow more space to include functional training equipment. This will allow the facility to offer the latest in current fitness trends. Fitness programming is also being reviewed to provide better customer service by gym staff on the gym floor (our main point of difference to other facilities).

Digital Hub for hire

We are excited to be offering the Digital Hub for hire for the first time in 2015-2016, with community groups, individuals and businesses welcome to book the venue to use the facilities (e.g. video conferencing) and host training sessions. Opportunities to partner with Local Government Authorities in the Wheatbelt to deliver training to rural communities are being explored.

Neighbourhood Enrichment

The Neighbourhood Enrichment area will be focusing on the following:

- Launching several new public art projects contained within the Public Art Masterplan;
- Developing an Events Strategy that takes in to account the diverse population of the Town; and
- Continuing the development of an Aboriginal Engagement Strategy.

Lifelong Learning

Lifelong Learning will be focusing on the following:

- Reviewing and updating the Local History Timeline, which was last updated in 2007; and
- Continue to host the quarterly Buzz Weeks, which have been enjoyed by many visitors throughout 2014-2015.

Management Area Estimates

For the year ended 30 June 2016

On an ongoing, daily basis, the Community Life Program is responsible for -

Lifelong Learning

The Victoria Park Library plays a pivotal role in providing our community with access to resources, knowledge and technology in a safe, nurturing environment. The library fosters social inclusion and supports development of a strong, cohesive and vibrant community. We do this by:

- Promoting literacy, a love of reading, and lifelong learning
- Preserving, sharing and celebrating our rich heritage
- Enriching lives through programs, events, initiatives and a diverse collection
- Providing opportunities to discover, share, collaborate, learn, innovate, grow and connect.

General Library Services

- Loan and access to stock
- Interlibrary loans (accessing stock from other libraries around the state)
- Provision of spaces to relax, study, read.
- Free WIFI
- Fax, photocopying, printing, scanning
- Community information access
- Buzz Weeks – a week of concentrated programming in the library to creating a buzz of excitement with, presentations, events, initiatives hoping to reach all sectors of the community
- Development and Distribution of 'Bookmark' newsletter

Adult Services

- Audiobooks
- Author Talks– Meet and be inspired by touring authors
- Public Talks - Free public talks on a variety of topics to promote lifelong learning, special interests and personal wellbeing.
- Book Clubs - Two book clubs available to join that meet monthly
- CDs and DVDs – a wide collection of fiction and non-fiction material
- Housebound Delivery Service for library members who may be temporarily or permanently housebound
- Large-print Books
- Magazines and Newspaper
- Research Databases
- Research support to locate material on particular topics

Children's Services

- Junior Collection – Development and promotion of junior collection (books and audiobooks, jigsaw puzzles, games, puppets)
- Community Development, Partnerships and Stakeholder Relationship – building partnerships with organisations and stakeholders outside the library for literacy outreach, such as Dyslexia SPELD Foundation, Victoria Park Art Awards, Moreton Bay Fig Festival, public events, Vic Park Youth Accommodation, linking with cultural populations, Visiting childcare centres, Polytechnic West, Child Health Nurses,
- Year One Library Lion Program - every grade one class of all schools in the Town is visited to promote library memberships and early literacy
- Better Beginnings Program - every kindergarten class in the Town is visited to promote library memberships. Includes a special Storytime and a literacy 'Better Beginnings' pack for every student.
- Storytime – two sessions per week
- Rhymetime – two sessions per week
- School Holiday Activities
- 'Begin With Books' (6 sessions per year encouraging new parents to learn about what the library has to offer, and promote early literacy).
- National Youth Week event – held annually for young people aged 9-17 years.
- Teddy Bears Picnic - Huge day of fun for children 2-6 years old, includes craft activity, face painting, games, photo booth, petting zoo, balloons and more
- National Simultaneous Storytime - involvement in this national event where children around Australia read the same book at the same time.
- Reading Challenges/ Reading Awards – the library participates in and promotes national and state programs such as the Summer Reading Challenge and West Australian Young Readers Book Award.
- NAIDOC Week Event - Special NAIDOC Week event or Storytime is organised every year.
- Children's Book Week – involvement in this national event with a variety of activities and initiatives
- Christmas Storytime - A final celebration for all the Storytime kids who have attended over the year
- Special Dad's Storytimes/Baby Rhymetime sessions
- Student Practicum – supporting local students with volunteering opportunities to complete their community service component

Management Area Estimates

For the year ended 30 June 2016

E-services

- Access to Public Computers
- eBooks, eAudiobooks, eMagazines
- Research Databases
- Overdrive Books - download Overdrive app, Reserve 5 and borrow up to 10 titles at a time. Download borrowed eBooks
- Bolinda Digital eBooks and e-audio books download the app, Reserve or borrow up to 4 titles at a time.
- One-click Digital e-audio books
- EMAGAZINES – Zinio service has a range of popular magazine titles available for download (no lending limit)
- Indieflix – an online service that streams thousands of award-winning films from festivals around the world.
- Learn a Language – Transparent Language Online is a personalised language-learning system that members can use to learn a variety of languages
- E-reading room for kids - Kids can browse, sample, place holds and borrow eBooks appropriate for their age range and reading level.
- Tumble Books - a collection of animated, talking picture books for young readers.
- Storybox Library - an online 'reading room' connecting children with literature via a diverse range of storytellers.

Local History

- Development of the Local History collection - Books, newsletters, photographs, newspaper cuttings, maps, oral history interviews, publications, microfiche records of local newspapers and rate books from 1898 to 1946.
- Family History Group – support in researching family history
- History Awards – searching for photographs and local stories to celebrate and display
- Early Settlers Morning Tea – a celebration event for residents who have lived in the Town for over 50 years
- Promotion of the value of local history through various channels
- Coordination of the Culture and Local History Working Group
- Town of Victoria Park history timeline
- Coordinate and collect oral histories
- Support in searching for history information
- Promoting sales of the Town's History Book "Beyond Matta Gerup – A history of Victoria Park"

Victoria Park Digital Hub

The Victoria Park Digital Hub provides free digital literacy and online training for the local community, not-for-profit organisations and businesses. Residents can participate in friendly, interactive training sessions to learn how to access and explore the online world. We do this by:

Services for residents

- Enable residents to connect to Albany Highway Wifi (or any free Wifi).
- Respond to any community need or confusion regarding technology.
- Work towards closing the digital divide.
- Enable residents to engage in ecommerce.
- Ensure residents don't fall victim to cybercrime.
- Enable residents to engage in electronic communications.
- Provide independent advice on purchases of laptops, tablets and ipads.
- Ensure safe usage of electronic equipment for residents.
- Provide training for disadvantaged residents.
- Enable social integration and communication of residents with disabilities.
- Enable residents with low digital literacy to apply for work.
- Provide training for job ready skills to residents.
- Re-skill recently made redundant residents.
- Up-skill and support marginalized individuals in using digital technology.
- Enable residents to interact with eGov.
- Introduce and advertise the benefits of 3D printing.
- Enable education through connected learning programs.

iVan

- Digital literacy extension – all services available as outreach for residents confined to the home.
- Deliver training to groups too large for the Digital Hub.
- Delivery of training and presentations outside the Metro area.

Management Area Estimates

For the year ended 30 June 2016

Services for business and community groups

- Search engine optimization.
- Help and advice on Web design.
- Help businesses with App optimization.
- Train business in Cyber Security and data protection.
- Help businesses in using planning tools to use to create a business plan.
- Help businesses in defining the ideal customer and creating unique key business messages.
- How the use of social and digital media can promote their business.
- Give advice regarding smart technologies and business integration.
- Support in creating a paperless office.
- Introduce and advertise the benefits of 3D printing.

Training to support accessing Town of Victoria Park services

- Digital Literacy training (Office suite)
- Training for builders engaged in online lodgements
- Training for paying bills online
- Technology support at ToVP events
- Technology advice Digital Copyright
- Technology support for projects at ToVP

Centre of Excellence (local)

- Advice centre for technology purchases for local community groups
- Up-skill and support marginalized groups in the use of digital technology
- Training centre for local community groups
- Support centre for local community groups

Centre of Excellence (regional)

- Delivery of training – non metro area (Training via video conferencing for Wheat Belt in progress)
- Provide consultancy to the WA Library system on maker spaces and 3D printing.

Volunteer Centre

- Provide an outlet for community members wishing to help fellow residents.
- Make use of our official Volunteer Centre status with Centrelink to enable residents to engage in meaningful work practices.

Income Generation

- Room hire
- Consultancy

Neighbourhood Enrichment

The Neighbourhood Enrichment team provides services, initiatives, events and projects that create an engaged community with a strong sense of belonging. We do this by:

- Building community capacity and meaningful connections for individuals and groups
- Promoting social cohesion and celebrating cultural harmony
- Fostering a love of the arts, and encouraging creative expression
- Supporting environments that are safe, inclusive and accessible
- Addressing community needs, especially for populations of disadvantage
- Activating places, spaces and delivering public events

Bookings (Parks and Reserves):

- Coordinating the hire of active reserves, clubrooms, floodlighting and other amenities for sporting and other use. This includes seasonal hire and general hire.
- Coordinating the hire of passive reserves for a variety of events and uses
- Managing conditions of hire
- Building stakeholder relationships with sporting clubs, community groups, schools, business operators, residents and agencies who hire parks and reserves
- Stakeholder engagement and initiatives
- Support seasonal sporting club liaison and seasonal handover
- Coordinate bookings for large scale public events to ensure cross-functional and risk management approach
- Prepare and distribute resident notifications to inform local community about upcoming events
- Promote the Town's public open spaces and reserves

Management Area Estimates

For the year ended 30 June 2016

Cultural Engagement

- Cultural and community engagement initiatives
- Delivery of social English Conversation classes
- Coordination of Chinese New Year initiative
- Partnership, development and management including strategic relationship management to support event initiatives such as Welcome to Australia 'Walk Together' event and Persian New Year festival.
- Facilitating Aboriginal Engagement initiatives
- Reporting to the Town of Victoria Park Cultural and Local History Working Group
- Strengthening the capacity of culturally diverse communities.
- Developing intercultural understanding, celebrating cultural harmony and promoting the benefits of cultural diversity through collaborative initiatives.

Events and Volunteering

Develop, monitor and implement the Town's annual large scale public event calendar:

- Moreton Bay fig festival
- Christmas Street Mall
- Twilight Concert Trios
- Volunteers Morning Tea
- Music by Moonlight
- Sporting Walk of Fame
- Develop and Events Strategy
- Provide internal support for a number of other public events delivered by the Town in other directorates
- Coordinate the Principal Liaison Meeting's agendas and action notes.
- Prepare, monitor, service and acquit funding and sponsorship
- Community Engagement initiatives
- Partnership, development and management including strategic relationship management to support event sponsorship for projects
- Support volunteering opportunities through educational institutions

Information and Donations

- Maintain and promote the Town's online Community Directory called LINCS
- Administer and promote the Town's donation program to community groups, schools and individuals
- Administer and promote the KidSport program, which provides financial subsidy to juniors in joining a local club.
- Administer and promote Town's Security Incentive Scheme
- Prepare and distribute the electronic Victoria Park Club newsletter which informs clubs about upcoming training and sector development

Safer Neighbourhoods

Progress Safer Neighbourhoods Plan 2013 – 2016 projects and initiatives as listed for delivery in 2015 – 2016 financial year

- Local Safety Team
- Graffiti Removal Kit
- Who to Call
- Street Meet n Greet
- Eyes Aware
- Roadshow Street Safe
- Targeting Illicit Substances
- Welcome to the Town of Victoria Park
- Youth Engagement
- Coordinate the Community Safety Working Group providing reports aligned to progress of the Safer Neighbourhoods Plan
- Respond to community safety matters
- Support cross-functional hot spot interventions preparing 'Crime Prevention Through Environmental Design' reports
- Supporting strategies that address homelessness
- Build effective stakeholder relationship (such as WA Police)

Management Area Estimates

For the year ended 30 June 2016

Creative Arts

- Prepare and implement the 2016 Victoria Park Art Season
- Coordinate Public Art projects aligned with the 2013-2015 Public Art Masterplan
- Coordinating Percent for Art Policy and processing all subsequent projects
- Prepare and implement the Online Art Gallery
- Banners in the Terrace competition
- Manage the Town's Art Collection in accordance with the Visual Art Policy and Art Collection Management Plan
- Coordinate the Arts Working Group
- Prepare and implement a Mural Arts Management Plan
- Support the Victoria Park Centre for the Arts
- Build effective stakeholder relationships to foster culture and the arts locally, such as with businesses, artists, arts organisations, Curtin, sponsors, and more.
- Create strong policy, processes and templates that support good industry practice

Seniors, Disability Access and Inclusion

- Coordinate, monitor and report on the achievements of initiatives contained in the Disability Access and Inclusion Plan 2012 - 2017 listed for delivery in 2015 – 2016 financial year
- Report outcomes to meet legislative obligations
- Coordinate the management of key projects including:
 - Remembrance Day
 - My Life, My Place
 - Slopestyle
- Coordinate the Disability Access Working Group
- Community Engagement initiatives for seniors and supporting an 'age friendly' place
- Seek and service grants and sponsorships to enhance Community Inclusion and Participation
- Partnership development and management including strategic relationship management to support event sponsorship for projects.
- Respond and address community enquiries around access and inclusion matters.

Aqualife

Public Swimming (All community, all ages)

- Provision of family orientated equipment and water activities to teach swim and survival skills, encourage fitness and prevent childhood drowning. Total attendance for 2014-2015 was approximately 230,000,

Swim and Survive lessons (Babies to Adults)

- Provide local community water safety instruction and opportunity to be active.
- Annual attendance for the 2014-2015 was approximately 145,000.

Culturally Specific Lessons (Adults)

- Provide local community with opportunities to learn water confidence and safety by engaging families in a fun and healthy way
- Advertising / information sessions with TAFE

Pool hire (Community schools, resident clubs and other sporting groups)

- Maximise usage of facilities.

Membership (Community members over 16 years of age)

- Improve the health and wellbeing of the community.
- Total membership database for 2014-2015 was approximately 2,900 members across both Leisurelife and Aqualife.

Room Hire Facilities (Functions, Private Classes, Local Sporting Organisations, Clubs, Schools and Businesses)

- Provide the local and surrounding communities with access to high quality booking facilities and services.
- The facility attracts a great variety of different user groups and organisations for a huge range of different purposes.
- Marketing focus and capital investment to ensure that equipment and facilities continue to be upgraded.

Crèche facilities (Local Community Members – Young Families)

- Provide patrons with a high quality child minding services during peak operational periods
- Service is provided as a supplementary service for members and facility patrons.
- Annual number of visits is approximately 7,000.

Management Area Estimates

For the year ended 30 June 2016

Group Fitness Classes (Local Community Members)

- Provide local community/members with inspiring and motivating means of reach their health and wellbeing goals.
- There are on average 31 classes per week are on offer for members and non-members.
- Annual participation rates in these classes are approximately 45,000.

Fully Equipped Gymnasium (Local Community Members)

- Provide local community / members with inspiring and motivating means of reach their health and wellbeing goals.
- Industry Standards ensure facilities are being utilised at maximal capacity all year around and continue to meet the community's needs.
- Annual attendance is currently over 400,000.

Personal Training Services (Local Community Members)

- Provide local community / members with inspiring and motivating means of reach their health and wellbeing goals.
- Currently there are two trainers contracted to the Aqualife Centre.

Café Services including catering (Local Community Members and organisations)

- Provide healthy, convenient and delicious menu options for surrounding community. Encourage social interaction for patrons-post activity.

Sporting Life

Vacation Care Services (Working Families)

- Help maximise facility use and provide a high quality child care service to the local community.
- Parents are eligible to receive Government Child Care subsidies.
- Expand the service to an after school care service.
- Continue to develop partnership with relevant organisations.
- Recently received a 'Meeting Standards' Rating on the programs most recent Quality Assurance. Assessment, undertaken by ACEQUA.
- Licenced for 75 children per day during the school holiday period.

Junior Sports Competitions - Netball, Basketball and Soccer (Working Families)

- Provide local community children with the opportunity to participate organised sports competitions.
- Expand the Basketball and Soccer Competitions
- Competitions run throughout the school term.
- Reach maximal team numbers across all three sports all year round.
- Marketing focus for the Soccer and Basketball Programs – further development of partnerships with relevant organisations.
- Junior Winter Season Netball competition is hugely successful – attracting over 40 teams throughout the local and surrounding communities.

Junior Activity Programs - Tiny Tots Dance Classes (Young Children)

- Provide local community children with the opportunity to participate in leisure activities and learn movement fundamentals
- Expand the program to offer more variety of dance classes- ballet, tap etc. Runs throughout the school terms. Approximately 40 classes per annum.
- Expand the program to offer more variety of dance classes - ballet, tap etc.

Junior Coaching Services- Soccer, Netball and Basketball (Working Families)

- Provide local community children with the opportunity to participate in sporting activities and learn basic sports fundamentals.
- Expand the basketball coaching program to further assist as a feeder into establishing a weekly competition.
- Expand on the number of clinics available to cater for a broader range of ages coaching sessions throughout the school terms.
- Expand to run specialised school holiday clinics- Establish clinics that target non-school aged children. Approximately 80 clinics for each sports per annum.
- Weekly average attendance figures 75-80 children across the three disciplines.
- Introduce local sports celebrities to coach – improve profile of the facility and centre.

Management Area Estimates

For the year ended 30 June 2016

Children's Birthday Party Services (Families)

- Provide local families with a cost effective service for children's birthday parties
- Increase the range of activities available to the children to include jungle gym and laser activities.
- Continue to focus on marketing strategies.
- Service was established in 2012 due to popular demand.
- Average number of bookings varies between 10 -12 per year.

School Sports Coaching Services (Local and surrounding Schools - Primary and Secondary)

- Provide local community children with the opportunity to participate in sporting activities and learn basic sports fundamentals.
- To support schools in encouraging youth sports participation.
- Expand on the service to increase the number of schools utilising this service.
- Service has been established to assist small community specialist schools in accessing specialist coaches and quality sports facilities. Ultimately assist schools in educating children in the benefits of being physically active.
- Specialist schools currently involved include Clontarf and St Clare's.
- Further develop the partnerships with local schools.

Senior Sports Competitions - Basketball, Netball and Soccer (Local and Surrounding Community Members)

- Provide local community members with organised sports competitions all year round.
- Ensure that all aspects of operations are running as efficiently and as effectively as possible. Further develop partnerships with relevant parties assist with accessing resources to improve the current standards of the administration, officiating and equipment / facilities. The facility runs two seasons for each sport throughout the course of each financial year. Reach maximal team numbers across all three sports all year round.
- Averaging 49 weeks of competition.
- Equating to over 2,000 games per year across the three sports.
- Further develop the existing range of programs and competitions to reduce the courts space during the down times. I.e. Lunch time corporate Sports, Sunday Sports Competitions.

Indoor Sports Court Hire Facilities - Badminton, Volleyball, Basketball, Netball and Soccer (Local Sporting Organisations, Clubs, Schools and Businesses)

- Provide the local and surrounding communities with access to high quality sporting facilities
- Ensure facilities are being utilised at maximal capacity all year around and continue to meet the community's needs.

Squash Court Facilities (Local Community Members, Clubs, Schools and Businesses)

- Provide local and surrounding community with high quality squash court facilities and support local clubs to further develop the sport within the community (by running competitions and coaching clinics for members).
- Ensure facilities are being utilised at maximal capacity all year around and continue to meet the community's needs.

Room Hire Facilities - Meeting Room, Functions, Private Classes, Commercial Office Lease (Local Sporting Organisations, Clubs, Schools and Businesses)

- Provide the local and surrounding communities with access to high quality booking facilities and services
- The facility attracts a great variety of different user groups and organisations for a huge range of different purposes.

Crèche facilities (Local Community Members – Young Families)

- Provide patrons with a high quality child minding services during peak operational periods
- Continued to investment into the maintenance and upgrade of crèche and child-minding facilities and equipment
- Service is provided as a supplementary service for members and facility patrons. Annual number of visits is approximately 1,800.

Group Fitness Classes (Local Community Members)

- Provide local community/members with inspiring and motivating means of reach their health and wellbeing goals
- There are on average 25 classes per week are on offer for members and non-members.
- Annual participation rates in these classes are approximately 20,000.

Fully Equipped Gymnasium (Local Community Members)

- Provide local community/members with inspiring and motivating means of reach their health and wellbeing goals

Management Area Estimates

For the year ended 30 June 2016

Personal Training Services (Local Community Members)

- Provide local community/members with inspiring and motivating means of reach their health and wellbeing goals.

Group Sessions - Outdoor training (Local Community Members)

- Provide local community/members with inspiring and motivating means of reach their health and wellbeing goals.

Senior Circuit Programs and Living Longer Living Stronger (Seniors, local Community Members)

- Provide local community/members with inspiring and motivating means of reach their health and wellbeing goals
- 5 classes provided weekly – averaging 15 participants per class

Bingo Program (Senior Local Community Members and Broader Perth Areas)

- Provide a high quality weekly program that fosters and enhances social interaction for the senior populations
- Average weekly attendance will fluctuate between 250 -350 per week.
- Approximately 14,500 attendees per annum.
- Regular Audits ensure that the program is in compliant with Racing and Gaming Legislation.

Café Services, including catering

- Local Community Members and organisations.
- Provide healthy, convenient and delicious menu options for surrounding community.
- Encourage social interaction for patrons - post activity.

Active Life

Walking Groups (New parents, seniors)

- Provide the community with physical activity opportunities outside of the gym or competitive sports
- Help provide social groups for new residents.
- Target specific interest groups such as independent living homes, probus clubs, and health care mothers' groups.
- Over 60 community members participate in the walking groups.
- Program not offered at other aged care centres.
- Offer for program for more independent living centres.
- Very successful program at Juniper and Rowethorpe.

Active Family Days (Families, CALD and aboriginal community members)

- Provide families with an opportunity to be physically activity together.
- Provides activation of park space.
- Expand program to provide more variety
- A total of 116 participants from 37 families.
- 41% of participants were from a CALD background and that 28% were classified as "inactive".
- "Make and Fly a Kite Day" attracted over 50 participants from 20 different families.

Nutrition and Cooking Programs (Seniors, parents, adults)

- To educate community members on healthy eating. Over 50% of the Vic Park population do not eat their recommended daily intake of fruit and vegetable.
- Over 50 community members participate in these programs.

Bike Safety programs

- To educate community members about bicycle safety, to help individuals feel more comfortable on their bikes, to teach individuals to ride a bike if they have not learned.
- 25% were of participants were classified as "inactive".

Specialised physical activity programs (Non-active community members, seniors, CALD and aboriginal community members)

- Provide the community with physical activity opportunities outside of the gym or competitive sports.
- Currently no subsidised classes such as prenatal fitness classes, dance classes, self-defence classes.
- Classes full with a wait list.

Management Area Estimates

For the year ended 30 June 2016

Mental Health program (Adults)

- Over the period of 2006 to 2010, there were 2,861 hospital admissions for mental health disorders in the Victoria Park district.
- To educate community members about mental illness and where to get help.
- Expand to provide more workshops and training for individuals.
- 62 participants for the mental health workshop.
- Become a link to other organisations who can help individuals dealing with mental illness.

Health Promote eNewsletter (Adults)

- To educate and promote a healthy lifestyle.
- Expand the subscriber list.
- 270 people currently receive the newsletter.

Self-defence workshop (Adults (women))

- To educate, create awareness and promote a healthy lifestyle.

Dog and Owner fitness Program (Dog Owners)

- To educate and promote a healthy lifestyle.

Victoria Park Active Jog Group (Adults)

- To educate and promote a healthy lifestyle.

Management Area Estimates
For the year ended 30 June 2016

Community Life

	2014-2015 Financial Year		2015-2016 Financial Year		
	Budget	Forecast	C/Fwd	New	Total
	\$	\$	\$	\$	\$
	4,358,600	4,065,500	611,000	4,075,400	4,686,400
Expense	9,192,700	8,844,900	119,000	9,543,000	9,662,000
Employment	6,286,700	6,412,900	0	7,147,500	7,147,500
Office	319,500	242,100	0	258,300	258,300
Professional Services	119,500	50,500	95,000	121,300	216,300
Asset Operations	328,000	185,800	0	189,000	189,000
Programs	2,139,000	1,953,600	24,000	1,826,900	1,850,900
Interest Expense	0	0	0	0	0
Accounting Expense	0	0	0	0	0
Revenue	(5,602,100)	(5,075,100)	(9,000)	(5,467,600)	(5,476,600)
Rates	0	0	0	0	0
Operating Funding	(202,000)	(211,800)	(9,000)	(110,600)	(119,600)
Capital Funding	0	0	0	0	0
Fees and Charges	(5,376,600)	(4,852,400)	0	(5,338,000)	(5,338,000)
Earnings Interest	0	0	0	0	0
Revenue Other	(23,500)	(10,900)	0	(19,000)	(19,000)
Service Charges	0	0	0	0	0
Accounting Revenue	0	0	0	0	0
Capital Expense	768,000	295,700	501,000	0	501,000
Land	0	0	0	0	0
Buildings	0	0	0	0	0
Plant	0	0	0	0	0
Equipment	73,000	700	118,000	0	118,000
Information Technology	0	0	0	0	0
Roads	0	0	0	0	0
Drainage	0	0	0	0	0
Pathways	0	0	0	0	0
Parks	0	0	0	0	0
Other Assets	695,000	295,000	383,000	0	383,000
Non-Operating Revenue	0	0	0	0	0
From Reserve	0	0	0	0	0
Loan Proceeds	0	0	0	0	0
Sale Proceeds	0	0	0	0	0
Non-Operating Expense	0	0	0	0	0
To Reserve	0	0	0	0	0
Principal	0	0	0	0	0

Management Area Estimates
For the year ended 30 June 2016

Community Life - CLP Administration

This area includes the administration of the Director of Community Life Program, including specialist programs and projects relating to the Community Life Program.

	2014-2015 Financial Year		2015-2016 Financial Year		
	Budget	Forecast	C/Fwd	New	Total
	\$	\$	\$	\$	\$
CLP Administration	722,000	649,100	95,000	770,800	865,800
Expense	729,500	651,200	95,000	771,800	866,800
Employment	591,000	620,300	0	675,200	675,200
Office	13,000	8,800	0	11,200	11,200
Professional Services	99,500	0	95,000	58,100	153,100
Asset Operations	22,500	20,900	0	24,300	24,300
Programs	3,500	1,200	0	3,000	3,000
Revenue	(7,500)	(2,100)	0	(1,000)	(1,000)
Revenue Other	(7,500)	(2,100)	0	(1,000)	(1,000)

Community Life - Active Life

Active Life aims to improve the community's wellbeing through the provision of health related community based programs and activities.

	2014-2015 Financial Year		2015-2016 Financial Year		
	Budget	Forecast	C/Fwd	New	Total
	\$	\$	\$	\$	\$
Active Life	118,500	114,000	0	212,300	212,300
Expense	121,700	124,000	0	237,800	237,800
Employment	93,600	95,500	0	206,000	206,000
Office	1,100	1,500	0	1,200	1,200
Programs	27,000	27,000	0	30,600	30,600
Revenue	(3,200)	(10,000)	0	(25,500)	(25,500)
Fees and Charges	(3,200)	(10,000)	0	(25,500)	(25,500)

Management Area Estimates
For the year ended 30 June 2016

Community Life - Aqualife

Aqualife aims to improve the community's wellbeing by increasing participation rates in physical activity and leisure interest activities at the Town's Aquatic Facilities, which includes health and fitness services.

	2014-2015 Financial Year		2015-2016 Financial Year		
	Budget	Forecast	C/Fwd	New	Total
	\$	\$	\$	\$	\$
Aqualife	(127,700)	361,800	73,000	21,000	94,000
Expense	2,853,800	2,812,400	15,000	2,943,100	2,958,100
Employment	2,132,000	2,349,100	0	2,514,300	2,514,300
Office	131,900	105,700	0	109,000	109,000
Asset Operations	245,500	112,300	0	111,000	111,000
Programs	344,400	245,300	15,000	208,800	223,800
Revenue	(3,039,500)	(2,450,600)	0	(2,922,100)	(2,922,100)
Fees and Charges	(3,028,500)	(2,451,700)	0	(2,912,800)	(2,912,800)
Revenue Other	(11,000)	1,100	0	(9,300)	(9,300)
Capital Expense	58,000	0	58,000	0	58,000
Equipment	58,000	0	58,000	0	58,000

Community Life - Digital Hub

The Digital Hub provides computer courses and online training for the local community, not-for-profit organisations and businesses so as to learn how to access and explore the online world.

	2014-2015 Financial Year		2015-2016 Financial Year		
	Budget	Forecast	C/Fwd	New	Total
	\$	\$	\$	\$	\$
Digital Hub	87,300	83,000	0	151,600	151,600
Expense	158,800	167,900	0	154,500	154,500
Employment	109,300	129,200	0	133,100	133,100
Office	17,000	11,500	0	10,900	10,900
Professional Services	20,000	19,600	0	0	0
Asset Operations	7,500	7,300	0	8,000	8,000
Programs	5,000	300	0	2,500	2,500
Revenue	(71,500)	(84,900)	0	(2,900)	(2,900)
Operating Funding	(71,500)	(83,900)	0	0	0
Fees and Charges	0	0	0	(2,900)	(2,900)
Revenue Other	0	(1,000)	0	0	0

Management Area Estimates
For the year ended 30 June 2016

Community Life - Lifelong Learning

The Lifelong Learning area provides local history and library services to engage the community with opportunities to explore ideas, interact with others, discover the Town's history and become lifelong learners.

	2014-2015 Financial Year		2015-2016 Financial Year		
	Budget	Forecast	C/Fwd	New	Total
	\$	\$	\$	\$	\$
Lifelong Learning	1,158,800	1,154,300	0	1,108,200	1,108,200
Expense	1,188,500	1,186,500	0	1,145,100	1,145,100
Employment	963,300	985,600	0	962,100	962,100
Office	37,900	42,000	0	43,700	43,700
Asset Operations	7,500	7,000	0	8,000	8,000
Programs	179,800	151,900	0	131,300	131,300
Revenue	(29,700)	(32,200)	0	(36,900)	(36,900)
Operating Funding	(500)	(600)	0	(6,600)	(6,600)
Fees and Charges	(29,200)	(30,700)	0	(30,300)	(30,300)
Revenue Other	0	(900)	0	0	0

Community Life - Neighbourhood Enrichment

The Neighbourhood Enrichment area aims to foster the enrichment of people, place and participation through community and cultural engagement.

	2014-2015 Financial Year		2015-2016 Financial Year		
	Budget	Forecast	C/Fwd	New	Total
	\$	\$	\$	\$	\$
Neighbourhood Enrichment	1,925,800	1,522,600	383,000	1,419,800	1,802,800
Expense	1,468,000	1,502,500	9,000	1,659,200	1,668,200
Employment	692,200	707,900	0	890,500	890,500
Office	15,500	21,800	0	21,000	21,000
Professional Services	0	30,900	0	63,200	63,200
Asset Operations	37,500	27,800	0	29,700	29,700
Programs	722,800	714,100	9,000	654,800	663,800
Revenue	(237,200)	(274,900)	(9,000)	(239,400)	(248,400)
Operating Funding	(130,000)	(127,300)	(9,000)	(104,000)	(113,000)
Fees and Charges	(106,200)	(141,200)	0	(128,700)	(128,700)
Revenue Other	(1,000)	(6,400)	0	(6,700)	(6,700)
Capital Expense	695,000	295,000	383,000	0	383,000
Other Assets	695,000	295,000	383,000	0	383,000

Management Area Estimates
For the year ended 30 June 2016

Community Life - Sporting Life

Sporting Life aims to increase participation in physical activity and improve the community's wellbeing by providing contemporary facilities, organised sport and community programs.

	2014-2015 Financial Year		2015-2016 Financial Year		
	Budget	Forecast	C/Fwd	New	Total
	\$	\$	\$	\$	\$
Sporting Life	473,900	180,700	60,000	391,700	451,700
Expense	2,672,400	2,400,400	0	2,631,500	2,631,500
Employment	1,705,300	1,525,300	0	1,766,300	1,766,300
Office	103,100	50,800	0	61,300	61,300
Asset Operations	7,500	10,500	0	8,000	8,000
Programs	856,500	813,800	0	795,900	795,900
Revenue	(2,213,500)	(2,220,400)	0	(2,239,800)	(2,239,800)
Operating Funding	0	0	0	0	0
Fees and Charges	(2,209,500)	(2,218,800)	0	(2,237,800)	(2,237,800)
Revenue Other	(4,000)	(1,600)	0	(2,000)	(2,000)
Capital Expense	15,000	700	60,000	0	60,000
Equipment	15,000	700	60,000	0	60,000



Corporate Life Program

This Program Area leads and supports the transformation of the organisation into a customer-focused, culturally constructive, sector-leading entity.

A Vuleta - Chief Executive Officer

Significant activities for Corporate Life in these budget estimates include -

Strategic Community Plan

The Town will commence the process of undertaking a major review of its *Strategic Community Plan*. This Plan is a high level strategic document that paves the future direction of the Town. The Town intends to undertake a significant community participation process that will help give guidance to our future direction and give voice to the community.

Effective Local Government

The Town will look to undertake a review of and initiate improvements to the organisational structures and systems to ensure that we deliver effective service to the organisation and community.

Communications and Marketing

The aim of the Communications and Marketing Unit is to manage the brand and reputation of the organisation and the Town. This is achieved through developing clear and accessible messages about what is happening in the Town, delivering the messages through various channels (social media, speeches, print articles, advertising, website and more) and working to reach the appropriate audiences through strategically executed marketing and communication plans.

Significant areas of focus for the new financial year are the development of a new website for the Town, development of a more functional and engaging intranet for staff and further raising the profile of the Town in various markets and to various audiences

Taking place-activation to other parts of the Town

Over the past year, Council has been working on activating Albany Highway. The philosophy that has informed the Town's approach to activating the strip has included:

- Creating memorable experiences for people so that they keep returning
- Building momentum through small win projects
- Partnering with local community groups as much as possible.

The Town will now look to take place-activation to other parts of the Town using this philosophy. Lathlain Place, Archer Street, Etwell Street and Burswood are all places that the Town views as being ideal for activating. Look out for some quirky place activation projects in these areas and if you're a part of a local community group get in touch with the Town about your ideas for activating these places.

On an ongoing, daily basis, the Corporate Life Program is responsible for -

Internal Communication

- A new intranet will be developed for staff.
- The Small Bites staff eNewsletter will be written, designed, published and distributed 12 times in the year.
- Internal communication strategies will be developed for new initiatives or systems.

Management Area Estimates

For the year ended 30 June 2016

External Communication

- The production, design and distribution of the Annual Report will be delivered.
- The Town will be marketed through various channels, to identified audiences, conveying key messages.
- Strategic communications and / or marketing plans will be developed to support Town activity for example crisis communications and issues management.
- Public relations activity will be delivered to support key initiatives.
- Strategic media relations will be conducted through networking and proactive media releases.
- Requests for sponsorship from the Town will be coordinated.
- The resident / ratepayer publication Life in the Park, will be written, designed, published and distributed five times in the year.
- Community engagement and two-way communication will be driven through digital channels.
- Improve and develop brand management practices.
- Assistance will be given to those areas developing other Town publications eg. Health eNewsletter, sporting clubs eNewsletter, Library eNewsletter.
- Speech writing
- The Lathlain Precinct Redevelopment Project resident / ratepayer eNewsletter will be written, designed, published and distributed approximately 10 times in the year.

Civic Events

- The Town's Australia Day citizenship will be event managed.
- The Town's ANZAC Day Dawn Service will be event managed.
- The Town's Remembrance Day activity will be event managed.

Graphic Design

- Marketing collateral will be designed for the Town.

Other Communication

- VIP stakeholder event management.
- Develop and deliver communication strategies for major projects.

Project Management

- Direct project management
- The Lathlain Precinct Redevelopment Project and its eight zones will be project managed:
 - Zone 1 – Perth Football Club zone
 - Zone 2 – West Coast Eagles zone
 - Zone 4 – Lathlain Place zone
 - Zone 6 – Community Building zone
- The Integrated Planning and Reporting Framework (IPRF) 2017 Project will be project managed.
- To achieve project management standardisation, project management templates, work flows and information sheets will be prepared.
- Regional Subsidiary Model Planning - The *Local Government Amendment (Regional Subsidiaries) Bill 2014* will be reviewed for the opportunity for application by the Town of Victoria Park in partnership with other local authorities in the metropolitan region.
- Project management support
 - Project management support, problem solving and advice on internal projects will be provided when required.
 - Project management training will be provided to staff.

Albany Highway Activation!

- The installation of Parklets.
- Baseline data will be collected for Albany Highway businesses for example vacancy rates, up-to-date trader details and landlord contact list.
- Relationships management with traders, landlords and community groups
- Place activation ideas generated by staff, traders, landlords and community groups will be project managed and /or organised.

Lathlain Place, Etwell Street, Archer Street Activation

- Baseline data will be collected for these areas for example vacancy rates, up-to-date trader details and landlord contact list.
- Place activation ideas and initiatives will be facilitated.

Management Area Estimates

For the year ended 30 June 2016

Organisational Development

- Business Planning
- Key Performance Indicator development
- Continuous improvement – process mapping
- Integrated Performance Management

Human Resources

- Town of Victoria Park Enterprise Agreement 2015
- Training and Development
- Recruitment and Selection Strategy
- Mentoring
- Cultural Optimisation
- Industrial and employee relations issues management
- Operational Review

Occupational Safety and Health

- Improved hazard and Incident reporting process
- Safety management program
- Workers Compensation strategy
- Contractor management
- Electronic safety management system

Management Area Estimates
For the year ended 30 June 2016

Corporate Life

	2014-2015 Financial Year		2015-2016 Financial Year		
	Budget	Forecast	C/Fwd	New	Total
	\$	\$	\$	\$	\$
	3,899,700	3,603,700	33,000	3,496,600	3,529,600
Expense	3,904,700	3,610,200	33,000	3,499,500	3,532,500
Employment	2,172,200	2,281,000	13,000	2,402,800	2,415,800
Office	88,500	59,600	0	71,700	71,700
Professional Services	67,000	27,200	0	26,000	26,000
Asset Operations	26,500	62,800	0	31,100	31,100
Programs	1,550,500	1,179,600	20,000	967,900	987,900
Interest Expense	0	0	0	0	0
Accounting Expense	0	0	0	0	0
Revenue	(5,000)	(6,500)	0	(2,900)	(2,900)
Rates	0	0	0	0	0
Operating Funding	0	0	0	0	0
Capital Funding	0	0	0	0	0
Fees and Charges	0	(200)	0	0	0
Earnings Interest	0	0	0	0	0
Revenue Other	(5,000)	(6,300)	0	(2,900)	(2,900)
Service Charges	0	0	0	0	0
Accounting Revenue	0	0	0	0	0
Capital Expense	0	0	0	0	0
Land	0	0	0	0	0
Buildings	0	0	0	0	0
Plant	0	0	0	0	0
Equipment	0	0	0	0	0
Roads	0	0	0	0	0
Drainage	0	0	0	0	0
Pathways	0	0	0	0	0
Parks	0	0	0	0	0
Other Assets	0	0	0	0	0
Non-Operating Revenue	0	0	0	0	0
From Reserve	0	0	0	0	0
Loan Proceeds	0	0	0	0	0
Sale Proceeds	0	0	0	0	0
Non-Operating Expense	0	0	0	0	0
To Reserve	0	0	0	0	0
Principal	0	0	0	0	0

Management Area Estimates
For the year ended 30 June 2016

Corporate Life - Chief Executive Office

The Chief Executive Office area includes the responsibility for core organisational services, leadership and strategic direction of the Town.

	2014-2015 Financial Year		2015-2016 Financial Year		
	Budget	Forecast	C/Fwd	New	Total
	\$	\$	\$	\$	\$
Chief Executive Office	1,592,400	1,233,500	13,000	757,500	770,500
Expense	1,594,400	1,234,800	13,000	759,500	772,500
Employment	737,900	859,100	13,000	654,200	667,200
Office	21,500	12,500	0	12,600	12,600
Professional Services	35,000	9,300	0	10,200	10,200
Asset Operations	15,000	54,600	0	17,800	17,800
Programs	785,000	299,300	0	64,700	64,700
Revenue	(2,000)	(1,300)	0	(2,000)	(2,000)
Fees and Charges	0	(200)	0	0	0
Revenue Other	(2,000)	(1,100)	0	(2,000)	(2,000)

Corporate Life - Communications

The Communications area provides strategic leadership and support to the organisation on internal and external communications, community engagement, marketing, media relations and brand and reputation management.

	2014-2015 Financial Year		2015-2016 Financial Year		
	Budget	Forecast	C/Fwd	New	Total
	\$	\$	\$	\$	\$
Communications	608,900	572,600	0	544,600	544,600
Expense	609,400	574,300	0	544,600	544,600
Employment	423,900	405,500	0	393,300	393,300
Office	28,500	26,400	0	21,800	21,800
Programs	157,000	142,400	0	129,500	129,500
Revenue	(500)	(1,700)	0	0	0
Revenue Other	(500)	(1,700)	0	0	0

Corporate Life - Governance

Governance deals with the values, policies and procedures the Council, and staff members, adopt to provide ethical, transparent and accountable local government.

	2014-2015 Financial Year		2015-2016 Financial Year		
	Budget	Forecast	C/Fwd	New	Total
	\$	\$	\$	\$	\$
Governance	459,000	452,100	0	543,100	543,100
Expense	461,000	452,800	0	543,100	543,100
Office	17,500	9,900	0	14,200	14,200
Asset Operations	4,000	8,200	0	5,300	5,300
Programs	439,500	434,700	0	523,600	523,600
Revenue	(2,000)	(700)	0	0	0
Revenue Other	(2,000)	(700)	0	0	0

Management Area Estimates
For the year ended 30 June 2016

Corporate Life - Human Resource and Organisational Development

This area coordinates all aspects of Human Resources including workforce planning, recruitment, selection and payroll, coordination of business planning and performance management and occupational health and safety.

	2014-2015 Financial Year		2015-2016 Financial Year		
	Budget	Forecast	C/Fwd	New	Total
	\$	\$	\$	\$	\$
Human Resources	732,900	901,700	20,000	1,095,100	1,115,100
Expense	733,400	903,700	20,000	1,096,000	1,116,000
Employment	519,900	573,800	0	802,500	802,500
Office	17,000	8,800	0	19,600	19,600
Professional Services	20,000	17,900	0	15,800	15,800
Asset Operations	7,500	0	0	8,000	8,000
Programs	169,000	303,200	20,000	250,100	270,100
Revenue	(500)	(2,000)	0	(900)	(900)
Revenue Other	(500)	(2,000)	0	(900)	(900)

Corporate Life - Project Management

The Project Management area oversees project management and development in the organisation, providing management support to internal officers to deliver major projects and standardise project reporting.

	2014-2015 Financial Year		2015-2016 Financial Year		
	Budget	Forecast	C/Fwd	New	Total
	\$	\$	\$	\$	\$
Project Management	506,500	443,800	0	556,300	556,300
Expense	506,500	444,600	0	556,300	556,300
Employment	490,500	442,600	0	552,800	552,800
Office	4,000	2,000	0	3,500	3,500
Professional Services	12,000	0	0	0	0
Revenue	0	(800)	0	0	0
Revenue Other	0	(800)	0	0	0



Future Life and Built Life Programs

The Future Life Program area provides an integrated comprehensive direction for the future growth of the Town and the Built Life Program area develops and implements policies and procedures to ensure appropriate development of the Town is met.

R Lavery - Director

Significant activities for Future Life and Built Life in these budget estimates include -

Belmont Park Redevelopment – Detailed Area Plans and Applications

Following approval of the Belmont Park Racecourse Structure Plan, Council Officers have been working with the developers in preparing Detailed Area Plans for Precincts C and D. It is anticipated that both Detailed Area Plans will be approved early in the 2015-2016 financial year, which will then pave the way for the submission of applications for planning approval. This will include an application for a new grandstand building within Precinct C and major developments within Precinct D, which has an estimated future development cost of \$1 billion.

Burswood Station East Masterplan

The Western Australian Planning Commission have now approved the Burswood Peninsula District Structure Plan. As a result the Town will now be reviewing and progressing the draft Burswood Station East Masterplan and then preparing a Local Structure Plan to guide and co-ordinate future development within the area.

Land Asset Optimisation Strategy

The Town has further refined the *Land Asset Optimisation Strategy* and have identified a number of potential opportunities to benefit from land optimisation. This will continue in the new financial year with potential land sales and / or proposed usage definition occurring.

On an ongoing, daily basis, the Future Life and Built Life Programs are responsible for -

Building Services

- Receive and determine applications for Building and Demolition Permits.
- Receive and determine applications for Building related Certificates.
- Receive and investigate building related complaints.
- Undertake site inspections.
- Provide advice to customers on Building related matters and standards .
- Provide statistics to State Government departments.
- Provide and facilitate Staff Training.
- Collection of fees for State agencies.
- Assist other Permit Authorities.
- Inspect existing buildings for compliance with building approvals and standards.
- Certify plans for compliance.
- Inspect Swimming Pools and Spas.

Urban Planning Services

- Receive and determine applications for planning approval.
- Respond to the WAPC on subdivision applications.
- Issue subdivision clearance requests.
- Provide advice to customers on Planning related matters.
- Represent the Town at the State Administrative Tribunal.
- Monitor compliance with the Town Planning Scheme and approvals issued by Council.
- Amend the Town Planning Scheme where necessary.
- Provide advice to Council on Planning issues.
- Prepare, adopt and review Policies to address relevant Planning matters.

Management Area Estimates
For the year ended 30 June 2016

Future Life Built Life

	2014-2015 Financial Year		2015-2016 Financial Year		
	Budget	Forecast	C/Fwd	New	Total
	\$	\$	\$	\$	\$
	2,016,100	1,281,900	0	2,320,100	2,320,100
Expense	2,878,600	2,479,700	0	3,516,600	3,516,600
Employment	2,122,100	1,939,200	0	2,558,500	2,558,500
Office	50,500	52,000	0	47,600	47,600
Professional Services	520,000	246,600	0	712,900	712,900
Asset Operations	90,000	75,200	0	90,600	90,600
Programs	96,000	166,700	0	107,000	107,000
Interest Expense	0	0	0	0	0
Accounting Expense	0	0	0	0	0
Revenue	(862,500)	(1,197,800)	0	(1,196,500)	(1,196,500)
Rates	0	0	0	0	0
Operating Funding	0	0	0	0	0
Capital Funding	0	0	0	0	0
Fees and Charges	(854,000)	(1,148,700)	0	(1,173,400)	(1,173,400)
Earnings Interest	0	0	0	0	0
Revenue Other	(8,500)	(49,100)	0	(23,100)	(23,100)
Service Charges	0	0	0	0	0
Accounting Revenue	0	0	0	0	0
Capital Expense	0	0	0	0	0
Land	0	0	0	0	0
Buildings	0	0	0	0	0
Plant	0	0	0	0	0
Equipment	0	0	0	0	0
Information Technology	0	0	0	0	0
Roads	0	0	0	0	0
Drainage	0	0	0	0	0
Pathways	0	0	0	0	0
Parks	0	0	0	0	0
Other Assets	0	0	0	0	0
Non-Operating Revenue	0	0	0	0	0
From Reserve	0	0	0	0	0
Loan Proceeds	0	0	0	0	0
Sale Proceeds	0	0	0	0	0
Non-Operating Expense	0	0	0	0	0
To Reserve	0	0	0	0	0
Principal	0	0	0	0	0

Management Area Estimates
For the year ended 30 June 2016

Future Life Built Life - FLBLP Administration

This area includes the administration of the Director of the Future Life and Built Life Programs, including specialist programs and projects relating to the Future Life and Built Life Programs.

	2014-2015 Financial Year		2015-2016 Financial Year		
	Budget	Forecast	C/Fwd	New	Total
	\$	\$	\$	\$	\$
FLBLP Administration	528,400	502,000	0	706,500	706,500
Expense	529,900	502,800	0	707,100	707,100
Employment	447,900	477,300	0	679,200	679,200
Office	11,500	11,100	0	8,600	8,600
Professional Services	52,500	0	0	6,700	6,700
Asset Operations	15,000	11,800	0	9,600	9,600
Programs	3,000	2,600	0	3,000	3,000
Revenue	(1,500)	(800)	0	(600)	(600)
Revenue Other	(1,500)	(800)	0	(600)	(600)

Future Life - Strategic Planning

This area includes both Strategic Planning (aims to provide an integrated comprehensive direction for the future development of the Town) and Strategic Asset Planning (aims to optimise the sustainable use of the Town's assets).

	2014-2015 Financial Year		2015-2016 Financial Year		
	Budget	Forecast	C/Fwd	New	Total
	\$	\$	\$	\$	\$
Strategic Planning	622,800	341,300	0	701,100	701,100
Expense	622,800	347,900	0	700,600	700,600
Employment	296,300	116,700	0	337,700	337,700
Office	6,500	9,800	0	8,800	8,800
Professional Services	312,500	219,200	0	346,100	346,100
Asset Operations	7,500	2,200	0	8,000	8,000
Revenue	0	(6,600)	0	500	500
Revenue Other	0	(6,600)	0	500	500

Future Life - Strategic Projects

Strategic Projects aims to implement projects to achieve the desired future character of the Town.

	2014-2015 Financial Year		2015-2016 Financial Year		
	Budget	Forecast	C/Fwd	New	Total
	\$	\$	\$	\$	\$
Strategic Projects	0	700	0	306,600	306,600
Expense	0	700	0	306,600	306,600
Office	0	700	0	0	0
Professional Services	0	0	0	306,600	306,600

Management Area Estimates
For the year ended 30 June 2016

Built Life - Building

Building aims to ensure buildings are safe, liveable, accessible and sustainable, and meet statutory requirements.

	2014-2015 Financial Year		2015-2016 Financial Year		
	Budget	Forecast	C/Fwd	New	Total
	\$	\$	\$	\$	\$
Building	258,100	(107,800)	0	(9,600)	(9,600)
Expense	603,100	576,900	0	665,300	665,300
Employment	546,100	513,600	0	612,200	612,200
Office	10,500	10,100	0	10,600	10,600
Professional Services	15,000	10,100	0	7,600	7,600
Asset Operations	30,000	40,800	0	32,400	32,400
Programs	1,500	2,300	0	2,500	2,500
Revenue	(345,000)	(684,700)	0	(674,900)	(674,900)
Fees and Charges	(340,000)	(650,200)	0	(657,900)	(657,900)
Revenue Other	(5,000)	(34,500)	0	(17,000)	(17,000)

Built Life - Urban Planning

Urban Planning seeks to enhance our unique character by promoting the development of a high quality built environment and liveable, vibrant streetscapes.

	2014-2015 Financial Year		2015-2016 Financial Year		
	Budget	Forecast	C/Fwd	New	Total
	\$	\$	\$	\$	\$
Urban Planning	606,800	545,700	0	615,500	615,500
Expense	1,122,800	1,051,400	0	1,137,000	1,137,000
Employment	831,800	831,600	0	929,400	929,400
Office	22,000	20,300	0	19,600	19,600
Professional Services	140,000	17,300	0	45,900	45,900
Asset Operations	37,500	20,400	0	40,600	40,600
Programs	91,500	161,800	0	101,500	101,500
Revenue	(516,000)	(505,700)	0	(521,500)	(521,500)
Fees and Charges	(514,000)	(498,500)	0	(515,500)	(515,500)
Revenue Other	(2,000)	(7,200)	0	(6,000)	(6,000)



Renew Life Program

The Renew Life Program area plans and implements works to enhance the infrastructure and appearance of the Town, undertakes infrastructure maintenance, maximising the productive life and utilisation of the assets of the Town and provides environmental management and leadership.

W Bow - Acting Director

Significant activities for Renew Life in these budget estimates include -

Fraser Park Lighting

As part of its on-going renewal program for flood lighting on active reserves, the Town is to complete this lighting project in the 2015-2016 financial year.

Community Building – Lathlain Place

The construction of a new community building to accommodate the local playgroup, toy library and enable the delivery of infant health services is proposed for completion in 2015-2016. This project relates to Zone 6 of the Lathlain Precinct Redevelopment Project.

Scouts Building – Lathlain Place

A general upgrade of the Scouts Building, the provision of additional storage and access improvements to, and within, the building is proposed. This project relates to Zone 8 of the Lathlain Precinct Redevelopment Project.

Renewal of River wall Infrastructure

Stage 1 of the renewal of the river wall asset is to commence in 2015-2016, commencing with overall design and some physical works to sections of the river wall.

George Street Reserve Revegetation Project

Implementation of Year 4 of the 11 Year Plan to revegetate the Reserve. This project will afford passive recreation opportunities and enhance the adjacent Kensington Bushland experience.

Major Building Asset Renewal and Upgrade

These include:

- Renewal of the roof at the Kensington PCYC;
- Renewal of kitchen and bathroom facilities at 14 Kent Street;
- Renewal of amenities at the Victoria Park / Carlisle Bowling Club;
- Renewal of the indoor pool hall flooring at the Aqualife Centre;
- Renewal of air conditioning at the Administration Building;
- Renewal of air conditioning at the Victoria Park Library and associated works;
- Upgrade to security access systems across Council facilities;
- Renewal of gymnasium equipment at Aqualife Centre; and
- Renewal of swimming pool plant and equipment at Aqualife Centre.

These projects address the asset management requirements as identified in the *Long-Term Financial Plan*.

Drainage Renewal Projects

These include:

- Causeway drainage works;
- Craig Street;
- Jupiter Street; and
- Langler Street and Berwick Street intersection.

The above projects will reduce the risk of flooding in accordance with the *Drainage Master Plan* and identified flood prone areas.

Management Area Estimates

For the year ended 30 June 2016

Major Road Works

These include:

- Bank Street - Forward St to Milford St;
- Basinghall Street - Mooregate St to Berwick St;
- Beatty Avenue - Miller St to Mint St;
- Cornwall Street - Gallipoli St to Great Eastern Hwy;
- Geddes Street - Washington St to Colombo St;
- Gloucester Street - Colombo St to Geddes St;
- Oats Street - Bank St to Tuckett St;
- Oats Street - Shepperton Rd to Swansea St (E);
- President Street - Star St and Orrong Rd;
- Rushton Street (N) - Benporath St to Shepperton Rd;
- Rutland Avenue (C) - Gallipoli St to Bishopsgate St;
- Rutland Avenue (N) - Howick St to Gallipoli St;
- Rutland Avenue (N) - Streatley St to Enfield St ;
- Washington Street - Tuam St to Leonard St ; and
- Welshpool Road - Forward St to Ellam St.

These projects address the asset management requirements as identified in the *Long-Term Financial Plan* .

New Bus Shelters

Various locations for bus shelter upgrades are proposed and will be confirmed subject to Public Transport Authority funding. The projects will ensure a program of priority bus stops infrastructure upgrades are delivered in areas of high patronage and comply with accessibility requirements.

Pathways Renewal

These include:

- Albany Hwy - Teddington Rd to Geddes St;
- Archer Street - Orrong Rd to Gemini Wy;
- Forward Street - Welshpool Rd to Swansea St;
- Hayman Road - Kent St to Brodie-Hall Dr;
- Kent Street - Gascoyne St to Devenish St;
- McCallum Park – footpath;
- Mint Street - Carnarvon St to Shepperton Rd;
- Oats Street - Hubert St to Albany Hwy;
- Oats Street - Read St to Swansea St; and
- Oswald Street - Hordern St to Albany Hwy.

The above projects will improve the overall condition rating and reduce tripping hazards.

Road Improvements

These include:

- Goddard St and Streatley Rd – Roundabout;
- Shepperton Rd and Gresham St - Traffic islands;
- Shepperton Rd, Albany Hwy and Welshpool Rd; and
- Teddington St and Burswood Rd – Intersection.

The above projects are envisaged to deliver safety benefits to the community and reduce overall travel speeds.

On an ongoing, daily basis, the Renew Life Program is responsible for -

Street Trees

- Over 15,000 verge trees within the Town
- Pruned by precinct annually (11 precincts, one a month) as well as reactive pruning
- Remove approximately 200 trees per annum due to health/ development - all are replaced within the Town

Management Area Estimates

For the year ended 30 June 2016

Reserves

- Maintain 96 hectares of irrigated Active and Passive reserves
- Natural areas including Hillview and Kensington Bushland

Verges

- Mow main and selected arterial road verges as well as both industrial areas (Burswood, Carlisle) three times a year
- Spray all footpaths, medians and kerb lines three times per year
- Other verges maintained only if classed as vision / fire hazard

Streetscapes

- Maintain 60+ street gardens and roundabouts
- Maintain over 120 sections of Right Of Ways

Sumps

- Maintain 85 drainage sumps, 3 times per year (6.2 hectares in area)

Building Assets

- Manage and deliver building maintenance services to all Council buildings
- Administer leases, licences and other occupancy agreements for Council buildings
- Plan and delivery building capital projects
- Manage and maintain the Town's GIS system
- Manage and maintain the Town's Intramaps system
- Manage and maintain the Town's asset data
- Manage and maintain the Town's capital works planning tool
- Develop and administer the Town's Asset Management Plans
- Maintain the Town's Strategic Asset Review
- Manage the purchase and disposal of buildings and land
- Administer Service Level Agreements with Leisurelife Centre, Aqualife Centre, Victoria Park Library
- Contract manage the cleaning contract for the majority of Council's buildings
- Maintain all public toilets

Street Improvement

- Traffic count using traffic counters on the road
- Road safety investigations for funding applications
- Road condition assessment for asset renewal works and funding applications
- Traffic engineering and planning
- Integrated Movement Network Strategy (IMNS)
- Design and location of new furniture including bus shelters, seats and bike repair stations
- Assessment of design proposals submitted by developers
- Assessment of technical aspects of development applications
- Assessment of application for permits related to works within road reserves
- Processing applications for road closures
- Site investigations to ensure compliance of engineering requirements (footpaths, verge, etc.)
- Civil engineering design services (road, drainage, lighting, laneways, pathways)
- Public consultation and engagement on projects and strategic plans
- Project and contract management
- Funding / grant applications
- Progress claims for grants
- Review and revision of asset management plans
- Review and revision of prioritised capital works projects (roads, pathways, laneways, drainage, lighting, etc.)
- Deployment of Speed Trailer

Fleet Management

- Plant and fleet renewal
- Workshop equipment repairs and maintenance
- Vehicle licencing and management services
- Servicing of vehicles and plant

Management Area Estimates

For the year ended 30 June 2016

Waste Services

- Strategic Waste Management via the Mindarie Regional Council
- Waste Collection – Mobile Garbage bins (MGB's)
- Bulk Rubbish collection - Green Waste and Verge
- Rubbish collection - Recycling
- Litter Bin repairs and maintenance
- Public rubbish / litter bin collection
- Street sweeping and associated waste disposal
- Recycling promotion- Waste Calendar, pamphlets, etc.
- Street Cleaning and Sweeping
- Graffiti and Painting Maintenance
- Removal of illegal dumping

Street Operations

- Road, pathway and drainage maintenance and renewal
- Delivery of Capital works
- Signage maintenance
- Minor construction of laneways
- Project management and contract management
- Managing "Adshel" bus shelter contract and revenue share agreement
- Street lighting audits and payment of street lighting tariff
- Traffic control on site (road works, Christmas Street mall road closure, etc.)
- Right of Way maintenance / construction
- Road pavement marking
- River wall minor maintenance / construction
- Maintenance and replacement of decorative street lights including Christmas decorations
- Maintenance of bus shelters and street furniture

Management Area Estimates
For the year ended 30 June 2016

Renew Life

	2014-2015 Financial Year		2015-2016 Financial Year		
	Budget	Forecast	C/Fwd	New	Total
	\$	\$	\$	\$	\$
	27,636,300	23,769,300	6,236,000	22,176,000	28,412,000
Expense	17,741,100	17,467,200	20,000	18,271,100	18,291,100
Employment	3,873,600	3,550,600	0	3,994,600	3,994,600
Office	173,800	127,800	0	149,000	149,000
Professional Services	591,000	514,900	0	560,100	560,100
Asset Operations	8,858,800	9,268,700	20,000	9,305,300	9,325,300
Programs	7,300,700	6,640,400	0	7,417,300	7,417,300
Interest Expense	0	0	0	0	0
Accounting Expense	(3,056,800)	(2,635,200)	0	(3,155,200)	(3,155,200)
Revenue	(2,173,900)	(2,961,400)	(453,000)	(2,878,400)	(3,331,400)
Rates	0	0	0	0	0
Operating Funding	(57,500)	(132,400)	0	(67,200)	(67,200)
Capital Funding	(877,800)	(1,118,900)	(453,000)	(1,450,000)	(1,903,000)
Fees and Charges	(1,126,100)	(1,198,900)	0	(1,230,200)	(1,230,200)
Earnings Interest	(44,000)	(55,500)	0	(45,000)	(45,000)
Revenue Other	(68,500)	(455,700)	0	(86,000)	(86,000)
Service Charges	0	0	0	0	0
Accounting Revenue	0	0	0	0	0
Capital Expense	12,348,000	9,578,800	6,702,000	7,193,300	13,895,300
Land	0	0	0	0	0
Buildings	2,890,000	853,100	2,819,000	1,140,000	3,959,000
Plant	896,000	534,000	341,000	870,000	1,211,000
Equipment	184,000	139,400	68,000	380,000	448,000
Information Technology	0	0	0	0	0
Roads	2,524,000	2,853,300	1,310,000	3,057,300	4,367,300
Drainage	445,000	414,300	231,000	215,000	446,000
Pathways	1,305,000	756,200	618,000	199,000	817,000
Parks	2,329,000	2,156,000	492,000	1,100,000	1,592,000
Other Assets	1,775,000	1,872,500	823,000	232,000	1,055,000
Non-Operating Revenue	(278,900)	(315,300)	(33,000)	(410,000)	(443,000)
From Reserve	0	0	0	0	0
Loan Proceeds	0	0	0	0	0
Sale Proceeds	(278,900)	(315,300)	(33,000)	(410,000)	(443,000)
Non-Operating Expense	0	0	0	0	0
To Reserve	0	0	0	0	0
Principal	0	0	0	0	0

Management Area Estimates
For the year ended 30 June 2016

Renew Life - RLP Administration

This area includes the administration of the Director of Renew Life Program, including specialist programs and projects relating to the Renew Life Program.

	2014-2015 Financial Year		2015-2016 Financial Year		
	Budget	Forecast	C/Fwd	New	Total
	\$	\$	\$	\$	\$
RLP Administration	823,700	896,900	0	913,000	913,000
Expense	840,200	899,900	0	929,500	929,500
Employment	749,700	832,900	0	837,300	837,300
Office	25,000	23,200	0	23,200	23,200
Professional Services	40,000	7,700	0	41,700	41,700
Asset Operations	22,500	33,800	0	24,300	24,300
Programs	3,000	2,300	0	3,000	3,000
Revenue	(16,500)	(3,000)	0	(16,500)	(16,500)
Revenue Other	(16,500)	(3,000)	0	(16,500)	(16,500)

Renew Life - Asset Management

Asset Management aims to effectively manage, maintain and renew the Town's assets.

	2014-2015 Financial Year		2015-2016 Financial Year		
	Budget	Forecast	C/Fwd	New	Total
	\$	\$	\$	\$	\$
Asset Management	5,985,300	3,598,000	2,858,000	4,727,700	7,585,700
Expense	3,281,300	3,335,200	0	3,438,400	3,438,400
Employment	595,100	560,700	0	573,600	573,600
Office	24,500	30,300	0	24,700	24,700
Professional Services	70,000	141,200	0	132,600	132,600
Asset Operations	2,575,200	2,456,600	0	2,593,100	2,593,100
Programs	16,500	146,400	0	114,400	114,400
Revenue	(270,000)	(659,300)	0	(230,700)	(230,700)
Operating Funding	0	(37,100)	0	0	0
Capital Funding	(100,000)	(99,000)	0	0	0
Fees and Charges	(104,000)	(145,300)	0	(172,200)	(172,200)
Earnings Interest	(42,000)	(53,000)	0	(43,000)	(43,000)
Revenue Other	(24,000)	(324,300)	0	(15,500)	(15,500)
Service Charge	0	(600)	0	0	0
Capital Expense	2,974,000	922,100	2,858,000	1,520,000	4,378,000
Buildings	2,890,000	853,100	2,819,000	1,140,000	3,959,000
Equipment	84,000	69,000	39,000	380,000	419,000

Management Area Estimates
For the year ended 30 June 2016

Renew Life - Fleet Management

Fleet Management aims to improve and provide fleet and plant management services that are delivered to a standard that meets community expectations and contributes to a vibrant lifestyle within the Town.

	2014-2015 Financial Year		2015-2016 Financial Year		
	Budget	Forecast	C/Fwd	New	Total
	\$	\$	\$	\$	\$
Fleet Management	612,100	258,800	308,000	460,000	768,000
Expense	0	50,700	0	0	0
Employment	180,700	(3,300)	0	189,400	189,400
Office	11,000	8,300	0	11,600	11,600
Professional Services	27,000	31,100	0	32,700	32,700
Asset Operations	7,500	9,600	0	8,000	8,000
Programs	962,200	740,700	0	894,900	894,900
Accounting Expense	(1,188,400)	(735,700)	0	(1,136,600)	(1,136,600)
Revenue	(5,000)	(10,600)	0	0	0
Revenue Other	(5,000)	(10,600)	0	0	0
Capital Expense	896,000	534,000	341,000	870,000	1,211,000
Plant	896,000	534,000	341,000	870,000	1,211,000
Non-Operating Revenue	(278,900)	(315,300)	(33,000)	(410,000)	(443,000)
Sale Proceeds	(278,900)	(315,300)	(33,000)	(410,000)	(443,000)

Renew Life - Parks

The Parks area aims to ensure the parks and natural areas are provided to the best standard, and that the Town's streetscapes are safe, clean and attractive.

	2014-2015 Financial Year		2015-2016 Financial Year		
	Budget	Forecast	C/Fwd	New	Total
	\$	\$	\$	\$	\$
Parks	5,975,600	6,141,300	512,000	4,698,000	5,210,000
Expense	3,798,600	4,193,500	20,000	3,659,200	3,679,200
Employment	744,400	824,200	0	817,800	817,800
Office	38,500	32,500	0	34,600	34,600
Professional Services	95,000	97,400	0	35,700	35,700
Asset Operations	3,781,100	4,263,300	20,000	3,691,000	3,711,000
Programs	93,500	103,100	0	127,100	127,100
Accounting Expense	(953,900)	(1,127,000)	0	(1,047,000)	(1,047,000)
Revenue	(152,000)	(208,200)	0	(61,200)	(61,200)
Capital Funding	(137,000)	(137,000)	0	0	0
Fees and Charges	(15,000)	(65,300)	0	(61,200)	(61,200)
Revenue Other	0	(5,900)	0	0	0
Capital Expense	2,329,000	2,156,000	492,000	1,100,000	1,592,000
Parks	2,329,000	2,156,000	492,000	1,100,000	1,592,000

Management Area Estimates
For the year ended 30 June 2016

Renew Life - Street Improvement

The Street Improvement area manages the Town's public assets to a standard that creates the foundation for vibrancy and a quality lifestyle.

	2014-2015 Financial Year		2015-2016 Financial Year		
	Budget	Forecast	C/Fwd	New	Total
	\$	\$	\$	\$	\$
Street Improvement	1,163,500	980,200	0	1,099,000	1,099,000
Expense	1,184,000	987,300	0	1,119,500	1,119,500
Employment	812,000	688,300	0	780,200	780,200
Office	37,500	17,300	0	23,600	23,600
Professional Services	299,000	237,500	0	275,600	275,600
Asset Operations	15,000	20,200	0	16,100	16,100
Programs	20,500	24,000	0	24,000	24,000
Revenue	(20,500)	(7,100)	0	(20,500)	(20,500)
Fees and Charges	(500)	(200)	0	(500)	(500)
Revenue Other	(20,000)	(6,900)	0	(20,000)	(20,000)

Renew Life - Street Operations

Street Operations provides the maintenance and construction services related to street infrastructure and the delivery of waste services.

	2014-2015 Financial Year		2015-2016 Financial Year		
	Budget	Forecast	C/Fwd	New	Total
	\$	\$	\$	\$	\$
Street Operations	13,076,100	11,893,500	2,558,000	10,278,300	12,836,300
Expense	8,637,000	8,000,600	0	9,124,500	9,124,500
Employment	791,700	647,800	0	796,300	796,300
Office	37,300	16,200	0	31,300	31,300
Professional Services	60,000	0	0	41,800	41,800
Asset Operations	2,457,500	2,485,200	0	2,972,800	2,972,800
Programs	6,205,000	5,623,900	0	6,253,900	6,253,900
Accounting Expense	(914,500)	(772,500)	0	(971,600)	(971,600)
Revenue	(1,709,900)	(2,073,800)	(453,000)	(2,549,500)	(3,002,500)
Operating Funding	(57,500)	(95,300)	0	(67,200)	(67,200)
Capital Funding	(640,800)	(882,900)	(453,000)	(1,450,000)	(1,903,000)
Fees and Charges	(1,006,600)	(988,100)	0	(996,300)	(996,300)
Earnings Interest	(2,000)	(2,500)	0	(2,000)	(2,000)
Revenue Other	(3,000)	(105,000)	0	(34,000)	(34,000)
Capital Expense	6,149,000	5,966,700	3,011,000	3,703,300	6,714,300
Equipment	100,000	70,400	29,000	0	29,000
Roads	2,524,000	2,853,300	1,310,000	3,057,300	4,367,300
Drainage	445,000	414,300	231,000	215,000	446,000
Pathways	1,305,000	756,200	618,000	199,000	817,000
Other Assets	1,775,000	1,872,500	823,000	232,000	1,055,000

Items Carried Forward

Items Carried Forward
For the year ended 30 June 2016

	2014-2015 Financial Year			2015-2016
	Budget	Actual	Balance	Net C/Fwd
	\$	\$	\$	\$
Summary	10,811,300	3,397,600	7,413,700	7,362,000
Business Life	576,700	88,000	488,700	482,000
BLP Administration	0	0	0	0
Budgeting	0	0	0	0
Business Development	0	0	0	0
Corporate Funds	(755,000)	(312,000)	(443,000)	(443,000)
Customer Relations	0	0	0	0
Finance	0	0	0	0
ICT Services	431,700	174,100	257,600	253,000
Parking Management	900,000	225,900	674,100	672,000
Regulatory Services	0	0	0	0
Community Life	802,200	178,700	623,500	611,000
CLP Administration	95,000	0	95,000	95,000
Active Life	0	0	0	0
Aqualife	83,000	0	83,000	73,000
Lifelong Learning	0	0	0	0
Neighbourhood Enrichment	564,200	178,700	385,500	383,000
Sporting Life	60,000	0	60,000	60,000
Corporate Life	200,000	163,300	36,700	33,000
Chief Executive Officer	0	0	0	0
Communications	0	0	0	0
Governance	0	0	0	0
Human Resources	200,000	163,300	36,700	33,000
Future Life / Built Life	0	0	0	0
FLBLP Administration	0	0	0	0
Building	0	0	0	0
Strategic Planning	0	0	0	0
Strategic Projects	0	0	0	0
Urban Planning	0	0	0	0
Renew Life	9,232,400	2,967,600	6,264,800	6,236,000
RLP Administration	0	0	0	0
Asset Management	3,400,900	500,600	2,900,300	2,858,000
Fleet Management	308,000	0	308,000	308,000
Parks	1,854,000	1,336,800	517,200	512,000
Street Improvement	0	0	0	0
Street Operations	3,669,500	1,130,200	2,539,300	2,558,000

Items Carried Forward
For the year ended 30 June 2016

	2014-2015 Financial Year			2015-2016
	Budget	Actual	Balance	Net C/Fwd
	\$	\$	\$	\$
Business Life	576,700	88,000	488,700	482,000
BLP Administration	0	0	0	0
Nil				
Budgeting	0	0	0	0
Nil				
Business Development	0	0	0	0
Nil				
Corporate Funds	(755,000)	(312,000)	(443,000)	(443,000)
Community Art Reserve Transfer	(695,000)	(312,000)	(383,000)	(383,000)
Edward Millen Site Reserve Transfer	(60,000)	0	(60,000)	(60,000)
Customer Relations	0	0	0	0
Nil				
Finance	0	0	0	0
Nil				
ICT Services	431,700	174,100	257,600	253,000
Communications Equipment	44,000	4,100	39,900	39,000
Computer Hardware	182,700	49,500	133,200	133,000
Hardware Maintenance	80,000	56,900	23,100	20,000
Software Solutions	125,000	63,600	61,400	61,000
Parking Management	900,000	225,900	674,100	672,000
Parking Meters	300,000	900	299,100	299,000
Parking Plan Works	350,000	109,200	240,800	240,000
Licence Plate Recognition	105,000	60,000	45,000	45,000
Hardware, Software and Cabling	60,000	7,200	52,800	52,000
Equipment	10,000	0	10,000	10,000
Handheld Enforcement Units	75,000	48,600	26,400	26,000
Regulatory Services	0	0	0	0
Nil				

Items Carried Forward
For the year ended 30 June 2016

	2014-2015 Financial Year			2015-2016 Net C/Fwd \$
	Budget \$	Actual \$	Balance \$	
Community Life	802,200	178,700	623,500	611,000
CLP Administration	95,000	0	95,000	95,000
Consultancy - General	95,000	0	95,000	95,000
Active Life	0	0	0	0
Nil				
Aqualife	83,000	0	83,000	73,000
Circulation and Chemical Pumps	38,000	0	38,000	38,000
Equipment Renewal	20,000	0	20,000	20,000
Sponsorships, Contributions and Donations	25,000	0	25,000	15,000
Lifelong Learning	0	0	0	0
Nil				
Neighbourhood Enrichment	564,200	178,700	385,500	383,000
Artwork - Bentley	40,000	8,500	31,500	31,000
Artwork - Burswood	40,000	29,000	11,000	11,000
Artwork - Carlisle	40,000	7,500	32,500	32,000
Artwork - Causeway	150,000	0	150,000	150,000
Artwork - Digital	80,000	3,000	77,000	77,000
Artwork - East Victoria Park	40,000	32,500	7,500	7,000
Artwork - Eucalyptus Todtiana	14,200	0	14,200	14,000
Artwork - Lathlain Place	120,000	89,800	30,200	30,000
Artwork - St James	40,000	8,400	31,600	31,000
Graffiti Removal Kits	9,000	0	9,000	9,000
Graffiti Removal Kits - Proceeds	(9,000)	0	(9,000)	(9,000)
Sporting Life	60,000	0	60,000	60,000
Equipment Renewal	60,000	0	60,000	60,000

Items Carried Forward
For the year ended 30 June 2016

	2014-2015 Financial Year			2015-2016 Net C/Fwd \$
	Budget \$	Actual \$	Balance \$	
Corporate Life	200,000	163,300	36,700	33,000
Chief Executive Officer	0	0	0	0
Nil				
Communications	0	0	0	0
Nil				
Governance	0	0	0	0
Nil				
Human Resources	200,000	163,300	36,700	33,000
Corporate Development	200,000	163,300	36,700	33,000
Future Life / Built Life	0	0	0	0
FLBLP Administration	0	0	0	0
Nil				
Building	0	0	0	0
Nil				
Strategic Planning	0	0	0	0
Nil				
Strategic Projects	0	0	0	0
Nil				
Urban Planning	0	0	0	0
Nil				

Items Carried Forward
For the year ended 30 June 2016

	2014-2015 Financial Year			2015-2016
	Budget	Actual	Balance	Net C/Fwd
	\$	\$	\$	\$
Renew Life	9,232,400	2,967,600	6,264,800	6,236,000
RLP Administration	0	0	0	0
Nil				
Asset Management	3,400,900	500,600	2,900,300	2,858,000
Administration Centre - Furniture Renewal	7,900	1,800	6,100	6,000
Administration Centre - Main Unit Air-conditioning	750,000	26,700	723,300	723,000
Administration Centre - Office Modifications	95,000	39,300	55,700	55,000
Aqualife Centre - Furniture Renewal	10,000	8,200	1,800	1,000
Aqualife Centre - Main Unit Air-conditioning	100,000	66,200	33,800	33,000
Aqualife Centre - Pool Deck Flooring	200,000	0	200,000	200,000
Aqualife Centre - Storage Lockers Renewal	14,500	6,000	8,500	8,000
Community Facility (Lathlain Revitalisation - Zone 6)	1,400,000	119,000	1,281,000	1,260,000
Depot - Furniture Renewal	8,000	1,900	6,100	6,000
Digital Hub - Furniture Renewal	2,000	0	2,000	2,000
Edward Millen Site - General Works	10,000	5,300	4,700	4,000
Harold Hawthorne Centre - Main Unit Air-conditioning	40,000	0	40,000	40,000
Kensington PCYC Facility - Asbestos Roof Renewal	30,000	0	30,000	30,000
Kensington PCYC Facility - Ceiling Renewal	15,000	0	15,000	15,000
Leisurelife Centre - Fire Safety Panel	60,000	9,700	50,300	50,000
Leisurelife Centre - Main Unit Air-conditioning	40,000	34,500	5,500	5,000
Leisurelife Centre - Sports Hall Fans	60,000	0	60,000	60,000
Leisurelife Centre - Sports Hall Louvres	50,000	0	50,000	50,000
Lifelong Learning Centre - Furniture Renewal	25,500	14,200	11,300	11,000
Lifelong Learning Centre - Main Unit Air-conditioning	100,000	8,300	91,700	81,000
Lot 61 Lathlain Place (Lathlain Revitalisation - Zone 8)	161,000	0	161,000	161,000
Parking Management Office - Furniture Renewal	5,000	0	5,000	5,000
Victoria Park RSL - Memorial Wall	217,000	159,500	57,500	52,000
Fleet Management	308,000	0	308,000	308,000
Engineering (Trailer 149-VPk)	28,000	0	28,000	28,000
Engineering (Trailer xxx-VPk)	2,500	0	2,500	2,000
Engineering (Truck 124-VPk)	88,000	0	88,000	88,000
Engineering (Truck 138-VPk)	105,000	0	105,000	105,000
Engineering (Truck 138-VPk) - Proceeds	(20,000)	0	(20,000)	(20,000)
Engineering Oncosts (Sedan 118-VPk)	11,000	0	11,000	11,000
Lifelong Learning (Sedan 164-VPk) - Proceeds	(13,500)	0	(13,500)	(13,000)
Parking Management (Sedan xxx-VPk)	20,000	0	20,000	20,000
Parking Management (Sedan xxx-VPk)	20,000	0	20,000	20,000
Street Improvement (Sedan 128-VPk)	23,000	0	23,000	23,000
Urban Planning (Sedan 168-VPk)	22,000	0	22,000	22,000
Urban Planning (Sedan 186-VPk)	22,000	0	22,000	22,000

Items Carried Forward
For the year ended 30 June 2016

	2014-2015 Financial Year			2015-2016
	Budget	Actual	Balance	Net C/Fwd
	\$	\$	\$	\$
Parks	1,854,000	1,336,800	517,200	512,000
Adopt-a-Verge Program	20,000	0	20,000	20,000
Bolton Avenue - Landscaping	46,000	31,000	15,000	15,000
Edward Millen Site - Landscaping and Tree Works	60,000	0	60,000	56,000
Fraser Park - Reticulation	90,000	800	89,200	89,000
GO Edwards Park - Landscaping and Tree Works	38,000	14,600	23,400	23,000
Lathlain Place (Lathlain Revitalisation) - Landscaping	1,250,000	1,176,000	74,000	74,000
McCallum Park - Landscaping and Tree Works	70,000	0	70,000	70,000
McCallum Park - Lighting	150,000	0	150,000	150,000
Parnham Reserve - Lighting	125,000	114,400	10,600	10,000
Rayment Park (Lathlain Revitalisation) - Landscaping	5,000	0	5,000	5,000
Street Improvement	0	0	0	0
Nil				
Street Operations	3,669,500	1,130,200	2,539,300	2,558,000
Duncan Street - Albany Hwy to Sunbury Rd Works	250,000	192,000	58,000	58,000
Duncan Street - Albany Hwy to Sunbury Rd Works - Grants	(164,400)	(131,500)	(32,900)	(30,000)
Harvey Street - Shepperton Rd to Howick St Works	190,000	178,000	12,000	12,000
Hillview Terrace - Laneway to Albany Hwy Works	240,000	117,600	122,400	122,000
Hillview Terrace - Laneway to Albany Hwy Works - Grants	(158,100)	(63,200)	(94,900)	(90,000)
Swansea Street - Forward St to Welshpool Rd Works	75,000	67,000	8,000	7,000
Gallipoli Street - Traffic Calming	60,000	12,600	47,400	47,000
McCartney Crescent (Lathlain Revitalisation) - Upgrade	100,000	71,900	28,100	28,000
Rutland Avenue - Upgrade	50,000	0	50,000	50,000
Albany Highway - Drainage	15,000	0	15,000	15,000
Hillview Terrace and Albany Highway - Drainage	90,000	2,000	88,000	88,000
Howick Street - Drainage	250,000	134,900	115,100	115,000
Right-of-Ways - General Drainage	13,000	0	13,000	13,000
Hordern Street - Pathways	20,000	0	20,000	20,000
Langler Street - Pathways	12,000	2,700	9,300	9,000
Albany Highway - Parking Works - Pathways	30,000	7,000	23,000	22,000
Parking Meters (Zone 1) - Pathways	65,000	2,900	62,100	62,000
Parking Meters (Zones 4 and 5) - Pathways	55,000	2,400	52,600	52,000
Albany Highway - North of Rushton St - Pathways	25,000	7,900	17,100	17,000
Albany Highway - South of Dane St - Pathways	30,000	13,600	16,400	16,000
Brodie Hall Drive - Pathways	40,000	29,000	11,000	11,000
Cargill Street - Berwick St to Hordern St - Pathways	40,000	10,600	29,400	29,000
Harris Street - President St to Kew St - Pathways	15,000	7,500	7,500	7,000
Midgely Street - Gallipoli St to Goddard St - Pathways	40,000	19,600	20,400	20,000
Oats Street - Star St to Orrong Rd - Pathways	30,000	21,400	8,600	8,000
Shepperton Road - Various Locations - Pathways	38,000	32,100	5,900	5,000
McCallum Park - Foreshore - Pathways	340,000	0	340,000	340,000
Various Locations - Bus Stops	70,000	27,400	42,600	42,000

Items Carried Forward
For the year ended 30 June 2016

	2014-2015 Financial Year			2015-2016
	Budget	Actual	Balance	Net C/Fwd
	\$	\$	\$	\$
Street Operations (continued)				
Westminster Sump - Parking	35,000	29,900	5,100	5,000
Turner Avenue - Roundabout	80,000	800	79,200	79,000
Cargill Street and Hordern Street - Intersection	70,000	7,400	62,600	62,000
Cargill Street and Hordern Street - Intersection - Grants	(117,000)	0	(117,000)	(117,000)
Hillview Street and Berwick Street - Intersection	980,000	134,300	845,700	845,000
Hillview Street and Berwick Street - Intersection - Grants	(376,000)	(132,000)	(244,000)	(216,000)
Right-of-Way 39 - Lighting	90,000	6,500	83,500	83,000
Right-of-Way 52 - Lighting	90,000	5,400	84,600	84,000
Various Locations - Lighting	80,000	23,000	57,000	57,000
Swan River Foreshore - Lighting	190,000	0	190,000	189,000
Parklet (5)	10,000	0	10,000	10,000
Parklet (6)	10,000	0	10,000	10,000
Parklet (7)	10,000	0	10,000	10,000
Various Locations - Seating	5,000	3,400	1,600	1,000
Albany Highway Parking Bays	50,000	0	50,000	49,000
Albany Highway Parking Lighting	160,000	96,100	63,900	63,000
Hubert Street Carpark Improvements	182,500	0	182,500	182,000
King George Carpark Improvements	16,000	13,400	2,600	2,000
Motorcycle Parking Bays	15,000	1,600	13,400	13,000
Parking Lighting	103,500	97,200	6,300	6,000
Polytechnic West Carpark Lighting	25,000	7,400	17,600	17,000
Waste Bins	100,000	70,400	29,600	29,000

Capital Expense Initiatives

Capital Expense Initiatives
For the year ended 30 June 2016

	Associated Revenue \$	Carried Forward \$	New Initiatives \$	Expense Total \$
Capital Initiatives - By Asset Class	(2,346,000)	8,108,000	7,488,300	15,596,300
Land		0	0	0
Buildings	0	2,819,000	1,140,000	3,959,000
Plant and Machinery	(443,000)	341,000	870,000	1,211,000
Furniture and Equipment	0	319,000	380,000	699,000
Information Technology	0	233,000	295,000	528,000
Roads	(1,803,000)	1,310,000	3,057,300	4,367,300
Drainage	0	231,000	215,000	446,000
Pathways	0	618,000	199,000	817,000
Parks	0	492,000	1,100,000	1,592,000
Other Assets	(100,000)	1,745,000	232,000	1,977,000
Capital Initiatives - By Works Type	(2,346,000)	8,108,000	7,488,300	15,596,300
New	(100,000)	3,971,000	414,000	4,385,000
Renewal	(968,000)	2,431,000	5,268,300	7,699,300
Upgrade	(1,278,000)	1,706,000	1,806,000	3,512,000

Capital Expense Initiatives
For the year ended 30 June 2016

	Associated Revenue \$	Carried Forward \$	New Initiatives \$	Expense Total \$
Buildings	0	2,819,000	1,140,000	3,959,000
New	0	1,472,000	95,000	1,567,000
<u>Fire Safety</u>				
Leisurelife Centre - Fire safety panel	0	50,000	0	50,000
<u>General works</u>				
Community Facility (Lathlain Revitalisation - Zone 6)	0	1,260,000	0	1,260,000
Leisurelife Centre - Sports hall fans	0	60,000	0	60,000
Leisurelife Centre - Sports hall louvres	0	50,000	0	50,000
Victoria Park RSL - Memorial wall	0	52,000	0	52,000
<u>Fitout Additions</u>				
Administration Centre - Additional meeting space	0	0	25,000	25,000
Aqualife Centre - Additional change rooms	0	0	50,000	50,000
Lifelong Learning Centre - Additional storage facility	0	0	20,000	20,000
Renewal	0	1,131,000	814,000	1,945,000
<u>Air-conditioning</u>				
Administration Centre - Main unit	0	723,000	0	723,000
Aqualife Centre - Main unit	0	33,000	0	33,000
Harold Hawthorne Centre - Main unit	0	40,000	0	40,000
Leisurelife Centre - Cycle class area	0	0	20,000	20,000
Leisurelife Centre - Main unit	0	5,000	0	5,000
Lifelong Learning Centre - Main unit	0	81,000	150,000	231,000
<u>Entrance and access</u>				
Aqualife Centre - Automatic doors	0	0	25,000	25,000
Harold Hawthorne Hall - Entrance renewal	0	0	10,000	10,000
Harold Hawthorne Units - Unit 7 doors and entrance	0	0	4,000	4,000
Leisurelife Centre - Automatic door controls	0	0	15,000	15,000
<u>Floor covering</u>				
Aqualife Centre - Pool deck floor (Stage 1)	0	200,000	350,000	550,000
<u>Window treatments</u>				
Aqualife Centre - Pool deck highlight windows	0	0	30,000	30,000
Harold Hawthorne Hall - Window frames (high level)	0	0	10,000	10,000
<u>Exterior painting</u>				
Higgins Park Tennis Clubrooms - Doors and frames	0	0	20,000	20,000

Capital Expense Initiatives
For the year ended 30 June 2016

	Associated Revenue \$	Carried Forward \$	New Initiatives \$	Expense Total \$
Buildings (continued)				
Renewal (continued)				
<u>General works</u>				
Edward Millen Rotunda - General renewal works	0	4,000	0	4,000
<u>Kitchen works</u>				
14 Kent Street - Kitchen renewal	0	0	20,000	20,000
Victoria Park / Carlisle Bowls Club - Compliance items	0	0	20,000	20,000
<u>Toilet and bathroom works</u>				
14 Kent Street - Bathroom renewal	0	0	20,000	20,000
Victoria Park / Carlisle Bowls Club - Male toilet	0	0	20,000	20,000
<u>Roof and ceiling works</u>				
Kensington PCYC Facility - Ceiling renewal	0	15,000	0	15,000
Kensington PCYC Facility - Asbestos roof renewal	0	30,000	100,000	130,000
Upgrade	0	216,000	231,000	447,000
<u>Entrance and access</u>				
874 Albany Highway - Accessibility upgrade	0	0	50,000	50,000
Administration Office - Security card entry control	0	0	20,000	20,000
Aqualife Centre - Security card entry control	0	0	10,000	10,000
Depot Office - Security card entry control	0	0	5,000	5,000
Depot Workshop - Security card entry control	0	0	2,000	2,000
Digital Hub - Security card entry control	0	0	2,000	2,000
Leisurelife Centre - Security card entry control	0	0	10,000	10,000
Lifelong Learning - Security card entry control	0	0	10,000	10,000
Lifelong Learning Centre - Entrance weatherproofing	0	0	100,000	100,000
Parking Management - Security card entry control	0	0	2,000	2,000
<u>General works</u>				
Lot 61 Lathlain Place (Lathlain Revitalisation - Zone 8)	0	161,000	0	161,000
<u>Office Modifications</u>				
Administration Centre - Office works	0	55,000	0	55,000
<u>Fencing</u>				
Leisurelife Centre - Crèche fencing	0	0	20,000	20,000

Capital Expense Initiatives
For the year ended 30 June 2016

	Associated Revenue \$	Carried Forward \$	New Initiatives \$	Expense Total \$
Plant and Machinery	(443,000)	341,000	870,000	1,211,000
New	0	40,000	0	40,000
<u>Light Fleet</u>				
Parking Management (xxx-VPk)	0	20,000	0	20,000
Parking Management (xxx-VPk)	0	20,000	0	20,000
Renewal	(443,000)	301,000	870,000	1,171,000
<u>Light Fleet</u>				
Asset Management (184-VPk)	(17,000)	0	23,000	23,000
BLP Administration (101-VPk)	(24,000)	0	46,000	46,000
CEO Administration (0-VPk)	(26,000)	0	55,000	55,000
CEO Administration (107-VPk)	(15,500)	0	33,000	33,000
CLP Administration (104-VPk)	(22,500)	0	46,000	46,000
Digital Hub (169-VPk)	(11,000)	0	23,000	23,000
Elected Members (1-VPk)	(24,000)	0	46,000	46,000
Engineering (149-VPk)	0	28,000	0	28,000
Engineering (xxx-VPk)	0	2,000	0	2,000
Engineering Oncosts (118-VPk)	0	11,000	0	11,000
Engineering Oncosts (121-VPk)	(15,000)	0	30,000	30,000
FLBLP Administration (105-VPk)	(17,000)	0	33,000	33,000
Human Resources (174-VPk)	(18,000)	0	33,000	33,000
Lifelong Learning (164-VPk)	(13,000)	0	0	0
Neighbourhood Enrichment (165-VPk)	(11,500)	0	23,000	23,000
Parks Oncosts (125-VPk)	(15,000)	0	30,000	30,000
Parks Oncosts (132-VPk)	(15,000)	0	30,000	30,000
Parks Oncosts (143-VPk)	(16,500)	0	23,000	23,000
Plant Operation Oncosts (120-VPk)	(18,500)	0	30,000	30,000
Environmental Health (115-VPk)	(10,500)	0	23,000	23,000
Regulatory Services (122-VPk)	(18,000)	0	40,000	40,000
Regulatory Services (127-VPk)	(18,000)	0	40,000	40,000
Environmental Health (167-VPk)	(12,000)	0	23,000	23,000
RLP Administration (103-VPk)	(18,500)	0	33,000	33,000
Street Improvement (117-VPk)	(17,000)	0	23,000	23,000
Street Improvement (128-VPk)	0	23,000	0	23,000
Urban Planning (168-VPk)	0	22,000	0	22,000
Urban Planning (173-VPk)	(12,000)	0	23,000	23,000
Urban Planning (186-VPk)	0	22,000	0	22,000

Capital Expense Initiatives
For the year ended 30 June 2016

	Associated Revenue \$	Carried Forward \$	New Initiatives \$	Expense Total \$
Plant and Machinery (continued)				
Renewal				
<u>Major Plant</u>				
Light Truck (160-VPk)	(26,000)	0	86,500	86,500
Mower Slasher (147-VPk)	(6,500)	0	45,000	45,000
Mowing Trailer (158-VPk)	(3,000)	0	20,500	20,500
Truck (124-VPk)	0	88,000	0	88,000
Truck (138-VPk)	(20,000)	105,000	0	105,000
<u>Minor Plant</u>				
Blower (307)	(100)	0	600	600
Blower (308)	(100)	0	600	600
Blower (309)	(100)	0	600	600
Blower (310)	(100)	0	600	600
Blower (311)	(100)	0	600	600
Lawn Vacuum (143)	(100)	0	0	0
Mower (148)	(400)	0	0	0
Mower Slasher (147)	(1,000)	0	6,000	6,000

Capital Expense Initiatives
For the year ended 30 June 2016

	Associated Revenue \$	Carried Forward \$	New Initiatives \$	Expense Total \$
Furniture and Equipment	0	319,000	380,000	699,000
New	0	213,000	7,000	220,000
<u>Equipment allocation</u>				
Aqualife Centre - Equipment	0	20,000	0	20,000
Aqualife Centre - Training room fitout	0	0	5,000	5,000
Leisurelife Centre - Equipment	0	60,000	0	60,000
Leisurelife Centre - Kitchen hot water system	0	0	2,000	2,000
Parking Management - Equipment	0	10,000	0	10,000
Parking Management - Handheld enforcement units	0	26,000	0	26,000
Parking Management - Hardware, software and cabling	0	52,000	0	52,000
Parking Management - Licence plate recognition	0	45,000	0	45,000
Renewal	0	106,000	373,000	479,000
<u>Equipment</u>				
Aqualife Centre - Café	0	0	2,000	2,000
Aqualife Centre - Circulation and chemical pumps	0	38,000	50,000	88,000
Aqualife Centre - Gym equipment (cardio)	0	0	55,000	55,000
Aqualife Centre - Gym equipment (strength)	0	0	35,000	35,000
Aqualife Centre - Pool blanket	0	0	40,000	40,000
Aqualife Centre - Pool scrubber	0	0	15,000	15,000
Aqualife Centre - Storage lockers	0	8,000	0	8,000
Aqualife Centre - Swim School	0	0	2,000	2,000
Harold Hawthorne Centre - Kitchen benches	0	0	47,000	47,000
Leisurelife Centre - Basketball backboards	0	0	25,000	25,000
Leisurelife Centre - Bingo tables and chairs	0	0	3,000	3,000
Leisurelife Centre - Café	0	0	1,000	1,000
Leisurelife Centre - Crèche	0	0	1,000	1,000
Leisurelife Centre - Kitchen exhaust unit	0	0	15,000	15,000
Leisurelife Centre - Play equipment	0	0	1,000	1,000
Leisurelife Centre - Pump and step class equipment	0	0	20,000	20,000
Lifelong Learning Centre - CD stands	0	0	5,000	5,000
Lifelong Learning Centre - Junior book boxes	0	0	5,000	5,000
<u>Waste Management</u>				
Waste bins	0	29,000	20,000	49,000

Capital Expense Initiatives
For the year ended 30 June 2016

	Associated Revenue \$	Carried Forward \$	New Initiatives \$	Expense Total \$
Furniture and Equipment (continued)				
Renewal (continued)				
<u>Furniture Allocation</u>				
Administration Function Room	0	0	5,000	5,000
Administration Office	0	6,000	10,000	16,000
Aqualife Centre	0	1,000	5,000	6,000
Depot	0	6,000	2,500	8,500
Digital Hub	0	2,000	500	2,500
Leisurelife Centre	0	0	5,000	5,000
Lifelong Learning Centre	0	11,000	2,500	13,500
Parking Management Office	0	5,000	500	5,500
Information Technology	0	233,000	295,000	528,000
New	0	61,000	20,000	81,000
<u>Information Technology</u>				
Software	0	61,000	20,000	81,000
Renewal	0	133,000	220,000	353,000
<u>Information Technology</u>				
Hardware	0	133,000	39,000	172,000
Mobile Computing	0	0	29,000	29,000
Network Infrastructure	0	0	17,000	17,000
Website and Intranet	0	0	135,000	135,000
Upgrade	0	39,000	55,000	94,000
<u>Information Technology</u>				
Communications Infrastructure	0	39,000	50,000	89,000
Disaster Recovery	0	0	5,000	5,000

Capital Expense Initiatives
For the year ended 30 June 2016

	Associated Revenue \$	Carried Forward \$	New Initiatives \$	Expense Total \$
Roads	(1,803,000)	1,310,000	3,057,300	4,367,300
Renewal	(525,000)	199,000	1,597,300	1,796,300
<u>Asphalt Overlay and Kerbing</u>				
Bank Street - Forward St to Milford St	0	0	70,000	70,000
Basinghall Street - Mooregate St to Berwick St	(110,000)	0	165,000	165,000
Beatty Avenue - Miller St to Mint St	0	0	160,000	160,000
Cornwall Street - Gallipoli St to Great Eastern Hwy	0	0	146,600	146,600
Duncan Street - Albany Hwy to Sunbury Rd	(30,000)	58,000	0	58,000
Geddes Street - Washington St to Colombo St	0	0	60,000	60,000
Gloucester Street - Colombo St to Geddes St	0	0	40,000	40,000
Harvey Street - Shepperton Rd to Howick St	0	12,000	0	12,000
Hillview Terrace - Laneway to Albany Hwy	(90,000)	122,000	0	122,000
Oats Street - Bank St to Tuckett St	(100,500)	0	151,000	151,000
Oats Street - Shepperton Rd to Swansea St (E)	(21,500)	0	55,000	55,000
President Street - Star St and Orrong Rd	0	0	160,000	160,000
Rushton Street (N) - Benporath St to Shepperton Rd	0	0	99,900	99,900
Rutland Avenue (C) - Gallipoli St to Bishopsgate St	0	0	35,000	35,000
Rutland Avenue (N) - Howick St to Gallipoli St	0	0	57,000	57,000
Rutland Avenue (N) - Streatley St to Enfield St	0	0	65,000	65,000
Swansea Street - Forward St to Welshpool Rd	0	7,000	0	7,000
Washington Street - Tuam St to Leonard St	(163,000)	0	242,800	242,800
Welshpool Road - Forward St to Ellam St	(10,000)	0	90,000	90,000
Upgrade	(1,278,000)	1,111,000	1,460,000	2,571,000
<u>Traffic Management Initiatives</u>				
Cargill Street and Hordern Street - Intersection	(117,000)	62,000	0	62,000
Cargill Street and Hordern Street - Intersection - Grants	0	0	0	0
Gallipoli Street - Traffic Calming	0	47,000	0	47,000
Goddard St and Streatley Rd - Roundabout	(165,000)	0	300,000	300,000
Hillview Street and Berwick Street - Intersection	(216,000)	845,000	0	845,000
Hillview Street and Berwick Street - Intersection - Grants	0	0	0	0
McCartney Crescent (Lathlain Revitalisation) - Calming	0	28,000	0	28,000
Rutland Avenue - Traffic Calming	0	50,000	0	50,000
Shepperton Rd and Gresham St - Traffic islands	(780,000)	0	780,000	780,000
Shepperton Rd, Albany Hwy and Welshpool Rd	0	0	80,000	80,000
Teddington St and Burswood Rd - Intersection	0	0	300,000	300,000
Turner Avenue - Roundabout	0	79,000	0	79,000

Capital Expense Initiatives
For the year ended 30 June 2016

	Associated Revenue \$	Carried Forward \$	New Initiatives \$	Expense Total \$
Drainage	0	231,000	215,000	446,000
Renewal	0	231,000	215,000	446,000
<u>Drains, Pits and Pipe Works</u>				
Albany Highway	0	15,000	0	15,000
Causeway drainage works	0	0	100,000	100,000
Craig Street	0	0	50,000	50,000
General	0	0	25,000	25,000
Hillview Terrace and Albany Highway intersection	0	88,000	0	88,000
Howick Street	0	115,000	0	115,000
Jupiter Street	0	0	20,000	20,000
Langler Street and Berwick Street intersection	0	0	20,000	20,000
Various Locations - Right-of-ways	0	13,000	0	13,000

Capital Expense Initiatives
For the year ended 30 June 2016

	Associated Revenue \$	Carried Forward \$	New Initiatives \$	Expense Total \$
Pathways	0	618,000	199,000	817,000
New	0	165,000	0	165,000
<u>Pathways</u>				
Albany Highway - Parking works	0	22,000	0	22,000
Hordern Street	0	20,000	0	20,000
Langler Street	0	9,000	0	9,000
Parking meter access (Zone 1)	0	62,000	0	62,000
Parking meter access (Zones 4 and 5)	0	52,000	0	52,000
	0			
Renewal	0	113,000	199,000	312,000
<u>Pathways</u>				
Albany Highway - North of Rushton St	0	17,000	0	17,000
Albany Highway - South of Dane St	0	16,000	0	16,000
Albany Hwy - Teddington Rd to Geddes St	0	0	11,000	11,000
Archer Street - Orrong Rd to Gemini Wy	0	0	12,000	12,000
Brodie Hall Drive	0	11,000	0	11,000
Cargill Street - Berwick St to Hordern St	0	29,000	0	29,000
Forward Street - Welshpool Rd to Swansea St	0	0	11,000	11,000
Harris Street - President St to Kew St	0	7,000	0	7,000
Hayman Road - Kent St to Brodie-Hall Dr	0	0	16,000	16,000
Kent Street - Gascoyne St to Devenish St	0	0	26,000	26,000
McCallum Park	0	0	50,000	50,000
Midgely Street - Gallipoli St to Goddard St	0	20,000	0	20,000
Mint Street - Carnarvon St to Shepperton Rd	0	0	13,000	13,000
Oats Street - Hubert St to Albany Hwy	0	0	11,000	11,000
Oats Street - Read St to Swansea St	0	0	33,000	33,000
Oats Street - Star St to Orrong Rd	0	8,000	0	8,000
Oswald Street - Hordern St to Albany Hwy	0	0	16,000	16,000
Shepperton Road - Various locations	0	5,000	0	5,000
	0			
Upgrade	0	340,000	0	340,000
<u>Pathways</u>				
McCallum Park - Foreshore	0	340,000	0	340,000

Capital Expense Initiatives
For the year ended 30 June 2016

	Associated Revenue \$	Carried Forward \$	New Initiatives \$	Expense Total \$
Parks	0	492,000	1,100,000	1,592,000
New	0	276,000	100,000	376,000
<u>Landscaping and Tree Works</u>				
Edward Millen Site	0	56,000	0	56,000
McCallum Park	0	70,000	0	70,000
<u>Lighting</u>				
McCallum Park	0	150,000	0	150,000
<u>Revegetation</u>				
George Street Reserve	0	0	50,000	50,000
<u>Park Furniture and Equipment</u>				
Burswood Peninsula	0	0	50,000	50,000
Renewal	0	216,000	980,000	1,196,000
<u>Bollards and Fencing</u>				
Edward Millen Park	0	0	25,000	25,000
<u>Landscaping and Tree Works</u>				
Bolton Avenue	0	15,000	0	15,000
General	0	0	25,000	25,000
GO Edwards Park	0	23,000	0	23,000
Lathlain Place (Lathlain Revitalisation)	0	74,000	0	74,000
McCallum Park (Foreshore River Wall)	0	0	308,000	308,000
Rayment Park (Lathlain Revitalisation)	0	5,000	0	5,000
<u>Lighting</u>				
Fletcher Park	0	0	20,000	20,000
Fraser Park	0	0	200,000	200,000
Parnham Reserve	0	10,000	0	10,000
<u>Park Furniture and Equipment</u>				
Balbuk Reserve	0	0	5,000	5,000
<u>Reticulation and Irrigation</u>				
Fraser Park	0	89,000	10,000	99,000
General	0	0	20,000	20,000
McCallum Park	0	0	80,000	80,000
Parnham Park	0	0	75,000	75,000

Capital Expense Initiatives
For the year ended 30 June 2016

	Associated Revenue \$	Carried Forward \$	New Initiatives \$	Expense Total \$
Parks (continued)				
Renewal (continued)				
<u>Turf Surface</u>				
Carlisle Reserve	0	0	8,000	8,000
Harold Rossiter Park	0	0	50,000	50,000
Higgins Park	0	0	80,000	80,000
J A Lee Reserve	0	0	50,000	50,000
<u>Wickets and Nets</u>				
Carlisle Reserve	0	0	17,000	17,000
Fraser Park	0	0	7,000	7,000
Upgrade	0	0	20,000	20,000
<u>Landscaping and Tree Works</u>				
General	0	0	20,000	20,000

Capital Expense Initiatives
For the year ended 30 June 2016

	Associated Revenue \$	Carried Forward \$	New Initiatives \$	Expense Total \$
Other Assets	(100,000)	1,745,000	232,000	1,977,000
New	(100,000)	1,744,000	192,000	1,936,000
<u>Artwork</u>				
General	0	0	7,000	7,000
Artwork - Bentley	0	31,000	0	31,000
Artwork - Burswood	0	11,000	0	11,000
Artwork - Carlisle	0	32,000	0	32,000
Artwork - Causeway	0	150,000	0	150,000
Artwork - Digital	0	77,000	0	77,000
Artwork - East Victoria Park	0	7,000	0	7,000
Artwork - Eucalyptus Todtiana	0	14,000	0	14,000
Artwork - Lathlain Place	0	30,000	0	30,000
Artwork - St James	0	31,000	0	31,000
<u>Street Furniture</u>				
Benches	0	0	10,000	10,000
Bus shelters	(100,000)	42,000	160,000	202,000
<u>Carparks and Right-of-ways</u>				
Albany Highway parking bays	0	49,000	0	49,000
Hubert Street carpark	0	182,000	0	182,000
King George carpark	0	2,000	0	2,000
Motorcycle parking	0	13,000	0	13,000
Westminster sump carpark	0	5,000	0	5,000
<u>Parklets</u>				
Parklet (5)	0	10,000	0	10,000
Parklet (6)	0	10,000	0	10,000
Parklet (7)	0	10,000	0	10,000
<u>Lighting</u>				
Albany Highway parking	0	63,000	0	63,000
General parking	0	6,000	0	6,000
Polytechnic West carpark	0	17,000	0	17,000
Right-of-way 39	0	83,000	0	83,000
Right-of-way 52	0	84,000	0	84,000
Swan River Foreshore	0	189,000	0	189,000
Various locations	0	57,000	0	57,000
<u>Parking Management</u>				
Canterbury Terrace and Star Street - ACROD	0	0	15,000	15,000
Parking meters	0	299,000	0	299,000
Parking Plan works	0	240,000	0	240,000

Capital Expense Initiatives
For the year ended 30 June 2016

	Associated Revenue \$	Carried Forward \$	New Initiatives \$	Expense Total \$
Other Assets (continued)				
Renewal	0	1,000	0	1,000
<u>Street Furniture</u>				
Benches	0	1,000	0	1,000
Upgrade	0	0	40,000	40,000
<u>Lighting</u>				
Community safety initiatives	0	0	40,000	40,000

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Council Resolution

14.5 Adoption of the 2015-2016 Annual Budget

File Reference:	FIN/1/0023
Appendices:	Draft Budget (circulated under separate cover)

Date:	1 July 2015
Reporting Officer:	N. Cain
Responsible Officer:	N. Cain
Voting Requirement:	Absolute Majority

Executive Summary:

Recommendation – Adopt the 2015-2016 Annual Budget.

The Annual Budget includes statements on:

- The Municipal Fund Budget for 2015-2016;
- General Differential Rates, Minimum Payments and Instalment Arrangements;
- Fees and Charges; and
- Elected Members' Fees and Allowances.

TABLED ITEMS:

Nil

BACKGROUND:

Each year Council is to adopt an Annual Budget for the purposes of allocating resources towards the provision of works and services.

The development of the 2015-2016 Annual Budget has been an extensive, iterative and consultative process over several months. The process has included the following –

- Workshops for Elected Members aimed at delivering information, exploring concepts and clarifying options;
- The approval by Council of a Draft Abridged 2015-2016 Annual Budget for public advertising / submission period;
- The approval by Council of a Statement of Objects and Reasons for Differential Rating for public advertising / submission period; and
- The approval of an amended Corporate Business Plan (incorporating updates to the Workforce Plan, Asset Management Plans and Long-Term Financial Plan).

The development and consideration of all Budget documentation has had regard for the direction as provided by the *Strategic Community Plan*.

DETAILS:

The 2015-2016 Annual Budget has been prepared in accordance with the requirements of the *Local Government Act 1995* and various Accounting Standards, with the purpose of this report to facilitate final consideration of the Annual Budget, thus enabling the continued operation of the Town's works and services programs. The main features of the Budget are as follows:

- An average rate increase of approximately 8%, with differential rates being applied. These being:
 - Residential - GRV
 - o (Encompassing dwellings, vacant land, multi-purpose, multi-residential and government housing properties); and
 - o At 7.41 cents in the dollar with a minimum payment of \$1,112.
 - Non-Residential - GRV
 - o (Encompassing commercial and industrial properties); and
 - o At 8.57 cents in the dollar with a minimum payment of \$1,156.
- An initial rate revenue strike in the order of \$38.75 million;
- Total capital expense in the order of \$15.6 million, with approximately \$7.5 million representing additional capital works and the remaining \$8.1 million being carried forward items from previous years;
- Total operating expense in the order of \$53.5 million;
- Fees and charges have been reviewed and amended as appropriate with a number of fees increasing;
- The majority of properties in the District have, as part of the annual rates levied on the property, the rubbish and recycling services included;
- No loan borrowings are proposed for the financial year; and
- An estimated surplus of \$7.9 million is anticipated to be brought forward from 30 June 2015, which includes an early payment by Federal government of \$575,000 for the Federal Assistance Grants. This is an unaudited figure and may be subject to change. Any change will be addressed as part of a future review of the Budget.

Results of Public Submission Periods

A number of public submission periods were included as part of this budget process. Advertising was by way of a combination of display advertisements in *The West Australian* and *Southern Gazette*, public noticeboards, Council's website and social media channels. The outcomes of those public submission periods are as follows;

• Public Submission Period – Corporate Business Plan

A minor review was conducted on the Corporate Business Plan, which included updating the Workforce Plan, Asset Management Plans and the Long-Term Financial Plan, all of which served to also amend the Corporate Business Plan. The Corporate Business Plan was advertised for public submissions. The submission period has recently closed with no submissions having been received.

It should be noted that Council is not, in any way, limited to the advertised document in progressing forward with adopting the Annual Budget with, or without, modifications. Any variations should be suitably highlighted to ensure that significant deviation from the intent of the original document has not occurred.

• Public Submission Period – Draft Abridged 2015-2016 Annual Budget

As part of the Annual Budget process a Draft Abridged Annual Budget was produced and advertised for public submissions. The submission period has recently closed with no submissions having been received.

It should be noted that Council is not, in any way, limited to the advertised document in progressing forward with adopting the Annual Budget with, or without, modifications. Any variations should be suitably highlighted to ensure that significant deviation from the intent of the original document has not occurred.

• Public Submission Period – Statement of Objects and Reasons for Differential Rating

Council previously resolved to proceed with advertising a proposal to implement Differential Rating in the District and, in accordance with the *Local Government Act 1995*, called for submissions relating to this.

At the close of the submission period no submissions had been received.

Year End Position as at 30 June 2016

After allowing for the proposed carry forward items from the previous year (as detailed and explained in the next section of this Item), there is no resulting year end surplus position.

Carry Forward Items from the Previous Annual Budget

Each year the Town potentially carries forward works and projects (and in some instances associated project revenues) that are 'in progress' or have been deferred for a specific reason.

There are essentially three categories of carry-forward items, these being:

- Programs / projects either in progress or yet to commence that are fully or partly funded from sources external to Council, e.g. grant and / or contribution funded programs / projects;
- Council funded programs / projects that, as at 30 June, are either in progress or yet to commence, and for which there exists a desire to continue forward with the programs / projects; and
- Those other Council works and services where there exists a known outstanding commitment / obligation to complete a specific task, e.g. programs / projects temporarily deferred for a variety of reasons.

Carry forward items from the previous budget included in the 2015-2016 Annual Budget have a net total of \$7.4 million (\$8.3 million in expense and \$0.9 million in associated revenue).

There is a separate section within the 2015-2016 Annual Budget that provides a complete listing of all items for carry forward.

Proposed Rates to Apply for the 2015-2016 Financial Year

In preparing the Annual Budget, Elected Members considered the Rate Revenue parameter in order to establish the framework of the Annual Budget within which detailed works programs and estimates could be developed. It was agreed to implement an average rate increase of approximately 8%, with differential rates to be applied. These being:

- Residential - GRV
 - o (Encompassing dwellings, vacant land, multi-purpose, multi-residential and government housing properties); and
 - o At 7.41 cents in the dollar with a minimum payment of \$1,112.
- Non-Residential - GRV
 - o (Encompassing commercial and industrial properties); and
 - o At 8.57 cents in the dollar with a minimum payment of \$1,156.

An initial rate revenue strike in the order of \$38.75 million will be realised.

Above indexation increases in electricity, water, waste levy, emergency services levy and street lighting tariffs imposed from State government, and the freezing of the indexation of Federal Assistance Grants from Federal government, has meant an increase above inflation is required.

Variations to the Corporate Business Plan and Abridged 2015-2016 Annual Budget

During the Public Submission Period, officers and Elected Members alike were able to feedback matters for further consideration and / or inclusion in the Budget. The following items have been identified and included in the 2015-2016 Annual Budget document (as presented) and represent variations to the advertised Corporate Business Plan and Abridged Budget previously approved by Council:

1. Carry Forward Items

These were not previously included as the estimated value was not considered by officers as suitably accurate by which to base any decisions upon. The net value of carry forward items now included is in the order of \$7.4 million.

2. Federal Assistance Grants

An early part-payment by the Federal government of the 2015-2016 Federal Assistance Grants has occurred. This amount of \$575,000 has been reduced in the revenue to be obtained in the 2015-2016 financial year and is now shown as part of the year end position for 30 June 2015. The net effect on the overall budget is \$nil.

3. Interest Earnings and Interim Rates

Additional work on the revenue projections for interest earnings and future projections for interim rates has identified an estimated net revenue increase of approximately \$100,000. It is proposed that this amount be applied to items listed in the Additional Expense section at point five below.

4. Land Sales

A sale of surplus land holdings is now expected to occur. This will provide additional revenue of \$95,000. In keeping with Council's practice, associated with sales of land, this revenue has been offset with a transfer of funds to the Future Projects Reserve. The net effect on the overall budget is \$nil.

5. Additional Expense

To offset the estimated additional \$100,000 in point three above, an additional \$75,000 has been applied against the redevelopment of the Council website project and \$25,000 has been applied against a feasibility survey for the investigation of collocating sports and community clubs at Higgins Park.

6. Roads Grant Funding

Late advice from Main Roads WA indicates that the Town has not been successful in obtaining all requested grant funding recently applied for. Rather than remove those affected road projects from the works program, it is intended to instead fund the deficit amount from Reserve Funds. The amount is in the order of \$150,000.

7. Transfer from Reserve Funds

To offset the less-than-requested road grant funding in point six above, an additional amount of funds are proposed to be drawn down from Reserve Funds. The amount is in the order of \$150,000.

8. Commercial Premises Accessibility

An additional \$50,000 has been included in the Community Life Program to undertake a community grants program focused on the improvement of accessibility to commercial premises. This is to be funded by a reduction in the transfer of funds to the Community Art Reserve.

9. Reduction in Transfers to Reserve

To fund the Commercial Premises Accessibility grants programs, as mentioned in point 8, the transfer of funds to the Community Art Reserve has been reduced by \$50,000.

The variations as listed above are not deemed to have materially altered the intent of the Corporate Business Plan nor the Abridged 2015-2016 Annual Budget, as advertised.

Additional Commentary

It is important to note that the proposed Budget includes an increase in rates of 8%. That is, a ratepayer that paid \$1,000 last year in rates should, with all things being equal, expect to pay \$1,080 in rates this year. Previous future planning identified an 8% annual rate increase for many future years - this being a deliberate effort to overcome previous 'underrating' years. Last year Council will recall having an additional rating effort above the 8% being for Local Government Reform. This additional rating effort has not been removed for the purpose of determining rates for this coming financial year and is included within the 8% increase.

Some discussion has recently occurred relating to additional rates for vacant land. Under the Local Government Act 1995, Council is permitted to rate vacant land at a different rate if it chooses. Given the short timeframe associated with this strategy and Budget adoption, it is considered prudent to delay the implementation of any vacant land rates until such time as suitable community consultation can be undertaken.

A similar situation has occurred with regards to the potential lifting of paid parking fees in some areas. It is recommended that a suitable community consultation be undertaken before any action to lift these fees is undertaken.

Accordingly, vacant land rates and changes to paid parking fees have not been included in the 2015-2016 Annual Budget.

Statement of Calculation of the Budget

In compiling the Budget, Officers have (in accordance with the Local Government Accounting Manual – as produced by the Department of Local Government):

- identified recurring operating revenue and expenditure;
- prepared salary and wages schedules including proposed new staff positions, staff increment changes and enterprise agreement increases;
- prepared detailed water, power and sewer utilities costs and increase assumptions;
- prepared capital expenditure based, where possible, on long-term asset management plans;
- confirmed grants for both operating and capital requirements;
- determined and applied the assumptions for the opening current position from the previous financial year;
- identified any carry forward projects into the new financial year;
- flagged committed funds and excluded these from the brought forward balance in the determination of the current position;
- established if there is a budget deficit or surplus to be carried forward restricted to the prescribed amount;
- obtained estimates for non-current assets to be sold or traded-in on new assets;
- obtain estimates for insurance, including workers' compensation;
- updated the scale of fees and charges for the next 12 months;
- compiled projected cash flows over the next 12 months to ensure there is sufficient liquidity to meet current commitments throughout the year;
- prepared the Budget document consistently with comparative financial results for the previous year;
- ensured that surplus funds invested conforms with the short-term requirements for drawdowns as and when the funds are required; and
- completed all the required statutory schedules for adoption by Council.

Legal Compliance:

Section 6.2 of the *Local Government Act 1995* states –

*During the period from 1 June in a financial year to 31 August in the next financial year, or such extended time that as the Minister allows, each local government is to prepare and adopt *, in the form and manner prescribed, a budget for its municipal fund for the financial year ending on the 30 June next following that 31 August.*

** Absolute majority required*

Section 6.2 of the *Local Government Act 1995* requires Council to, in formulating the budget, have regard to the contents of the Strategic Community Plan and Corporate Business Plan and prepare detailed estimates for the current year.

Section 6.2(4) of the *Local Government Act 1995* sets out certain details that the annual budget is to incorporate and such other matters as prescribed.

Council Resolution
Adopted 14 July 2015

Part 3 of the *Local Government (Financial Management) Regulations 1996* establishes the form and content of the budget document and requires a copy of the Annual Budget to be submitted to the Department of Local Government within 30 days of adoption by Council.

Various Clauses of Section 6 of the *Local Government Act 1995* and other subsidiary legislation also affect the Budget document.

Policy Implications:

Nil

Strategic Plan Implications:

The development and consideration of all Budget documentation has had regard for the direction as provided by the Town's Strategic Community Plan.

Financial Implications:

Internal Budget:

In accordance with the 2015-2016 Budget timetable, this report makes recommendation to Council on the adoption of the 2015-2016 Annual Budget.

Total Asset Management:

The preparation of the 2015-2016 Annual Budget is aligned with the Integrated Planning and Reporting framework, of which asset management is a significant part.

Sustainability Assessment:

The preparation of the 2015-2016 Annual Budget has had regard for the sustainability items of Economic, Social, Cultural and Environmental matters. The document supports the outcomes identified as being part of sound sustainability principles.

CONCLUSION:

The 2015-2016 Annual Budget continues to deliver on the strategies adopted by the Council in the *Strategic Community Plan*, and maintains a high level of service across all programs, while ensuring an increased focus on renewing all assets to sustainable levels.

RECOMMENDATION/S:

That Council:

1. Municipal Fund Budget for 2015-2016

Pursuant to the provisions of Section 6.2 of the *Local Government Act 1995* (as amended), and Part 3 of the *Local Government (Financial Management) Regulations 1996*, adopt the Municipal Fund Budget (as circulated under separate cover), for the Town of Victoria Park for the 2015-2016 financial year, which includes the following:

- Statement of Comprehensive Income by Nature and Type showing a net result for that year of \$1,673,700;
- Statement of Comprehensive Income by Program showing a net result for that year of \$1,673,700;
- Rate Setting Statement showing an amount required to be raised from rates of \$38,864,800;
- Notes to, and Forming Part of, the Budget;
- Budget Program Schedules; and
- Transfers to / from Reserve Accounts as detailed.

2. Differential Rates, Minimum Payments and Instalment Payment Arrangements

2.1 For the purpose of yielding the deficiency disclosed by the Municipal Fund Budget adopted at Part A above and pursuant to Sections 6.32, 6.33, 6.34 and 6.35 of the *Local Government Act 1995*, imposes the following differential rates and minimum payments on Gross Rental Values.

- GRV – Residential
(Encompassing dwellings, vacant land, multi-purpose, multi-residential and government housing properties).
At 7.41 cents in the dollar with a minimum payment of \$1,112.
- GRV – Commercial
(Encompassing commercial and industrial properties).
At 8.57 cents in the dollar with a minimum payment of \$1,156.

2.2 Pursuant to Section 6.45 of the Local Government Act 1995 and Regulation 64(2) of the Local Government (Financial Management) Regulations 1996, nominate the following due dates for rate payment in full and by instalments:

- Full payment and 1st instalment due date 4 September 2015;
- 2nd quarterly instalment due date 8 November 2015;
- 3rd quarterly instalment due date 12 January 2016; and
- 4th quarterly instalment due date 17 March 2016.

2.3 Pursuant to Section 6.45 of the Local Government Act 1995 and Regulation 67 of the Local Government (Financial Management) Regulations 1996, adopt an instalment administration charge where the owner has elected to pay rates (and service charges) through an instalment option of \$10 for each instalment after the initial instalment is paid (a total of \$30).

2.4 Pursuant to Section 6.45 of the Local Government Act 1995 and Regulation 68 of the Local Government (Financial Management) Regulations 1996, adopt an interest rate of 5.5% where the owner has elected to pay rates and service charges through an instalment option.

2.5 Pursuant to Section 6.51(1) and subject to Section 6.51(4) of the Local Government Act 1995 and Regulation 70 of the Local Government (Financial Management) Regulations 1996, adopt an interest rate of 11% for rates (and service charges) and costs of proceedings to recover such charges that remain unpaid after becoming due and payable.

3. General Fees and Charges

Pursuant to Section 6.16 of the Local Government Act 1995, Section 245A(8) of the Local Government (Miscellaneous Provisions) Act 1960, and Section 67 of the Waste Avoidance and Resources Recovery Act 2007, adopt the Fees and Charges included in the Draft 2015-2016 Annual Budget (as circulated under separate cover).

4. Elected Members' Fees and Allowances

4.1 Pursuant to Section 5.98 of the Local Government Act 1995 and Regulation 34 of the Local Government (Administration) Regulations 1996, adopt the following annual fees for payment of Elected Members in lieu of individual meeting attendance fees:

4.1.1. Mayor \$30,385

4.1.2. Councillors \$22,660

4.2 Pursuant to Section 5.99A of the Local Government Act 1995 and Regulations 34A and 34AA of the Local Government (Administration) Regulations 1996, adopt the Information and Communication Technology Allowance of \$3,500 for Elected Members.

4.3 Pursuant to Section 5.98(5) of the Local Government Act 1995 and Regulation 33 of the Local Government (Administration) Regulations 1996, adopt the annual local government allowance of \$61,800 to be paid to the Mayor in addition to the annual meeting allowance.

4.4 Pursuant to Section 5.98A of the Local Government Act 1995 and Regulation 33A of the Local Government (Administration) Regulations 1996, adopt the annual local government allowance of \$15,450 to be paid to the Deputy Mayor in addition to the annual meeting allowance.

(Absolute Majority Required)

The Recommendation, as presented above, was passed by an Absolute Majority.